

# EXECUTIVE & FINANCE COMMITTEE MEETING

## MEETING MINUTES

**DATE: APRIL 23, 2024**

**TIME: 4:03 PM MST**

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### Attendees

- Leila Melendez
  - Esther Becerra
  - Myriam Guerrero
  - Laura Avalos
  - Alondra V. McDuffie
  - Marisela
  - Alma Aranda
  - Bobby Blanco
  - Mary Jo. Ochoa
  - Satish Bhaskar
  - Ruben Torres
  - Frank Spencer (Virtual)
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### Action Items

- Recommended Financial Reallocation and Financial Report approved.
    - Motioned by Satish
    - 2nd by Ruben Torres
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### Next Steps

- Present a visual for seasonal financial expenses (primarily for the most volatile expenses)
- Review rate changes restrictions for childcare centers under contract
- Review and understand the cap for next fiscal year for childcare

**PLACE: WORKFORCE SOLUTIONS BORDERPLEX, INC. 304 TEXAS AVENUE, FIRST FLOOR CONFERENCE ROOM, EL PASO, TX 79901**

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### Agenda

#### 1. CALL TO ORDER AND NOTE OF ATTENDANCE

(Bobby Blanco, Board Chair)

#### 2. ACTION ITEMS

A: Discussion and Action to Approve the Financial Reallocation as Recommended by Staff and Accept the Financial Report for the period through February 2024. (Laura Avalos, Fiscal Manager)

#### 3. ADMINISTRATIVE REPORTS

A: Discussion and update regarding potential impact of WIOA Reauthorization - A Stronger Workforce for America Act. (Laura Avalos, Fiscal Manager)

B: Discussion and update regarding facility lease cost increases and budgetary impacts. (Myriam Guerrero, Chief Financial Officer)

#### 4. EXECUTIVE SESSION

The Committee may vote to enter Executive Session – or a closed private session without public attendance – to take up the following item(s) in accordance with Chapter 551 of the Texas Government Code. No voting may take place in Executive Session. Any possible course of action discussed by the Committee in Executive Session must be taken up and voted on in the open, public session.

A: Discussion regarding personnel matters (551.074 of the Texas Government Code)

B: Consultation with legal counsel on a matter(s) which legal counsel is obligated to keep confidential (551.071 of the Texas Government Code)

C: Discussion regarding personnel, possible claims, litigation matters, appeals, or other matters requiring advice of legal counsel (551.071 of the Texas Government Code)

D: Discussion regarding pending or threatened litigation (551.071 of the Texas Government Code)

#### 5. ADJOURN

A: Discussion on items of interest for next agenda – June 25, 2024