



St Francis of Assisi School is pleased to announce that we are transitioning to FULL integration with FACTS to increase the convenience for families to have a single login providing access to the tuition and student information system portals. All current FACTS tuition login credentials will end **October 16th**. All families are required to create a new FACTS Family Online (ParentsWeb) account, if you haven't already. This account will also provide you access to the FACTS tuition management system. If you have already created your new FACTS Family Online account, you will now be able to access all of your tuition and billing from your Parent Dashboard as of the date listed above.

How do I access FACTS Family Online (ParentsWeb)?

- Go to <https://SFA-CA.client.renweb.com/pw/>
- Login with your username and password or click **Create New ParentsWeb Account** (*follow the steps below*)
- Type your email address and click **Create Account**.
 - *An email will be sent which includes a link to create your ParentsWeb login. The link is active for 6 hours.*

A screenshot of the FACTS Family Online (ParentsWeb) login page. The page has a white background with a light gray border. At the top left is a user icon and the text "Log In". At the top right is a language dropdown menu set to "English". Below this are three input fields: "District Code:" with the value "SAS-WI", "Username:", and "Password:". Below the password field is a link "Forgot Username / Password?". Underneath are three radio buttons for "Parent" (selected), "Student", and "Staff". At the bottom left is a dark blue "LOG IN" button, and at the bottom right is a link "Create New ParentsWeb Account". At the very bottom, it says "Powered by FACTS Student Information System | Privacy Policy".

- Select the **Click to Create your ParentsWeb login** link
- A web browser displays your **Name** and **Person ID**
- Enter a **User Name**, **Password** and **Confirm** the password to create your login credentials
- Click **Save User Name and/or Password**
 - *A message displays at the top of the browser, "User Name/Password successfully updated."*
- You may now login to ParentsWeb using your new user name and password.