

## Revised Pick-Up Procedures

We've been listening to your feedback and looking for ways to improve afternoon pick-up. Our goal is to make the process run smoothly and efficiently. The following is the revised afternoon pick-up procedures.

Parents picking up preschool/pre-K students (no K – 8<sup>th</sup> grade siblings) will be issued a RED placard to display on your dashboard. You will be directed to a parking place as space becomes available from 2:20 pm – 2:35 pm or 11:30 am – 11:45 am on noon dismissal days.

Parents picking up preschool/pre-K students (with K – 8<sup>th</sup> grade siblings) will be issued a YELLOW placard to display on your dashboard. You will be directed to a parking place as space becomes available from 2:35 pm – 2:45 pm or 11:45 am – 11:55 am on noon dismissal days.

Parents with a red or yellow placard who arrive at the parking lot after 2:45 pm (11:55 am on noon dismissal days), will be redirected to the end of the carline.

**2:20 pm – 2:35 pm (or 11:30 am – 11:45 am): RED placards only**

**2:35 pm – 2:45 pm (or 11:45 am – 11:55 am): YELLOW or RED placards**

**2:50 pm (or 12:00 pm) – conclusion: Anyone**

In order for the process to work, we need your cooperation. To maximize the number of parking spots available for preschool/pre-K families, it is imperative that parents picking up K – 8<sup>th</sup> grade students DO NOT enter the parking lot prior to this pick up schedule. Anyone parking prior to these times for end of day pick up will be asked to leave the parking lot and redirected to the end of the car line.

Placards will be distributed on Wednesday, and these procedures will take effect Thursday, October 11.

Thank you for your cooperation!