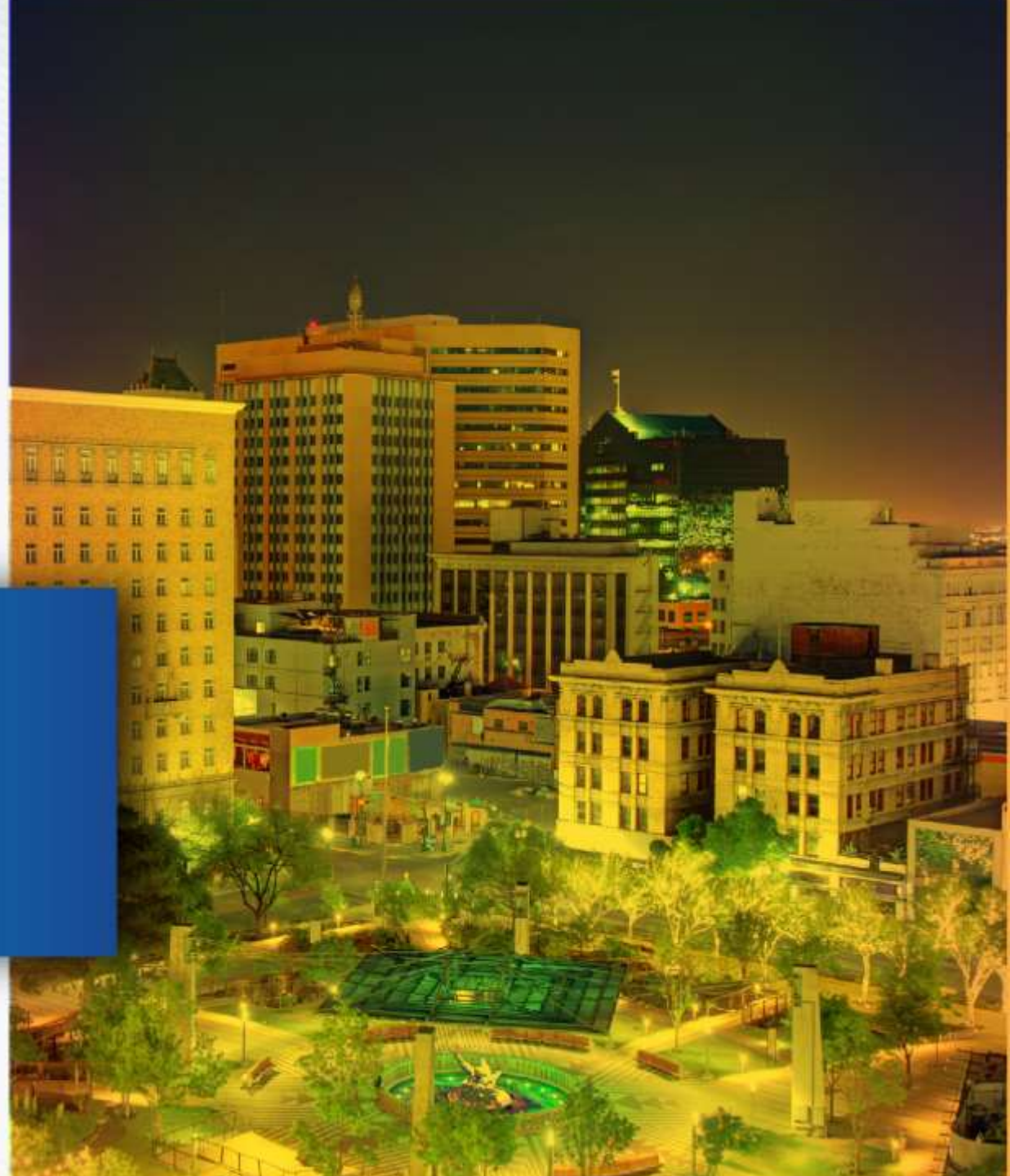


General Board Meeting





1. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

2. PLEDGE OF ALLEGIANCE

Moment of Reflection

3. PUBLIC COMMENT

Members of the public shall have the opportunity to address the Board within the jurisdiction of the Board. The comments are limited to no more than three (3) minutes per subject, regardless of the number of those wishing to speak. Anyone desiring to address the Board under “Public Comment” must submit a “Request to Speak” form prior to the meeting. There can be no deliberation by Board members, and no action taken, on issues or items raised during Public Comment, unless the issue or item is covered by a posted agenda item.

The following consent agenda is slated for action as one item without discussion, unless a request for discussion is made by a Board Member.

4. Consent Agenda

- A: Approval of the General Board Meeting Minutes of June 5, 2023, as prepared and presented (Frank Spencer III, Board Chair)
- B: Approval of the Special Populations Subcommittee Meeting Minutes of June 1, 2023, as prepared and presented (Frank Spencer III, Board Chair)
- C: Approval of the Industry and Economic Development Committee Meeting Minutes of June 21, 2023, as prepared and presented (Frank Spencer III, Board Chair)
- D: Approval of the Education and Youth Committee Meeting Minutes of June 23, 2023, as prepared and presented (Frank Spencer III, Board Chair)
- E: Approval of the Rural Subcommittee Meeting Minutes of June 28, 2023, as prepared and presented (Frank Spencer III, Board Chair)
- F: Approval of the Ad Hoc Committee on Operating Budget FY2024 Meeting Minutes of July 10, 2023, as prepared and presented (Frank Spencer III, Board Chair)
- G: Acceptance of the update on the monitoring activities report for the period ending June 30, 2023 (WIOA Dislocated Worker & Personal Identifiable Information (PII)) (Jeanette Alvarado, Financial Analyst)
- H: Acceptance of the Report on TWC Performance Measures for the period ending May 2023 (Karina Castillo, Senior Administrative Analyst)
- I: Contracts over \$250,000 executed during the period of May 2, 2023, to July 5, 2023 (Diana Velazquez, Purchasing & Contracts Manager)
 - i. None



5. REGULAR AGENDA

✓ ITEMS FOR DISCUSSION AND/OR ACTION

A: EXECUTIVE & FINANCE COMMITTEE

RECOMMENDATION

**Discussion and action to
approve the financial
reallocation as recommended
by staff and to accept the
Financial Report for the period
through May 2023.**

**Frank Spencer III, Board Chair;
Laura Avalos, Fiscal Manager,**

Financial Report – May 2023

Annual Budget	YTD Expenses	Act %	Balance	Straight-line	StrL %	Act vs StrL %
\$ 69,870 K	\$ 43,112 K	62%	\$ 26,758 K	\$ 46,580 K	67%	✓ -5%

Expense Category	Budget	Actual	Straight-line	Actual %	Variance %	Balance
Headquarters	\$5,976,849	\$3,183,414	\$3,984,566	31%	-11%	\$2,793,435
Facilities, Fixtures & Equ.	\$1,783,100	\$1,155,117	\$1,188,733	42%	0%	\$627,983
Outs. Contracts & Other Prj.	\$2,797,223	\$443,295	\$1,864,815	33%	-9%	\$2,353,928
Promotional Outreach	\$444,400	\$246,508	\$296,267	35%	-7%	\$197,892
To Be Developed	\$652,344	\$0	\$434,896			\$652,344
Child Care Services	\$48,759,477	\$33,019,887	\$32,506,318	39%	-3%	\$15,739,590
Target Industry Partnership	\$225,000	\$112,500	\$150,000	50%	8%	\$112,500
Contracted Workforce Svs	\$5,562,015	\$3,411,464	\$3,708,010	41%	-1%	\$2,150,551
Participant Related	\$3,669,640	\$1,540,276	\$2,446,427	36%	-6%	\$2,129,364

Change in Revenue

New Funding

<i>Externships for Teachers</i>	\$	200,000
<i>Strada Collaborative</i>	\$	150,000
<i>TAA - Trade Adjustment Assistance</i>	\$	46,523

Total	\$	396,523
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Amendment #6

Allocation Category	Original Budget	Amendment #1	Amendment #2	Amendment #3	Amendment #4	Amendment #5	Amendment #6	FY23 Total Budget
Headquarters	5,564,536	171,413			240,900			5,976,849
Facilities, Fixtures & Equipment	1,783,100							1,783,100
Outsourced Contrats & Other Projects	2,029,794		925,781		(154,570)	(3,782)	290,500	3,087,723
Promotional Outreach	637,500		(199,500)	2,500		3,900	6,000	450,400
To Be Developed	79,000					573,344	39,150	691,494
Child Care Services	56,059,907	(171,413)	(7,724,635)	976,341	(1,517,635)	1,136,911		48,759,477
Targeted Case Management/Healthcare	225,000							225,000
Contracted Workforce Services	5,392,713		58,606	94,400	(6,869)	23,164	14,350	5,576,365
Participant Related	1,889,376		396,615	41,499	(17,741)	1,359,891	46,523	3,716,163
Total	73,660,927	-	(6,543,132)	1,114,740	(1,455,915)	3,093,428	396,523	70,266,571

A: EXECUTIVE & FINANCE COMMITTEE

RECOMMENDATION

Discussion and action to
approve the financial
reallocation as recommended
by staff and to accept the
Financial Report for the period
through May 2023.

Call For A Motion

MOTION

1ST:

2ND:

**B: Discussion and action to
accept the Single Audit
Report for Fiscal Year
ending September 30, 2022**

Peña, Briones McDaniel & Co.
Certified Public Accountants

**B: Discussion and action to
accept the Single Audit
Report for Fiscal Year
ending September 30, 2022**

Call For A Motion

MOTION

1ST:

2ND:

C: Ratification of the Education and Youth Committee action to approve the Proposed Policy Change to Establish a Desert Priority Group

David Cuellar,
Family Services Program Coordinator

Proposed Priority Group for Child Care and Order Priority Policy Change

- Add as a priority group for child care:
 - Children of families living in a desert area

A child care desert is defined in Texas Labor Code §302.0461(b)(2)(A)(i) as an area where the number of children younger than six years of age who have working parents is at least three times greater than the capacity of licensed child care providers in the area.

**C: Ratification of the
Education and
Youth Committee
action to approve
the Proposed
Policy Change to
Establish a Desert
Priority Group**

Call For A Motion

MOTION

1ST:

2ND:

**D: Discussion and action to
appoint Mr. Frank Spencer III
to the Rural Subcommittee**

Leila Melendez,
CEO

**D: Discussion and action to
appoint Mr. Frank Spencer III
to the Rural Subcommittee**

Call For A Motion

MOTION

1ST:

2ND:



6. ACTIVITY REPORTS

✓ ITEMS NOT POSTED FOR ACTION

A: CEO Report

- TAWB Update
- Succession Plan & Leadership Changes
- FY24 Budget Update
- Other General Updates

Leila Melendez,
Chief Executive Officer

7. EXECUTIVE SESSION

The Committee may vote to enter Executive Session – or a closed private session without public attendance – to take up the following item(s) in accordance with Chapter 551 of the Texas Government Code. No voting may take place in Executive Session. Any possible course of action discussed by the Committee in Executive Session must be taken up and voted on in the open, public session.

- A: Discussion regarding personnel matters (551.074 of the Texas Government Code)
- B: Consultation with legal counsel on a matter(s) which legal counsel is obligated to keep confidential (551.071 of the Texas Government Code)
 - Discussion regarding contract negotiations
- C: Discussion regarding personnel, possible claims, litigation matters, appeals, or other matters requiring advice of legal counsel (551.071 of the Texas Government Code)
- D: Discussion regarding pending or threatened litigation (551.071 of the Texas Government Code)

8. Adjourn

NEXT GENERAL BOARD MEETING: AUGUST 17, 2023