

Montgomery County Office
201 W. Gude Drive
Rockville, MD 20850
301-670-8700

District of Columbia Office
3400 Benning Road, NE
Washington, DC 20019
202-331-6237

Prince George's County Office
8300 Old Marlboro Pike
Upper Marlboro, MD 20772-2620
301-967-5800

An Exelon Company
pepco.com

11/10/2017

Dear Customers / Builders / Consultants:

The purpose of this letter is to inform you of a proposed change to the purchase of materials from Pepco for your residential and commercial projects. This change will take effect in January 2018. There will be additional communications regarding the details of the changes before that time.

Currently, for projects where the customers build structural facilities on private property or in public space, Pepco reviews and approves a Structural Facility Drawing. A Material Control Letter accompanies the Structural Facility Drawing approval, identifying materials to purchase from Pepco Stores for project use, such as transformer pads, splice boxes, manhole roof frames, manhole roof covers, etc.

The upcoming change is that Pepco will no longer be the point of sale for these items. A list of Pepco approved suppliers will provide such service instead. Pepco will still review and approve the Structural Facility Drawing, and issue the Material Control Letter listing the materials which may be needed. The customer will use this letter to make purchase arrangements with the designated approved suppliers or to purchase generic type items from the vendor of their choice. Our approved strategic suppliers will sell these materials to you at the same pricing currently paid by Pepco. This arrangement should improve the customers' payment options, material availability, whole or partial pick up options, and job site delivery.

We will work hard to make this transition as smooth as possible. We will have plans to honor the outstanding Material Control Letters until December 31, 2017. A list of the approved strategic suppliers will be provided to you in December in upcoming communications regarding the change in 2018. Should you have any questions or concerns, please contact one of our service centers.

Best Regards,

Pepco Engineering & Design