

**Colonial Church in Prairie Village
Administrative Board Minutes
September 10, 2020**

Attending: Bill Sanderson, Ken Werne, Harry Morrison, Heather Brazel, Bob Burgdorfer, Kate Nicolai, Aaron Roberts, Allan Weil, Russ Townsley.

Guest: Mark Holland

Bill called the special meeting which was held via Zoom to order at 7:00 pm. The purpose of the meeting was to discuss an upgrade to the video equipment to improve the quality and a service contract with Mark Holland, a retired Methodist minister.

Aaron introduced Rev. Holland and explained the proposed contract would be to assist with services to the wider community (not Colonial members), execution of the proposed contract to upgrade the video system and to lay the groundwork for a capital campaign. COVID 19 placed increased demands on Aaron and this will allow Colonial to move forward in these areas. The proposal anticipates work averaging 20 hours a week from October 1 through January 31 at \$4,000/month. The agreement could be extended with mutual consent. Rev. Holland would be an independent contractor.

Rev. Holland then provided his background and experience which includes both capital campaign and fund raising and audio/video installations. Allan then briefly discussed the difference between an employee and an independent contractor. Board members questioned Rev. Holland on both the projects and the contracts. Rev. Holland then left the meeting. Allan went on to explain that COVID related funding could be used for the contract. The funding has not been received, but is expected.

The topic turned to the equipment upgrade. Bob explained the Pemberton Funds could be used to cover the project cost of \$25,218. The current video equipment was purchased with a gift from Deloras Pemberton. Bob noted this would leave about \$45,000 currently available. The committee is seeking suggestions on use of these funds.

The Board further discussed the proposals with the consensus being to discuss them with the Council and recommend them to the membership at a Special Called meeting September 27.

There being no other business, the meeting was adjourned at 7:52 p.m.

Russ Townsley, Clerk