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## Joint Finance/Executive & Governance Committee Meeting

*Date* Tuesday, October 17, 2023

*Time* 12:00 pm MST

*Place* Workforce Solutions Borderplex, Inc.  
304 Texas Avenue, First Floor Conference Room, El Paso, Texas 79901

### *Committee Members Present:*

Frank Spencer III, Board Chair  
Dr. Armando Aguirre

Satish Bhaskar  
Bobby Blanco

Mica Short  
Ruben Torres

### *Workforce Staff Present:*

Leila Melendez  
Abigail Ruiz  
Alma Aranda

Esther Becerra  
Kandolite Carson  
Laura Avalos

Marisela Correa  
Myriam Guerrero

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## MINUTES

### 1. CALL TO ORDER AND NOTE OF ATTENDANCE

*(Frank Spencer III, Board Chair)*

*Board Chair, Frank Spencer called the meeting to order at 12:01 pm. Quorum was cited.*

### 2. ACTION ITEMS

**A:** Discussion and Action to Approve the Financial Reallocation as Recommended by Staff and Accept the Financial Report for the period through August 2023

*(Laura Avalos, Fiscal Manager)*

*Motion (Torres/Aguirre) to Approve the Financial Reallocation as Recommended by Staff and Accept the Financial Report for the period through August 2023. Motion carried 6-0.*

### 3. ADMINISTRATIVE REPORTS

**A:** Discussion and update on TWC Childcare Level 1 Sanction Corrective Action Plan (CAP)  
*(Leila Melendez, CEO)*

*Ms. Leila Melendez, CEO, mentioned that in the summer, she had discussed an over-enrollment in the childcare program. Staff have been in conversations with TWC, and they imposed a correction action plan and level 1 sanction due to a lack of oversight. TWC has*

*allowed staff to use \$5 million FY24 funds & 2% of quality funds to cover the budget overage. There is no financial penalty. Ms. Melendez mentioned that the Board is disqualified from receiving performance awards during this period.*

**B:** Discussion and update on child care workforce representative, H.B. No. 1615  
(Abigail Ruiz, Governance Secretary)

*Ms. Abigail Ruiz, Governance Secretary, discussed that House Bill 1615 requires Boards to expand Board Membership to include a representative of the child care workforce. Ms. Ruiz explained that WSB complies with HB 1615 as Ms. Ernestina Fauntleroy from Abraham's Seed Day Care will be the child care workforce representative; the El Paso Chamber will sign the nomination slate form. The Partnership Agreement with the Chief Elected Officials does not need any changes as the agreement states the number of Board Members required and that a Board Member must have expertise in child care or early childhood education.*

**C:** Discussion with potential New Board Members (Leila Melendez, CEO)

*Ms. Melendez presented the potential new Board Members, including Dr. Carlos Amaya from EPCC as the Adult Basic Education representative, Mr. Luis Hernandez from UTEP as the Education representative, Ms. Raquel Markland as a private sector representative, Ms. Melissa Zamora as a private sector representative and Ms. Elizabeth Moya as a Special Populations Subcommittee Member.*

#### **4. EXECUTIVE SESSION**

*The Committee may vote to enter Executive Session – or a closed private session without public attendance – to take up the following item(s) in accordance with Chapter 551 of the Texas Government Code. No voting may take place in Executive Session. Any possible course of action discussed by the Committee in Executive Session must be taken up and voted on in the open, public session.*

**A:** Discussion regarding personnel matters (551.074 of the Texas Government Code)

**B:** Consultation with legal counsel on a matter(s) which legal counsel is obligated to keep confidential (551.071 of the Texas Government Code)

**C:** Discussion regarding personnel, possible claims, litigation matters, appeals, or other matters requiring advice of legal counsel (551.071 of the Texas Government Code)

**D:** Discussion regarding pending or threatened litigation (551.071 of the Texas Government Code)

[There was no Executive Session.]

#### **5. ADJOURN**

**A:** Discussion on items of interest for next agenda

*The meeting adjourned at 12:57 pm. MST*