

B: Discussion and update on the monitoring activities for the period ending January 25, 2024

- Program Monitoring Reviews Outcomes and Actions taken
- Fiscal Monitoring Reviews Outcomes and Actions taken
- TWC Sub-recipient Monitoring Review

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Monitoring Reviews

Importance of Program and Fiscal Monitoring Reviews

Program and fiscal monitoring reviews ensure compliance with federal, state, and local regulations

- Required for organizations receiving government funding
- Non-compliance can result in penalties and loss of funding
- Prevent fraud or mismanagement, ensure efficient resource allocation

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Program Monitoring Reviews

Temporary Assistance for Needy Families (TANF)

Scope of Review:

November 1, 2022 - October 9, 2023

Overall error rate:

Pre-Corrections: 43%

Post-Corrections: In Progress

Areas of Improvement:


Work Activities and Noncooperation

Actions Taken:

The contractor has incorporated self-reviews and peer reviews to ensure cases are in compliance. The monitoring tool was revised to ensure the attributes reviewed were in alliance with program requirements and to improve program effectiveness.

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Program Monitoring Reviews

National Dislocated Workers Grant (NDWG)

Scope of Review:
November 1, 2022 - October 9, 2023


Overall error rate:
Pre-Corrections: 18%
Post-Corrections: 11%

Areas of Improvement:
Eligibility, Services, Activities, Counselor Notes, and Outcomes

Actions Taken:
The contractor has incorporated self-reviews and peer reviews to ensure cases are in compliance. Technical assistance was provided to ensure understanding of program requirements.

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Program Monitoring Reviews

Supplemental Nutrition Assistance Program Employment & Training (SNAP E&T)

Scope of Review:
November 10, 2023 - December 11, 2023

Overall error rate:
Pre-Corrections: 5%
Post-Corrections: In Progress

Areas of Improvement:
Work Activities and Noncooperation

Actions Taken:
The contractor was placed on a **Technical Assistance Plan (TAP)** effective November 10, 2023, and is progressing in the right direction by reducing the error rate from 45% to 5%.

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Program Monitoring Reviews

Noncustodial Parent (NCP) Choices

Scope of Review:
November 10, 2023 - December 11, 2023

Overall error rate:
Pre-Corrections: 4%
Post-Corrections: In Progress

Areas of Improvement:
Noncooperation

Actions Taken:
The contractor was placed on a **Technical Assistance Plan (TAP)** effective November 10, 2023, and is progressing in the right direction by reducing the error rate from 43% to 4%.

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Program Monitoring Reviews

External Programmatic Monitor: Booth Management Consulting (BMC)

Childcare

Scope of Review: October 1, 2022 - September 30, 2023

Areas of Improvement:
Subrecipient did not provide four parents a printed copy of their Rights and Responsibilities as provided by the Texas Administrative Code.


Actions Taken: Updates have been made to the local operating procedures to ensure participants are provided with their rights and responsibilities timely. Training will be conducted for staff including front line, supervisors, trainers, and quality assurance. This will ensure proper notice is provided and ensure documentation is filed accordingly.

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Fiscal Monitoring Reviews

External Fiscal Monitors - Martinez, Rosario & Company, LLP



Grant Associates

Scope of Review:
August 11, 2022 - September 30, 2023


Areas of Improvement:
Financial Reporting – The audited financial statements did not comply with the Uniform Guidance and TWC Regulations. This was identified due to the lack of confirmation and reconciliation of federal grant award amounts transferred from WSB.

Actions Taken:
Our internal finance department is working with Grant Associates to provide contractor with additional reporting criteria. The criteria will itemize each grant separately, categorizing them by federal/state agency, specifying the clusters to which each grant belongs, and including the assistance listing numbers to avoid any confusion on the pass-through funding to our contractors.

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Fiscal Monitoring Reviews

External Fiscal Monitors - Martinez, Rosario & Company, LLP



YWCA

Scope of Review:
August 11, 2022 – September 30, 2023


Areas of Improvement:
Budgeting & Financial Reporting – During the contract period of August 11, 2022, through September 30, 2023, the YWCA El Paso del Norte Region over expended \$5,737,560 in CCS Program Funds. The contractor is not in full compliance with all applicable compliance requirements and regulations as it overspent CCS program funds.

Actions Taken:

- Regular TAP check-in meetings and monthly meetings with TWC and Contractor staff are held to address over-expenditures
- Interdepartmental collaboration is being established to ensure efficient monitoring of data reports, preventing over-enrollment of childcare participants, and staying within budgetary limits. This involves conducting data analytics and budgetary analysis.

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Fiscal Monitoring Reviews
External Fiscal Monitors - Martinez, Rosario & Company, LLP



Project Arriba


Scope of Review:
August 11, 2022 – September 30, 2023

Areas of Improvement:
No issues found. Effective procedures seem to be working as designed.

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Sub-Recipient Monitoring (SRM) Review
Texas Workforce Commission, Division of Fraud Deterrence and Compliance Monitoring



Dates of Review:
January 29, 2024 – February 9, 2024

Scope of Review:
November 1, 2022 - October 31, 2023

SRM's Mission:
SRM's mission is to provide an effective system of oversight and monitoring for members of the Texas workforce network and other contractors. In addition, TWC's overall goal is to ensure that administrative, organizational and managerial elements exist to support effective program management.

Recertification:
During this review, the board will be up for recertification. The recertification process happens every 3 years. In this recertification year, the board monitoring function, which consists of programs and fiscal monitoring, will be reviewed and traced. SRM aims to trust and depend on WSB's monitoring function for the next 3 years.

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