



The Honors Program

The Honors Program helps students create and engage in intellectual challenges and promotes an enthusiastic learning environment. There's no application to be in Honors and no required minimum GPA to do an Honors contract. Students can join the program by working closely with faculty through honors contracts and/or courses.

Honors Courses

Honors courses are offered each semester in a variety of subject areas. All students enrolled in these courses are automatically Honors students. To find these courses, go to the **Online Schedule of Classes** and type "Honors" in the keyword search.

The Honors Contract

An Honors Contract is an agreement between a professor and a student in a regular (non-honors) section to design a mutually enriching experience enhancing the course's curriculum. The agreement uses honors-level attributes and tasks to guide the student and professor in developing Honors assignments, in addition to the objectives of the regular class. Unit credit remains the same as a regular course.

Which Classes Qualify for an Honors Contract

Honors Contracts can be established between a student and their professor in transferable courses that are 100-level and higher in the Fall and Spring semesters, including short-term or late-start classes. Honors contracts can be offered in all modalities: in-person, hybrid, and online. Both the instructor and the student must agree to and sign off on the Honors Contract to convert a standard course into Honors.

How to Sign Up for an Honors Contract

1. The student lets their professor know that they'd like to do an Honors Contract for their class. The student and professor go over the Honors Course Objectives and choose at least three to focus on in their Honors work in the class.
2. The professor will invite the student to apply for honors:
 - a. From the College Faculty Dashboard landing page in PeopleSoft, navigate to the "College Faculty Schedule".
 - b. Click on the Class Number and select "follow up" from the pop-up menu.
 - c. Under the "Follow-Up Reason" column, select "Honors" from the drop-down menu.
 - d. Enter comments (optional)
 - e. Click the "follow-up" to confirm.
3. Afterward, the student will be notified to sign up for an honors contract via "My To-Do list." This will appear as "Apply for Honors."

NOTE: Students need to keep an eye out for the "Apply for Honors" invitation on their to-do list. Sometimes it takes a day or so for the invitation to appear. If after a couple of days, the invitation hasn't appeared, the student should let their instructor know and the instructor can follow up with the Honors coordinators.

4. A pop-up notification will direct the student to the "My Classes" section of their "College Student Dashboard" landing page.
5. The student will then click on the class number to access the pop-up menu. From the pop-up menu, select "Apply for Honors" to access the Honors Contract.
6. The student will need to review and fill out the application for the Honors Contract. To complete this step, students will need to:
 - a. Select Three honors objectives.
 - b. Fill out the comments field (optional).
 - c. Check the acknowledgment box and click Submit.

NOTE: Once converted into an Honors course, it cannot be reversed. (Only in extremely rare circumstances may Honors Contracts be canceled due to extenuating circumstances up until the last day to withdraw from the class.)

Honors Syllabi Addendums

Honors Instructors must provide the student and campus coordinators with an Honors syllabus or Honors addendum which includes a specific list of creative assignments or other work that enhances the course's curriculum.

The syllabi addendums should include the following information:

- Instructor's name
- Class name and course number (e.g., ENGL 105 - 41565)
- Student name(s) and ID number(s)
- List of assignments, their point values, and/or percentage values
- OPTIONAL: additional instructions or policies as agreed upon by faculty and student

Addendums are due **May 1** during the Spring Semester and **December 1** during the fall semester. The addendums will be uploaded to an assignment in the Honors Canvas shell.

Contact us! We'll be happy to help you through the process.

Office: **K-108**
Days and Times: **Mondays - Thursdays from 11 a.m. - 3 p.m.**
Phone: **619 388-2341**
Email: mesahonors@sdccd.edu

Student Tutorial Link



Faculty Tutorial Link



Canvas Shell Link



Canvas Self-enrollment Link

