



304 Texas Ave. Suite 1400 | El Paso, Texas 79901 | 915-887-2600 | borderplexjobs.com

Joint Finance/Executive and Governance & Compliance Committee Meeting

Date Tuesday, February 27, 2024

Time 4:00 pm MST

Place Workforce Solutions Borderplex, Inc.
304 Texas Avenue, First Floor Conference Room, El Paso, Texas 79901

AGENDA

1. CALL TO ORDER AND NOTE OF ATTENDANCE

(Bobby Blanco, Board Chair)

2. ACTION ITEMS

A: Discussion and draft recommendation/action on the Chief Executive Officer's performance evaluation *(Bobby Blanco, Board Chair)*

B: Discussion and Action to Approve the Financial Reallocation as Recommended by Staff and Accept the Financial Report for the period through January 2024 *(Laura Avalos, Fiscal Manager)*

C: Status of RFP-FY24-260-129, Payment Management Services Provider, (CCS) contract; 4-year contract to be renewed annually. *(Diana Velazquez, Purchasing & Contracts Manager)*

D: Discussion and Action to appoint Governance & Compliance Committee Chair *(Leila Melendez, CEO)*

3. ADMINISTRATIVE REPORTS

A: Discussion and update regarding potential New Board Members *(Mica Short, Board Member)*

- Chelsie Evaldi – Owner, Chuco Relic
- Michelle Fenton – Director of Organizational Development, El Paso Electric

B: Discussion and update on the monitoring activities for the period October 1, 2023 to January 31, 2024 *(Karina Castillo, Organizational Effectiveness and Research Director; Melissa Sapien, Organizational Effectiveness Specialist)*

- Program Monitoring Reviews Outcomes and Actions taken
- Fiscal Monitoring Reviews Outcomes and Actions taken

- TWC Sub-recipient Monitoring Review

C: Discussion and update on Cybersecurity (*Adriana Chacon, IT Director*)

4. EXECUTIVE SESSION

The Committee may vote to enter Executive Session – or a closed private session without public attendance – to take up the following item(s) in accordance with Chapter 551 of the Texas Government Code. No voting may take place in Executive Session. Any possible course of action discussed by the Committee in Executive Session must be taken up and voted on in the open, public session.

A: Discussion regarding personnel matters (551.074 of the Texas Government Code)

B: Consultation with legal counsel on a matter(s) which legal counsel is obligated to keep confidential (551.071 of the Texas Government Code)

C: Discussion regarding personnel, possible claims, litigation matters, appeals, or other matters requiring advice of legal counsel (551.071 of the Texas Government Code)

D: Discussion regarding pending or threatened litigation (551.071 of the Texas Government Code)

5. ADJOURN

A: Discussion on items of interest for next agenda – April 23, 2024