

**CFUW ONTARIO COUNCIL
PROPOSED STANDING RULES FOR
THE 46th ANNUAL GENERAL MEETING
May 25, 2024**

INTRODUCTION: The following rules are proposed for the orderly conduct of business in a timely manner. The effect of these rules expires at the close of Canadian Federation of University Women Ontario Council (CFUW OC) Annual General Meeting.

Rule 1: VOTING BODY

1. The Voting Body consists of the members of the Board of Directors of CFUW OC and the President or appointed delegate of each Ontario Club.
2. Only voting delegates move, second or vote on motions, but all members may participate in the discussion of CFUW OC business.

Rule 2: CREDENTIALS

The Registration Convenor, at the opening of the Business Meeting, will report the total number of voting delegates registered as present and having signed for their voting card(s).

Rule 3: Quorum

A quorum for the transaction of business at a Members' meeting is thirty percent (30%) of the Clubs entitled to vote at the meeting and a majority of Board Members, whether present in person or by proxy. If a quorum is present at the opening of a meeting of the Members, the Members present may proceed with the business of the meeting, even if a quorum is not present throughout the meeting.

Rule 4: MOTIONS

No other item of business shall be included on the agenda for annual meeting unless a Member's proposal has been given to the secretary prior to the giving of notice of the annual meeting in accordance with the Act, so that such item of new business can be included in the notice of annual meeting.

Rule 5: Debate

1. Wait to be recognized by the Chair then state your name and Club affiliation.
2. The mover of main motion or resolution is entitled to two minutes for introducing debate and a further two minutes to close debate.
3. Other members may speak for two minutes only once in debate on a main motion or policy resolution or amendment or amendment to an amendment on the same question.
4. Debate on each main motion or resolution is limited to twenty (20) minutes unless a motion to extend for a maximum of ten (10) minutes of debate is proposed and approved.
5. If it is desired that debate cease immediately on a question, the following motion may be made: "I move that we call the question". Such a motion:
 - i. requires a seconder,
 - ii. is not debatable,
 - iii. is not amendable and
 - iv. requires a two-thirds vote.

6. The outcome of any voting is determined by the number of votes cast, regardless of the number of votes present.

Rule 6: ELECTIONS

1. Nominations from the floor are in order. Members may self nominate. A member must be in agreement to be nominated from the floor. Nominations from the floor do not require a seconder.
2. Election is by ballot.
3. Regional Directors are elected by the member clubs in their region.

Rule 7: POLICY RESOLUTIONS

A motion or resolution which proposes CFUW OC policy is in order if it is placed on the agenda and conforms to the following:

1. Bylaw 9.12

Policies are adopted by Ordinary Resolution or Emergency Resolution. Members will be given no less than ninety (90) days notice for Ordinary Resolution and twenty-one (21) days for Emergency Resolution as per the CFUW Ontario Council Resolution process. Any Member of CFUW Ontario Council, Ontario Council Standing Committee or the Board may sponsor a Resolution that is provincial in scope, following the procedure and timetable set out by the OC Board. Resolutions must align with the Purpose of the CFUW Ontario Council.

Ordinary Resolution and Emergency Resolution acceptance shall be decided by a two-thirds (2/3) majority of votes cast.

2. An amendment to a Policy Resolution is in order if the amendment was received by the Resolutions Chair on or by the cut-off date for amendments to the motion.
3. An amendment to the proposed Amendment to a Policy Resolution shall be in order if it is minor in nature and does not change the intent of the Policy Resolution and if made: i. by inserting, ii. by striking out, iii. by striking out and inserting, and iv. by adding, at the end of the proposed amendment, a word or words.
4. Policy Resolutions may be divided into separate clauses for discussion and voting, if a motion from the floor is passed by a majority of the Voting Body.

Rule 8: CONSTITUTION AND BYLAWS

1. The circulated Constitution and Bylaw Amendments are deemed to be properly moved and seconded.
2. An amendment to the Constitution and Bylaw amendments is in order if the amendment was received by the Constitution and Bylaws Chair on or by the cut-off date for amendments to the motion.
3. A two-thirds (2/3) affirmative vote of the votes cast shall be required for adoption.

Rule 9: PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised govern CFUW OC in all cases to which they are applicable and in which they are not inconsistent with the Bylaws or Standing Rules of CFUW OC or legislation.