

## **Guidelines for In-Person Group Events and Meetings at Emmanuel Lutheran Church**

Emmanuel Lutheran Church (ELC) is available to congregants for indoor and outdoor group events and meetings. While attending group events and meetings, we do ask that you observe the following guidelines intended to provide a safe and healthy environment while at ELC.

- Please submit a Calendar Reservation Form to reserve an area indoors or outdoors. [Click here for Calendar Reservation Form](#). Paper forms are also available in the church office.
- Please submit a Fire Pit Use Application if planning to use the fire pit. [Click here for Fire Pit Use Application](#). Paper forms are also available in the church office.
- Be respectful of the 6-foot social distance at all times when on the ELC grounds. Parents are responsible for their children maintaining the 6-foot social distance.
- Wash hands and use hand sanitizer often.
- Food and drinks should be served by a small group of designated individuals wearing disposable gloves (changed often) and masks. When possible, serve food at tables to avoid lines of people from forming. Food should not be served buffet or self-serve style.
- Any shared items, such as games, playground equipment, tools, or supplies, should be disinfected between uses.
- Event/Group leaders are responsible for cleaning and sanitizing commonly touched areas after their event or meeting. This would include tables, chairs, door handles, and restroom faucets, handles, and toilet seats that may have been used during the event (toilet bowls and urinal basins are not included on this list). While the church is deep cleaned on a regular basis, this will help to ensure a safe and healthy environment at ELC for the next group using that area.
- If you or someone in your family has a fever of 100 degrees or higher or is displaying other symptoms such as coughing, shortness of breath, chills, muscle pain, sore throat, or loss of taste/smell, please stay home for the safety of others.



### **Indoor Events and Meetings**

- Facial Coverings (masks) must be worn inside the facility by all attendees age 10 years old and older. Masks are recommended but not required for attendees' age 3 years old to 10 years old.

### **Outdoor Events and Meetings**

- When outdoors on the ELC property, masks must only be worn by those age 10 years old and older if a social distance of 6 feet or more is unable to be maintained.