



304 Texas Ave. Suite 1400 | El Paso, Texas 79901 | 915-887-2600 | borderplexjobs.com

General Board Meeting

Date: Monday, June 5, 2023

Time: 12:00 p.m. MST

Location: Workforce Solutions Borderplex, Inc.
304 Texas Avenue, 1st Floor Conference Room, El Paso, Texas 79901

AGENDA

1. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT: *Members of the public shall have the opportunity to address the Board within the jurisdiction of the Board. The comments are limited to no more than three (3) minutes per subject, regardless of the number of those wishing to speak. Anyone desiring to address the Board under "Public Comment" must submit a "Request to Speak" form prior to the meeting. There can be no deliberation by Board members, and no action taken, on issues or items raised during Public Comment, unless the issue or item is covered by a posted agenda item.*

4. INTRODUCTIONS

A: Recognition of Incoming Board Member, Eduardo Garcia, Economic Development Representative

5. CONSENT AGENDA

The following consent agenda is slated for action as one item without discussion, unless a request for discussion is made by a Board Member.

A: Approval of the General Board Meeting Minutes of March 30, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)

B: Approval of the Special Populations Subcommittee Meeting Minutes of April 6, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)

C: Approval of the Industry and Economic Development Committee Meeting Minutes of April 25, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)

D: Approval of the Rural Subcommittee Meeting Minutes of April 26, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)

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- E:** Approval of the Education and Youth Committee Meeting Minutes of April 28, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)
- F:** Approval of the Finance/Executive Committee Meeting Minutes of May 10, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)
- G:** Approval of the Governance Committee Meeting Minutes of May 23, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)
- H:** Approval of the Governance Committee Meeting Minutes of March 23, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)
- I:** Ratification of the Governance Committee action to approve the nomination of Ruben Chavez representing Community Based Organization and Adam Pacheco representing the Labor category if they are willing to serve on the Board of Directors. (*Mica Short, Governance Committee Chair, and Leila Melendez, CEO*)
- J:** Ratification of the Governance Committee action to approve Dr. William Serrata, Mica Short, Emma Schwartz, Carmen Perez, Dr. Jose Manuel de La Rosa, Mary Jo Ochoa, and Ernestina Fauntleroy for renewal and to invite Dr. William Serrata to the Advisory Committee. (*Mica Short, Governance Committee Chair, and Leila Melendez, CEO*)
- K:** Ratification of the Governance Committee action to approve Ruben Torres as the first option, Art Garza as the second option, and Bobby Blanco as the third option to serve as the Economic Development Committee Chair (*Mica Short, Governance Committee Chair, and Leila Melendez, CEO*)
- L:** Acceptance of the update on the monitoring activities report for the period ending April 30, 2023 (WIOA Eligibility & Personal Identifiable Information (PII)) (*Janell Valles, Organizational Effectiveness Manager*)
- M:** Acceptance of the Report on TWC Performance Measures for the period ending March 2023 (*Karina Castillo, Senior Administrative Analyst*)
- N:** Contracts over \$250,000 executed during the period of March 15, 2023, to May 2, 2023 (*Diana Velazquez, Purchasing & Contracts Manager*)
 - i. Alpine Independent School District

6. REGULAR AGENDA

A: EXECUTIVE & FINANCE COMMITTEE RECOMMENDATION

Discussion and action to approve the financial reallocation as recommended by staff and to accept the Financial Report for the period through February 2023. (*Frank Spencer III, Board Chair; Laura Avalos, Fiscal Manager*)

- B:** Ratification of the Finance/Executive Committee action to approve the RFP FY23-260-125 CCS Operator Services Contract Recommendations (*Diana Velazquez, Purchasing & Contracts Manager*)
- C:** Ratification of the Education and Youth Committee action to approve the Proposed Reimbursement Rate Increase for Relative Care (*Marisela Correa, Family Services Director*)
- D:** Ratification of the Finance/Executive Committee action to approve the Initial Redesign Plans for North Loop Center (*Rogelio Luna, Staff Services Officer*)
- E:** Ratification of the Finance/Executive Committee action to approve Bill Coon to the Advisory Committee (*Leila Melendez, CEO*)

7. REGULAR AGENDA- ACTIVITY REPORTS

Information items are not posted for action, but may be discussed by the Board during the meeting. The presentation of informational items will normally be limited to five minutes per item. However, additional time may be granted by the Board for information items that merit additional time or need further discussion.

- A:** CEO Report (*Leila Melendez, CEO*)
 - May 18th General Board Meeting in the Rural Area
 - Strategic Goals Updates
 - Legislative Update
 - Other General Updates

8. EXECUTIVE SESSION

The Board may vote to enter Executive Session – or a closed private session without public attendance – to take up the following item(s) in accordance with Chapter 551 of the Texas Government Code. No voting may take place in Executive Session. Any possible course of action discussed by the Board in Executive Session must be taken up and voted on in the open, public session.

- A:** Discussion regarding personnel matters (551.074 of the Texas Government Code)
- B:** Consultation with legal counsel on a matter(s) which legal counsel is obligated to keep confidential (551.071 of the Texas Government Code)
 - Discussion regarding the performance evaluation of the Chief Executive Officer (§§ 551.071 and 551.074 of the Texas Government Code) (*Frank Spencer III, Board Chair*)
- C:** Discussion regarding personnel, possible claims, litigation matters, appeals, or other matters requiring advice of legal counsel (551.071 of the Texas Government Code)
 - Discussion and advice of counsel on legal matters
- D:** Discussion regarding pending or threatened litigation (551.071 of the Texas Government Code)

9. ADJOURN

REMINDER: Prior to the discussion of Action Items, Board Members must declare any possible Conflict of Interest, and then abstain from discussing and voting on that issue; abstentions will be recorded in the meeting minutes.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Abigail Ruiz at (915) 887-2246, two (2) working days prior to the meeting, so that appropriate arrangements can be made.

Pursuant to § 30.06, Penal Code, (trespass by holder license holder with a concealed handgun) and § 30.07, Penal Code, (trespass by holder license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not attend this meeting with a concealed or openly carried handgun.”