



304 Texas Ave. Suite 1400 | El Paso, Texas 79901 | 915-887-2600 | borderplexjobs.com

General Board Meeting

Date: Thursday, March 21, 2024

Time: 12:00 p.m. MST

Location: Workforce Solutions Borderplex, Inc.
304 Texas Avenue, 17th Floor Conference Room, El Paso, Texas 79901

AGENDA

1. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT: *Members of the public shall have the opportunity to address the Board within the jurisdiction of the Board. The comments are limited to no more than three (3) minutes per subject, regardless of the number of those wishing to speak. Anyone desiring to address the Board under "Public Comment" must submit a "Request to Speak" form prior to the meeting. There can be no deliberation by Board members, and no action taken, on issues or items raised during Public Comment, unless the issue or item is covered by a posted agenda item.*

4. REMARKS BY LEAD CHIEF ELECTED OFFICIAL

5. CONSENT AGENDA

The following consent agenda is slated for action as one item without discussion, unless a request for discussion is made by a Board Member.

A: Approval of the General Board Meeting Minutes of January 25, 2024, as prepared and presented (*Bobby Blanco, Board Chair*)

B: Approval of the Strategy and Impact Committee Meeting Minutes of February 7, 2024, as prepared and presented (*Bobby Blanco, Board Chair*)

C: Approval of the New Members Committee Meeting Minutes of February 1, 2024, as prepared and presented (*Bobby Blanco, Board Chair*)

D: Approval of the Rural Committee Meeting Minutes of February 28, 2024, as prepared and presented (*Bobby Blanco, Board Chair*)

E: Approval of the Finance/Executive Committee Meeting Minutes of February 27, 2024, as prepared and presented (*Bobby Blanco, Board Chair*)

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- F:** Acceptance of the update on monitoring activities report for the period ending January 31, 2024 (Support Services Review) (*Melissa Sapien, Organizational Effectiveness Specialist*)
- G:** Ratification of the WSB Child Care Advisory Committee to include the Operation Plan and Proposed Appointed Representatives and the Parent Suspension Request (as approved by the Strategy & Impact Committee Meeting on February 7, 2024) (*Marisela Correa, Family Services Director*)
- H:** Acceptance of the Report on TWC Performance Measures for the period ending December 2023 (*Karina Castillo, Organizational Effectiveness & Research Director*)
- I:** Contracts over \$250,000 executed during the period of January 1, 2024, to March 15, 2024 (*Diana Velazquez, Purchasing & Contracts Manager*)
 - i. Lease Agreement to Verde Paso Partners, L.P. (MIMCO) for the Lower Valley offices in the amount of \$320,423.

6. REGULAR AGENDA

- A:** Discussion and action to approve the annual performance evaluation and any updated terms of employment (compensation) for the Chief Executive Officer (*Bobby Blanco, Board Chair*)
- B:** EXECUTIVE & FINANCE COMMITTEE RECOMMENDATION
Discussion and action to approve the financial reallocation as recommended by staff and to accept the Financial Report for the period through February 2024. (*Bobby Blanco, Board Chair; Laura Avalos, Fiscal Manager*)
- C:** Discussion and Action to award RFP-FY24-260-129, Payment Management Services Provider, (CCS) contract to the YWCA El Paso del Norte Region; 4-year contract to be renewed annually. FY24 contract amount \$19,625.000. (*Diana Velazquez, Purchasing & Contracts Manager*)
- D:** Discussion and action to approve a recommendation for two new Board Members for Private Sector Representative (*Bobby Blanco, Board Chair*)
 - o Chelsie Evaldi – Owner, Chuco Relic
 - o Michelle Fenton – Director of Organizational Development, El Paso Electric
- E:** Discussion and action to appoint a Board Member to the Governance & Compliance Committee (*Bobby Blanco, Board Chair*)
- F:** Discussion and action to establish an Ad Hoc Committee on Operating Budget FY25 within the Board of Directors to include:
(*Bobby Blanco, Board Chair*)

The Budget Ad Hoc Committee will consist of six members:
a. Board Chair

- b. Board Vice-Chair
- c. Past Board Chair
- d. one additional member of the Executive Committee and two at-large members of the Board; to the extent feasible, one of the members will represent the rural communities served by the Board

7. REGULAR AGENDA- ACTIVITY REPORTS

Information items are not posted for action, but may be discussed by the Board during the meeting. The presentation of informational items will normally be limited to five minutes per item. However, additional time may be granted by the Board for information items that merit additional time or need further discussion.

A: CEO Report (Leila Melendez, CEO)

- New Presidio Center
- Single Audit for FY23
- NAWB Conference
- Recompete Application and Mixer
- Other General Updates

8. EXECUTIVE SESSION

The Board may vote to enter Executive Session – or a closed private session without public attendance – to take up the following item(s) in accordance with Chapter 551 of the Texas Government Code. No voting may take place in Executive Session. Any possible course of action discussed by the Board in Executive Session must be taken up and voted on in the open, public session.

A: Discussion regarding personnel matters (551.074 of the Texas Government Code)

B: Consultation with legal counsel on a matter(s) which legal counsel is obligated to keep confidential (551.071 of the Texas Government Code)

- Discussion regarding the performance evaluation of the Chief Executive Officer (§§ 551.071 and 551.074 of the Texas Government Code) (*Bobby Blanco, Board Chair*)

C: Discussion regarding personnel, possible claims, litigation matters, appeals, or other matters requiring advice of legal counsel (551.071 of the Texas Government Code)

- Discussion and advice of counsel on legal matters

D: Discussion regarding pending or threatened litigation (551.071 of the Texas Government Code)

9. ADJOURN

REMINDER: Prior to the discussion of Action Items, Board Members must declare any possible Conflict of Interest, and then abstain from discussing and voting on that issue; abstentions will be recorded in the meeting minutes.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Abigail Ruiz at (915) 887-2246, two (2) working days prior to the meeting, so that appropriate arrangements can be made.

Pursuant to § 30.06, Penal Code, (trespass by holder license holder with a concealed handgun) and § 30.07, Penal Code, (trespass by holder license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not attend this meeting with a concealed or openly carried handgun.”