

**Colonial Church in Prairie Village
Administrative Board Minutes
Special Called Meeting to Review Budget
January 9, 2021**

Attending: Bill Sanderson, Ken Werne, Bob Burgdorfer, Harry Morrison, Brooke Carson, Aaron Roberts, Allan Weil, Russ Townsley.

Council: Stacy Algren, Kelly Hansen, Marylee Battaglia, Elizabeth Uppman, Cindy Burgdorfer

Bill called the meeting, which was held via Zoom, to order at 10:00 am. Aaron led the group in prayer.

Allan briefly recapped the proposed budget based on the requests of the Boards. The proposed budget includes a 2% salary increase for full-time staff. Allan noted the Major Maintenance budget includes two projects, restoring the nursery and patching the parking lot. He indicated that several other projects are on the list of priorities.

He is projecting that 2020 will end with a \$14,876 surplus due primarily to reduced expenses resulting from restricted activity due to COVID-19. That will bring the Contingency Fund balance to about \$102,000.

In response to Harry's question regarding potential federal stimulus funds, Allan indicated he has not identified any applicable to the church. Bob asked if it would be appropriate to use Pemberton Funds in support of Outreach. The consensus was use of the Contingency Funds to cover the shortfall was preferable. Stacy discussed the rationale behind the Outreach Board's request and noted additional interest in expanding Justice and Witness efforts. Ken concurred with using Contingency Funds noting that would leave a balance of \$82,000 which is a healthy 20.3% of the operating budget. Russ observed most Boards have assumed resuming full activities in the 2nd Quarter. While this appears to be the soonest, the actual date is unknown. If it is later, the deficit will likely be less.

Harry moved to recommend the budget as drafted with the deficit funded from the Contingency Fund to the Council. Ken seconded and the motion passed without dissent. Aaron noted this was an act of faith that demonstrates Colonial's commitment to having an active presence in our community.

Bill and Aaron updated the Board that Mark Holland had agreed to the deliverables discussed at the December meeting. A new contract will be prepared and approved at the regular January meeting.

The business specified being completed, Bill adjourned the meeting at 10:30 am.