

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR
Edna DeVries

BOROUGH CLERK
Lonnie R. McKechnie, CMC

BOROUGH MANAGER
Michael Brown

BOROUGH ATTORNEY
Nicholas Spiropoulos



BOROUGH ASSEMBLY
Tim Hale, District 1
Stephanie Nowers, District 2
Dee McKee, District 3
Robert Yundt, District 4
Mokie Tew, District 5
Jesse Sumner, District 6
Ron Bernier, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 EAST DAHLIA AVENUE, PALMER

ASSEMBLY REGULAR MEETING

6:00 PM

TUESDAY, DECEMBER 7, 2021

[20-073](#)

Ways you can participate in the Assembly meeting:

IN PERSON:

- Should you wish to attend in person, please adhere to a 6-foot distance between yourself and others as much as possible.

IN WRITING: You can submit written comments to leg.com@matsugov.us

TELEPHONIC TESTIMONY:

- Dial 1-855-225-2326; You will hear "Joining conference" when you are admitted to the meeting.
- You will be automatically muted and able to listen to the meeting.
- When the Mayor announces audience participation or a public hearing you would like to speak to, press *3; you will hear "Your hand has been raised."
- When it is your turn to testify you will hear "Your line has been unmuted."
- State your name for the record, spell your last name, and provide your testimony.

Those who wish to observe the meeting may do so in one of the following ways:

- Live stream audio at Radiofreepalmer.org; or
- Live stream video at Matanuska.Legistar.Com/Calendar.
- Live stream through Facebook at www.facebook.com/MatSuBorough

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. SPECIAL ORDERS OF THE DAY

A. Appointment of Deputy Mayor - Jesse Sumner

VI. MINUTES OF PRECEDING MEETINGS

[21-222](#)

A. Special Assembly Election Certification Meeting: 11/16/21

B. Regular Assembly Meeting: 11/16/21

Attachments: [12/07/21 - Minutes for Packet](#)

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

3. State of Alaska

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

[21-219](#)

1. Big Lake Community Council: 10/12/21
2. Big Lake RSA Board of Supervisors: 04/10/21, 09/15/21, 05/17/21, Resolution Nos. 21-0901, 21-0902
3. Central Mat-Su FSA Board of Supervisors: 10/11/21
4. Chickaloon Community Council: 08/11/21
5. Fairview RSA Board of Supervisors: 08/12/21, Resolution No. 21-01
6. Greater Talkeetna RSA Board of Supervisors: 10/14/21
7. Local Road Service Area Advisory Board: 10/21/21, Resolution No. 21-05
8. Meadow Lakes Community Council: 10/13/21
9. Meadow Lakes RSA Board of Supervisors: 08/03/21, 09/09/21, Resolution No. 21-02
10. MSB Fish and Wildlife Commission: 10/21/21
11. North Colony RSA Board of Supervisors: 11/08/21, Resolution No. 21-01
12. Parks, Recreation, and Trails Advisory Board: Resolution No. 21-02
13. Planning Commission: 10/18/21, Resolution Nos. 21-28, 21-29
14. Susitna Community Council: 10/07/21
15. Tanaina Community Council: 10/12/21, 10/26/21, 11/09/21
16. Trapper Creek RSA Board of Supervisors: 08/04/21, Resolution No. 21-01
17. West Lakes FSA Board of Supervisors: 09/13/21

Attachments: [12/07/21 - Citizen and Other Correspondence](#)

G. INFORMATIONAL MEMORANDUMS

[IM 21-248](#) Reporting The Conclusion Of Contract For Bid 19-115B With Northstar Excavation And Asphalt, Inc. In The Final Contract Amount Of \$1,167,555.86 For The 2019 Roads Paving Project.

Attachments: [IM 21-248](#)

VIII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)

(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

[OR 21-109](#) An Ordinance Accepting And Appropriating A Grant From The Alaska State Division Of Homeland Security And Emergency Management For Equipment And Training.
RS 21-118: A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant For Equipment And Training.

Attachments: [OR 21-109](#)
[RS 21-118](#)
[IM 21-226](#)

[OR 21-110](#) An Ordinance Approving An Appropriation Of \$574,786 From The Areawide Fund Balance, For Bridge And Railroad Crossing Major Maintenance And Repair; And The Dust Control Program (50 Percent Road Service Area Construction/50 Percent Dust Control).

Attachments: [OR 21-110](#)
[IM 21-227](#)

[OR 21-111](#) An Ordinance Approving An Appropriation From The Willow Fire Service Area Fund Balance To An Existing Project For An Underground Water Tank, Paving, And A Gravel Pad At Willow Station 12-5.
RS 21-119: A Resolution Approving The Amended Budget For An Underground Water Tank, Paving, And A Gravel Pad At Willow Station 12-5.

Attachments: [OR 21-111](#)
[RS 21-119](#)
[IM 21-228](#)

[OR 21-112](#) An Ordinance Amending MSB 15.08.010 (C), Compensation Of The Planning Commission; And Amending MSB 43.10.030(A), Compensation Of The Platting Board, Based On The Commission On Salaries And Emoluments Recommending An Increase To The Per Meeting Compensation For Both Boards.

Sponsors: Sumner

Attachments: [OR 21-112](#)
[IM 21-232](#)

[OR 21-113](#) An Ordinance Accepting And Appropriating \$10,000,000 From The Alaska State Department Of Commerce, Community, And Economic Development For Pavement Rehabilitation Through The Mat-Su Population Corridor.

RS 21-122: A Resolution Approving The Scope Of Work And Budget, And Authorizing The Borough Manager To Enter Into The Grant Agreement For Pavement Rehabilitation Through The Mat-Su Population Corridor.

Attachments: [OR 21-113](#)

[RS 21-122](#)

[IM 21-236](#)

[OR 21-114](#) An Ordinance Amending MSB 3.08.220, Solicitation And Acceptance Of Bids; and MSB 3.08.260, Competitive Sealed Proposals; Negotiated Procurement.

Attachments: [OR 21-114](#)

[IM 21-237](#)

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

[RS 21-124](#) A Resolution Approving State Legislative Priorities For Fiscal Year 2023.

Attachments: [RS 21-124](#)

[IM 21-240](#)

[RS 21-125](#) A Resolution Approving Federal Legislative Priorities For 2023.

Attachments: [RS 21-125](#)

[IM 21-241](#)

[RS 21-133](#) A Resolution Amending The Scope Of Work For Project No. 10188, Fund 435, To Install Americans With Disabilities Compliant Door Openers At The Animal Care Facility; And Authorizing An Extension Of The Project To June 30, 2023.

Attachments: [RS 21-133](#)

[IM 21-253](#)

[RS 21-134](#) A Resolution In Support Of The Alaska Industrial Development And Export Authority's Effort To Advance Phase 3 Of The West Susitna Access Project Feasibility Study Towards An Application To The Governing Regulatory Agency.

Attachments: [RS 21-134](#)
[IM 21-254](#)

2. ACTION MEMORANDUMS

[AM 21-118](#) Assembly Regular And Joint Meeting Schedule For 2022.

Attachments: [AM 21-118](#)

[AM 21-119](#) Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.

Attachments: [AM 21-119](#)

[AM 21-120](#) Approval Of Contract Extension To February 26, 2022, For Contract No. 20-129P with Respec Company, LLC. For A Metropolitan Planning Organization Coordinator.

Attachments: [AM 21-120](#)

[AM 21-121](#) Award Of Proposal Number 22-038P To Burns And McDonnell In The Contract Amount Not To Exceed \$120,000 Annually To Provide Engineering Consulting Services For The Central Landfill.

Attachments: [AM 21-121](#)

[AM 21-122](#) Approval Of Contract Extension For Bid 21-145B With Western Construction & Equipment, LLC. For A Final Completion Date Of August 31, 2022, For The Denelle Street And Sapphire Road Improvements Project.

Attachments: [AM 21-122](#)

[AM 21-123](#) Approval Of Change Order No. 1 With Matanuska Telephone Association, Inc. To Increase The Purchase Order Allowance In The Amount Of \$32,583.53 For Birch Lake Drive, Simms Road, Spruce Court Improvements Project.

Attachments: [AM 21-123](#)

IX. UNFINISHED BUSINESS

X. VETO

XI. NEW BUSINESS

A. INTRODUCTIONS (For Public Hearing 12/21/21, Assembly Chambers)

[OR 21-115](#) An Ordinance Approving A Less Than Fair Market Value Sale Of Borough Land Identified As Parcel 1, Being The Southeast 1/4 Southwest 1/4 Of Section 2, Township 17 North, Range 2 West, Seward Meridian, Alaska, In The Amount Of Zero Dollars To The Meadow Lakes Community Council, Inc. For Purpose Of Public Recreation.

Attachments: [OR 21-115](#)
[IM 21-239](#)

[OR 21-116](#) An Ordinance Accepting And Appropriating Additional Disaster Relief Funds For The Port Mackenzie Facilities From Damages Sustained During The 2018 Cook Inlet Earthquake.
RS 21-129: A Resolution Amending The Budget For Additional Disaster Relief Funds For Port Mackenzie Facilities From Damages Sustained In The 2018 Cook Inlet Earthquake.

Attachments: [OR 21-116](#)
[RS 21-129](#)
[IM 21-245](#)

[OR 21-117](#) An Ordinance Amending MSB 3.15.240 To Lower The Penalty For The First 30 Days Of Delinquent Real Property Taxes From Five Percent To One Percent.

Sponsors: Hale, Nowers and Sumner

Attachments: [OR 21-117](#)
[IM 21-247](#)

[OR 21-118](#) An Ordinance Adopting The Jonesville Public Use Area Management Plan; And Amending MSB 15.24.030, Comprehensive Plan And Purposes.

Attachments: [OR 21-118](#)
[IM 21-250](#)

[OR 21-119](#) An Ordinance Authorizing The Manager To Enter Into The Project Agreement For The Houston Middle School Replacement And Accepting And Appropriating \$9,000,000 From The Alaska State Department Of Education And Early Development For The Houston Middle School Rebuild Project.

RS 21-132: A Resolution Approving The Scope Of Work And Budget For The Construction Of The Houston Middle School Replacement.

Attachments: [OR 21-119](#)

[RS 21-132](#)

[IM 21-252](#)

[RS 21-130](#) A Resolution Approving The Changes Needed To Update The Fiscal Year 2023 Schedule Of Rates And Fees Effective July 1, 2022.

Attachments: [RS 21-130](#)

[IM 21-249](#)

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

[21-223](#) Mayoral Requests for Confirmation

Attachments: [12/07/21 - Vacancy Report](#)

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

[OR 22-001](#) An Ordinance Repealing MSB 17.68, Outdoor Shooting Facilities.

Sponsors: Sumner and Tew

Attachments: [OR 22-001](#)

[IM 22-001](#)

[OR 22-002](#) An Ordinance Amending MSB 17.30, Conditional Use Permit For Earth Materials Extraction Activities, To Allow For An Exemption Of 20,000 Cubic Yards Annually Without A Permit.

Sponsors: Tew

Attachments: [OR 22-002](#)

[IM 22-003](#)

[OR 22-003](#) An Ordinance Amending MSB 17.30.020, Conditional Use Permit For Earth Material Extraction Activities (Applicability), To Exclude The Conditional Use Permit Requirement Within The Boundaries Of The Central Landfill.

Sponsors: Sumner

Attachments: [OR 22-003](#)
[IM 22-004](#)

XII. RECONSIDERATION

[RS 21-128](#) A Resolution Directing The Borough Fish And Wildlife Commission To Become More Involved Regarding Issues Of Wildlife And Provide Quarterly Reports To The Assembly In 2022.

Sponsors: McKee

Attachments: [RS 21-128](#)
[IM 21-244](#)
[12/07/21 - Yundt Reconsideration](#)

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. EXECUTIVE SESSION (For Matters, Which The Immediate Public Knowledge Of Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure; And Discussion Of Matters Subject To Attorney/Client Privilege.)

A. Potential Litigation Regarding The 2021 State Redistricting Plan

XV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.