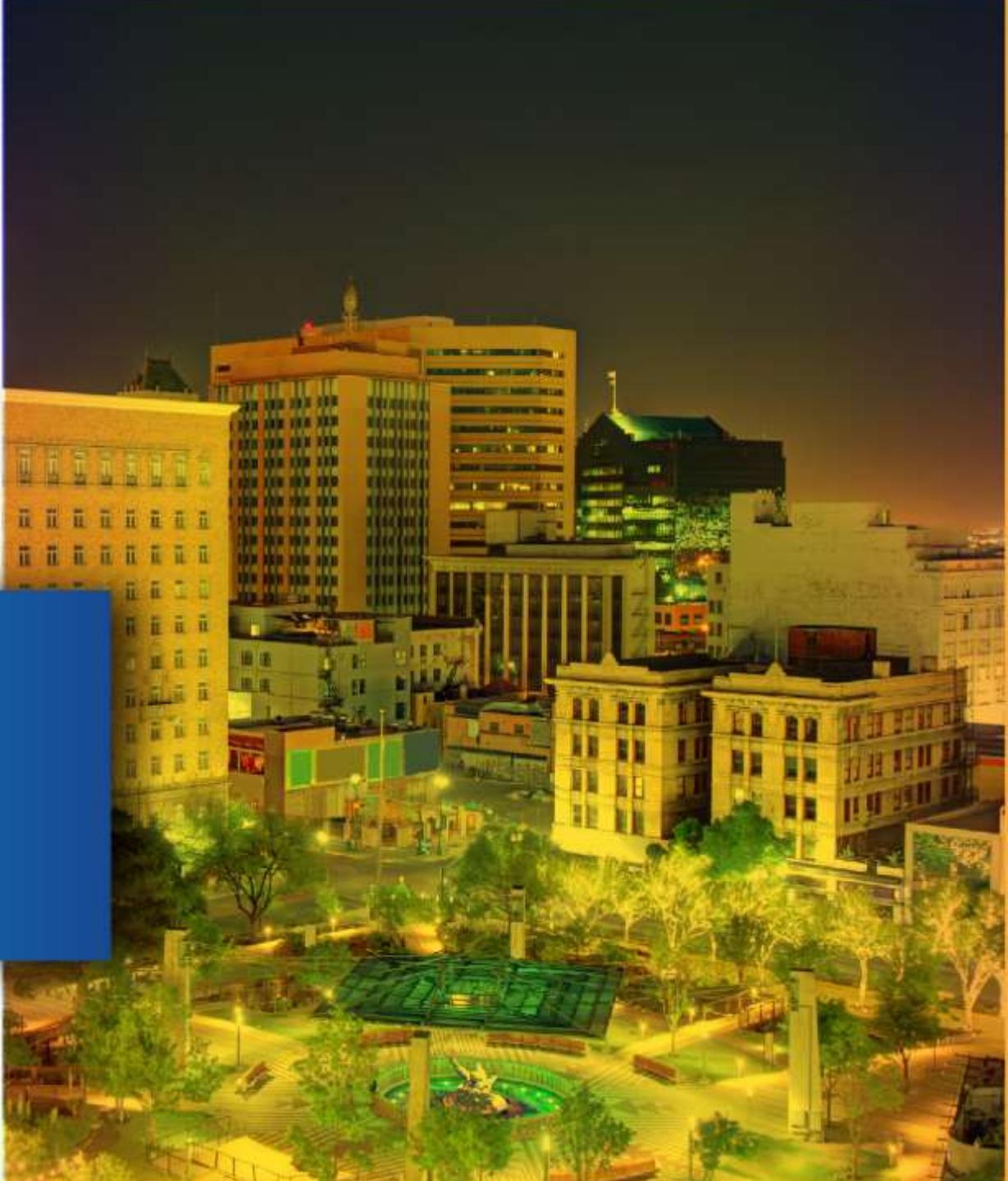


General Board Meeting



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- 1. CALL TO ORDER AND ESTABLISHMENT OF QUORUM**
- 2. PLEDGE OF ALLEGIANCE**
Moment of Reflection
- 3. PUBLIC COMMENT**

Members of the public shall have the opportunity to address the Board within the jurisdiction of the Board. The comments are limited to no more than three (3) minutes per subject, regardless of the number of those wishing to speak. Anyone desiring to address the Board under "Public Comment" must submit a "Request to Speak" form prior to the meeting. There can be no deliberation by Board members, and no action taken, on issues or items raised during Public Comment, unless the issue or item is covered by a posted agenda item.

The following consent agenda is slated for action as one item without discussion, unless a request for discussion is made by a Board Member.

4. Consent Agenda

- A: Approval of the General Board Meeting Minutes of June 5, 2023, as prepared and presented (Frank Spencer III, Board Chair)
- B: Approval of the Special Populations Subcommittee Meeting Minutes of June 1, 2023, as prepared and presented (Frank Spencer III, Board Chair)
- C: Approval of the Industry and Economic Development Committee Meeting Minutes of June 21, 2023, as prepared and presented (Frank Spencer III, Board Chair)
- D: Approval of the Education and Youth Committee Meeting Minutes of June 23, 2023, as prepared and presented (Frank Spencer III, Board Chair)
- E: Approval of the Rural Subcommittee Meeting Minutes of June 28, 2023, as prepared and presented (Frank Spencer III, Board Chair)
- F: Approval of the Ad Hoc Committee on Operating Budget FY2024 Meeting Minutes of July 10, 2023, as prepared and presented (Frank Spencer III, Board Chair)
- G: Acceptance of the update on the monitoring activities report for the period ending June 30, 2023 (WIOA Dislocated Worker & Personal Identifiable Information (PII)) (Jeanette Alvarado, Financial Analyst)
- H: Acceptance of the Report on TWC Performance Measures for the period ending May 2023 (Karina Castillo, Senior Administrative Analyst)
- I: Contracts over \$250,000 executed during the period of May 2, 2023, to July 5, 2023 (Diana Velazquez, Purchasing & Contracts Manager)
 - i. None



5. REGULAR AGENDA

✓ ITEMS FOR DISCUSSION AND/OR ACTION

A: EXECUTIVE & FINANCE COMMITTEE RECOMMENDATION

**Discussion and action to
approve the financial
reallocation as recommended
by staff and to accept the
Financial Report for the period
through May 2023.**

**Frank Spencer III, Board Chair;
Laura Avalos, Fiscal Manager,**

Financial Report – May 2023

| Annual Budget | YTD Expenses | Act % | Balance | Straight-line | StrL % | Act vs StrL % |
|---------------|--------------|-------|-------------|---------------|--------|---------------|
| \$ 69,870 K | \$ 43,112 K | 62% | \$ 26,758 K | \$ 46,580 K | 67% | -5% |

| Expense Category | Budget | Actual | Straight-line | Actual % | Variance % | Balance |
|------------------------------|--------------|--------------|---------------|----------|------------|--------------|
| Headquarters | \$5,976,849 | \$3,183,414 | \$3,984,566 | 31% | -11% | \$2,793,435 |
| Facilities, Fixtures & Equ. | \$1,783,100 | \$1,155,117 | \$1,188,733 | 42% | 0% | \$627,983 |
| Outs. Contracts & Other Prj. | \$2,797,223 | \$443,295 | \$1,864,815 | 33% | -9% | \$2,353,928 |
| Promotional Outreach | \$444,400 | \$246,508 | \$296,267 | 35% | -7% | \$197,892 |
| To Be Developed | \$652,344 | \$0 | \$434,896 | | | \$652,344 |
| Child Care Services | \$48,759,477 | \$33,019,887 | \$32,506,318 | 39% | -3% | \$15,739,590 |
| Target Industry Partnership | \$225,000 | \$112,500 | \$150,000 | 50% | 8% | \$112,500 |
| Contracted Workforce Svcs | \$5,562,015 | \$3,411,464 | \$3,708,010 | 41% | -1% | \$2,150,551 |
| Participant Related | \$3,669,640 | \$1,540,276 | \$2,446,427 | 36% | -6% | \$2,129,364 |

Change in Revenue

| New Funding | | |
|--|-----------|----------------|
| <i>Externships for Teachers</i> | \$ | 200,000 |
| <i>Strada Collaborative</i> | \$ | 150,000 |
| <i>TAA - Trade Adjustment Assistance</i> | \$ | 46,523 |
| Total | \$ | 396,523 |

Amendment #6

| Allocation Category | Original Budget | Amendment #1 | Amendment #2 | Amendment #3 | Amendment #4 | Amendment #5 | Amendment #6 | FY23 Total Budget |
|---------------------------------------|-------------------|--------------|--------------------|------------------|--------------------|------------------|----------------|-------------------|
| Headquarters | 5,564,536 | 171,413 | | | 240,900 | | | 5,976,849 |
| Facilities, Fixtures & Equipment | 1,783,100 | | | | | | | 1,783,100 |
| Outsourced Contracts & Other Projects | 2,029,794 | | 925,781 | | (154,570) | (3,782) | 290,500 | 3,087,723 |
| Promotional Outreach | 637,500 | | (199,500) | 2,500 | | 3,900 | 6,000 | 450,400 |
| To Be Developed | 79,000 | | | | | 573,344 | 39,150 | 691,494 |
| Child Care Services | 56,059,907 | (171,413) | (7,724,635) | 976,341 | (1,517,635) | 1,136,911 | | 48,759,477 |
| Targeted Case Management/Healthcare | 225,000 | | | | | | | 225,000 |
| Contracted Workforce Services | 5,392,713 | | 58,606 | 94,400 | (6,869) | 23,164 | 14,350 | 5,576,365 |
| Participant Related | 1,889,376 | | 396,615 | 41,499 | (17,741) | 1,359,891 | 46,523 | 3,716,163 |
| Total | 73,660,927 | - | (6,543,132) | 1,114,740 | (1,455,915) | 3,093,428 | 396,523 | 70,266,571 |

A: EXECUTIVE & FINANCE COMMITTEE RECOMMENDATION

**Discussion and action to
approve the financial
reallocation as recommended
by staff and to accept the
Financial Report for the period
through May 2023.**

Call For A Motion

MOTION
1ST:
2ND:

**B: Discussion and action to
accept the Single Audit
Report for Fiscal Year
ending September 30, 2022**

Peña, Briones McDaniel & Co.
Certified Public Accountants

**B: Discussion and action to
accept the Single Audit
Report for Fiscal Year
ending September 30, 2022**

Call For A Motion

MOTION
1ST:
2ND:

C: Ratification of the Education and Youth Committee action to approve the Proposed Policy Change to Establish a Desert Priority Group

David Cuellar,
Family Services Program Coordinator

Proposed Priority Group for Child Care and Order Priority Policy Change

- Add as a priority group for child care:
 - Children of families living in a desert area

A child care desert is defined in Texas Labor Code §302.0461(b)(2)(A)(i) as an area where the number of children younger than six years of age who have working parents is at least three times greater than the capacity of licensed child care providers in the area.

C: Ratification of the Education and Youth Committee action to approve the Proposed Policy Change to Establish a Desert Priority Group

Call For A Motion

MOTION
1ST:
2ND:

D: Discussion and action to appoint Mr. Frank Spencer III to the Rural Subcommittee

**Leila Melendez,
CEO**

**D: Discussion and action to
appoint Mr. Frank Spencer III
to the Rural Subcommittee**

Call For A Motion

MOTION
1ST:
2ND:



6. ACTIVITY REPORTS



ITEMS NOT POSTED FOR ACTION

A: CEO Report

- TAWB Update
- Succession Plan & Leadership Changes
- FY24 Budget Update
- Other General Updates

Leila Melendez,
Chief Executive Officer

The Committee may vote to enter Executive Session – or a closed private session without public attendance – to take up the following item(s) in accordance with Chapter 551 of the Texas Government Code. No voting may take place in Executive Session. Any possible course of action discussed by the Committee in Executive Session must be taken up and voted on in the open, public session.

7. EXECUTIVE SESSION

- A: Discussion regarding personnel matters (551.074 of the Texas Government Code)
- B: Consultation with legal counsel on a matter(s) which legal counsel is obligated to keep confidential (551.071 of the Texas Government Code)
 - Discussion regarding contract negotiations
- C: Discussion regarding personnel, possible claims, litigation matters, appeals, or other matters requiring advice of legal counsel (551.071 of the Texas Government Code)
- D: Discussion regarding pending or threatened litigation (551.071 of the Texas Government Code)

8. Adjourn

NEXT GENERAL BOARD MEETING: AUGUST 17, 2023