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## General Board Meeting

*Date:* Monday, June 5, 2023

*Time:* 12:00 p.m. MST

*Location:* Workforce Solutions Borderplex, Inc.  
304 Texas Avenue, 1<sup>st</sup> Floor Conference Room, El Paso, Texas 79901

### *Board Members Present*

Frank Spencer III, Chair	Ernestina Fauntleroy	Emma Schwartz
Satish Bhaskar	Eduardo Garcia	Dr. William Serrata
Joseph Biernacki	Christina Gonzalez	Mica Short
Bobby Blanco	Mary Jo Ochoa	Ruben Torres
Chrystal Davis	Carmen Perez	

### *Board Members Absent*

Rafael Adame	Dan Dunlap	Randall Kinzie
Dr. Armando Aguirre	Art Garza	Ruby Maldonado
Robert Alcala	Bob Gear	
Dr. Jose Manuel De la Rosa	Leonard Goodman	

### *Board Legal Council*

Bob Blumenfeld

### *Staff Members Present*

Leila Melendez	Eduardo Anaya	Marisela Correa
Abigail Ruiz	Janell Valles	Myriam Guerrero
Alma Aranda	Karina Castillo	NiQuisha Washington
Bianca Cervantes	Laura Avalos	Rogelio Luna
Denisse Wiley	Luis Valles	
Diana Velazquez	Mariel Soto	

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## MINUTES

### 1. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

*Board Chair, Frank Spencer called the meeting to order at 12:03 pm. Quorum was cited.*

### 2. PLEDGE OF ALLEGIANCE

### 3. PUBLIC COMMENT: *No one signed up for public comment.*

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#### **4. INTRODUCTIONS**

- A:** Recognition of Incoming Board Member, Eduardo Garcia, Economic Development Representative

*Chair Spencer recognized and welcomed Mr. Eduardo Garcia as a New Board Member.*

#### **5. CONSENT AGENDA**

*The following consent agenda is slated for action as one item without discussion, unless a request for discussion is made by a Board Member.*

- A:** Approval of the General Board Meeting Minutes of March 30, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)
- B:** Approval of the Special Populations Subcommittee Meeting Minutes of April 6, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)
- C:** Approval of the Industry and Economic Development Committee Meeting Minutes of April 25, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)
- D:** Approval of the Rural Subcommittee Meeting Minutes of April 26, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)
- E:** Approval of the Education and Youth Committee Meeting Minutes of April 28, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)
- F:** Approval of the Finance/Executive Committee Meeting Minutes of May 10, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)
- G:** Approval of the Governance Committee Meeting Minutes of May 23, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)
- H:** Approval of the Governance Committee Meeting Minutes of March 23, 2023, as prepared and presented (*Frank Spencer III, Board Chair*)
- I:** Ratification of the Governance Committee action to approve the nomination of Ruben Chavez representing Community Based Organization and Adam Pacheco representing the Labor category if they are willing to serve on the Board of Directors. (*Mica Short, Governance Committee Chair, and Leila Melendez, CEO*)
- J:** Ratification of the Governance Committee action to approve Dr. William Serrata, Mica Short, Emma Schwartz, Carmen Perez, Dr. Jose Manuel de La Rosa, Mary Jo Ochoa, and Ernestina Fauntleroy for renewal and to invite Dr. William Serrata to the Advisory Committee. (*Mica Short, Governance Committee Chair, and Leila Melendez, CEO*)
- K:** Ratification of the Governance Committee action to approve Ruben Torres as the first option, Art Garza as the second option, and Bobby Blanco as the third option to serve

as the Economic Development Committee Chair (*Mica Short, Governance Committee Chair, and Leila Melendez, CEO*)

**L:** Acceptance of the update on the monitoring activities report for the period ending April 30, 2023 (WIOA Eligibility & Personal Identifiable Information (PII)) (*Janell Valles, Organizational Effectiveness Manager*)

**M:** Acceptance of the Report on TWC Performance Measures for the period ending March 2023 (*Karina Castillo, Senior Administrative Analyst*)

**N:** Contracts over \$250,000 executed during the period of March 15, 2023, to May 2, 2023 (*Diana Velazquez, Purchasing & Contracts Manager*)

i. Alpine Independent School District

*Motion (Schwartz/Perez) to delete Consent Agenda Items I & J and add Regular Agenda Item 6E to the Consent Agenda and modify Consent Agenda Item K to approve Ruben Torres to serve as the Chair of the Industry and Economic Development Committee Meeting. Motion carried 14-0.*

## **6. REGULAR AGENDA**

### **A: EXECUTIVE & FINANCE COMMITTEE RECOMMENDATION**

Discussion and action to approve the financial reallocation as recommended by staff and to accept the Financial Report for the period through February 2023. (*Frank Spencer III, Board Chair; Laura Avalos, Fiscal Manager*)

*Motion (Bhaskar/Blanco) to approve the financial reallocation as recommended by staff and to accept the Financial Report for the period through February 2023. Motion carried 14-0.*

**B:** Ratification of the Finance/Executive Committee action to approve the RFP FY23-260-125 CCS Operator Services Contract Recommendations (*Diana Velazquez, Purchasing & Contracts Manager*)

*Motion (Short/Biernacki) to approve the RFP FY23-260-125 CCS Operator Services Contract Recommendations. Motion carried 14-0.*

**C:** Ratification of the Education and Youth Committee action to approve the Proposed Reimbursement Rate Increase for Relative Care (*Marisela Correa, Family Services Director*)

*Motion (Serrata/Schwartz) to approve the Proposed Reimbursement Rate Increase for Relative Care. Motion carried 14-0.*

**D:** Ratification of the Finance/Executive Committee action to approve the Initial Redesign Plans for North Loop Center (*Rogelio Luna, Staff Services Officer*)

*Motion (Bhaskar/Blanco) to approve the Initial Redesign Plans for North Loop Center. Motion carried 14-0.*

**E:** Ratification of the Finance/Executive Committee action to approve Bill Coon to the Advisory Committee (*Leila Melendez, CEO*)

*Regular Agenda Item 6E was moved to Consent Agenda.*

## **7. REGULAR AGENDA- ACTIVITY REPORTS**

*Information items are not posted for action, but may be discussed by the Board during the meeting. The presentation of informational items will normally be limited to five minutes per item. However, additional time may be granted by the Board for information items that merit additional time or need further discussion.*

**A:** CEO Report (*Leila Melendez, CEO*)

- May 18<sup>th</sup> General Board Meeting in the Rural Area
- Strategic Goals Updates
- Legislative Update
- Other General Updates

*Chair Spencer discussed that the May 18th General Board meeting at the Paisano Hotel in the rural area was a good turnout. Chair Spencer mentioned that the Mayors from Presidio and Fort Davis attended along with the County Judges and Sul Ross President, Dr. Carlos Hernandez. Ms. Karina Castillo presented updates regarding the Strategic Goals and mentioned that there are 5 strategic goals and 22 objectives. Of the 22 objectives, 12 are between 75% and 100% complete. Ms. Melendez provided updates regarding the Legislative updates and discussed HB 1703, SB 1327, SB 1145, SB 2315, and SCR 26. Ms. Melendez also discussed the federal-level debt ceiling impacts. Ms. Melendez mentioned that TWC Commissioner Albert Treviño will visit Workforce Solutions Borderplex this week. Ms. Melendez announced that Bit Wise Industries did a national closure of the operations last week and stated that the closure impacted our Board Member, Ms. Lili Mireles.*

## **8. EXECUTIVE SESSION**

*The Board may vote to enter Executive Session – or a closed private session without public attendance – to take up the following item(s) in accordance with Chapter 551 of the Texas Government Code. No voting may take place in Executive Session. Any possible course of action discussed by the Board in Executive Session must be taken up and voted on in the open, public session.*

**A:** Discussion regarding personnel matters (551.074 of the Texas Government Code)

**B:** Consultation with legal counsel on a matter(s) which legal counsel is obligated to keep confidential (551.071 of the Texas Government Code)

- Discussion regarding the performance evaluation of the Chief Executive Officer (§§ 551.071 and 551.074 of the Texas Government Code) (*Frank Spencer III, Board Chair*)

**C:** Discussion regarding personnel, possible claims, litigation matters, appeals, or other matters requiring advice of legal counsel (551.071 of the Texas Government Code)

- Discussion and advice of counsel on legal matters

**D:** Discussion regarding pending or threatened litigation (551.071 of the Texas Government Code)

[There was no Executive Session.]

## **9. ADJOURN**

*Motion (Perez/Short) to adjourn the meeting was made at 12:55 pm. MST. Motion carried 14-0.*