

Policy No. Staff Job Description: Living Praise Team Worship Leader	Date: January 2021	ALG Area: Director of Connection Groups and Worship
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PREFACE:

At Emmanuel our Senior Pastor provides the primary spiritual and ministry leadership in our Congregation. The Living Praise Worship Leader is to ensure the contemporary music program for the church is running smoothly and is properly coordinated and executed resulting in uplifting meaningful worship for congregants. The Living Praise Worship Leader, along with the Senior Pastor, Director of Connection Groups and Worship, and the rest of the ministry staff, are to work together as “Partners in the Gospel” to fulfill the total ministry of the Congregation. The “team ministry” concept is to be fostered so that, as co-workers in the Lord, the team relationship will be friendly, helpful and cooperative. The Living Praise Worship Leader is to be a person of prayer, upholding the congregation and its leaders, and a model of Godly living. He/She is to work within the guidelines of the Constitution of Emmanuel Congregation. He/She is to continue to seek professional, personal and spiritual growth.

POSITION DESCRIPTION:

The Living Praise Worship Leader has the following responsibilities:

1. Serves as the central leader for the Living Praise Team.
2. Leads worship a minimum of two Sundays each month.
3. Actively recruit and interview prospective musicians and provide training that integrates a musician’s unique skill set into the Worship Team mix.
4. Committed to raising up the next generation of musicians with a focus on actively recruiting Youth and Young Adult musicians.
5. Possess a strong familiarity with contemporary Christian Music and plan to add new music to the Worship Team database where appropriate.
6. Selects contemporary music for services and events in consultation with Worship Team leaders and the Worship Ministry Team.
7. Maintain Praise Team related scheduling information (including music selection and assigned positions) in the Planning Center’s Living Praise services.
8. Provides timely communications to Worship Team members.
9. Coordinates and participates in weekly rehearsals.
10. Maintain central database of members and music for the Worship Team.
11. Responsible for all scheduling of Worship Team members for services and events
12. Plan at least two annual Worship Team gatherings outside of regularly scheduled events and services.
13. Responsible for delegating leadership duties and tasks when unavailable to serve.
14. Prepare and work within an annual budget to include purchase of new music, recruiting and retaining of members, and planned purchases of shared Worship Team equipment.
15. Serve as a member of the Worship Ministry Team and attend scheduled team meetings.
16. Plan, review, and choose selections in consultation with the Worship Ministry Team for special services and events that include the Praise Team; including Advent, Lent and other special services (such as Funerals and Weddings) of the church.
17. Develop a succession plan for the Living Praise Worship Leader position.
18. Have an understanding of the Lutheran Service traditions and an appreciation for the historical Emmanuel Lutheran church traditions.

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PERSONAL CHARACTERISTICS:

1. The ideal candidate would have previous experience as a Living Praise Worship Leader, with a degree or certificate in music preferred.
2. The ideal candidate would be a member of Emmanuel Lutheran Church (but not required)
3. An energetic self-starter, able to prioritize and accomplish tasks with minimal direction.
4. Detail oriented and great organizational skills
5. Committed to ongoing training of musical skills for all Worship Team members.
6. Exhibits a willingness and ability to work in team ministry with the Senior Pastor and other members of the Church staff.
7. Able to relate and communicate enthusiastically with the Church staff and members.
8. Administrative skills to set goals, plan, follow-up and properly use time management.
9. Embraces all forms of communication to disseminate information and new creative ideas.
10. Demonstrates consistent professional growth and desire to be a life-long learner.
11. A humble and mature Christian with a vital spiritual life, personal integrity and Godly confidence.

ACCOUNTABILITY:

This position is directly accountable to the Director of Connection Groups and Worship, or other staff members, as the Senior Pastor determines.