

## **GVD Office to open for in-person appointments.**

The Genesee Valley District Office will open for in-person visitors on Tuesday September 29th by appointment only.

District Assistant Betsy O'Flynn will be in the office on Tuesdays and Wednesdays from 9:00am - 4:00pm.

Please call ahead: 585-340-9525

Betsy will continue to work remotely on the other days of the week.

The building is locked and you will need to press the Genesee Valley doorbell to be admitted to the building (located on the LEFT glass door).

Please follow the following guidelines:

- 1) Please take your temperature before you leave home. If your temperature is 100.4 degrees or higher or if you are feeling ill, please visit another day.
- 2) Upon arrival: we will ask you health questions. If you would like a copy of the health questions in advance, contact the office.
- 3) We will collect your name and phone number in case it is needed for contact tracing.
- 4) Please wear a mask that completely covers your nose and mouth to enter the building and at all times during your visit.
- 5) If you cannot wear a mask, perhaps we can help you outside the building. Please call to explore options.
- 6) Use hand sanitizer upon entering.
- 7) Maintain six feet or more of distance between people.

The rest of the building is not open at this time to District Office visitors. Any questions about the required procedures, please communicate with us in advance of your visit.

Thanks