

Dear Parents,

We are sharing this information with all elementary/middle school parents knowing that many will use our Before and After School Care Programs at some point throughout the school year.

Before School Care: Mr. Orville Bame will be supervising every morning and Before School Care is available between the hours of 7:15-7:45 am.

After School Care: During the 11:30 am - 3:10 pm time frame, Mrs. Shelly Weeks will be supervising the children. During this time, children will eat lunch, participate in story time, and have indoor/outdoor play time and nap time. **Please provide a packed lunch from home.**

From the 3:10 pm - 5:30 pm time frame, Mr. Orville Bame will join Mrs. Weeks to supervise the children. During this time, students will have a snack, do homework and spend time outside (weather permitting).

Regarding snacks: **Parents must provide snacks each day for their child(ren).** Please be sure to pack a separate snack for your child to be saved for their time in after school care and communicate that with them so that they save it for the end of the day. Also, please do not send popcorn with your children for their After School Care snack.

Please be considerate to our supervisors by picking up your child(ren) before 5:30 pm, and to avoid late charges. Also, we will not have After School Care on the following days:

December 16th, April 5th, May 25th.

If you need to contact the After School Care Program after 4:00 pm, please call the supervisor who is on duty at that time.

Shelly Weeks: 540-910-0014

Orville Bame: 540-849-9364

We are pleased to be able to offer this service to our families. Please contact us if you have any questions or concerns and/or would like to find out more about these programs..

Sincerely,

Cherie Morel

Elementary/Middle School Principal