

Updated October 14, 2016

Position Title: Director of Contemporary Music (Part - Time)

Incumbent:

Reports To: Director of Music and the Arts

The Director of Contemporary Music will demonstrate:

- A vibrant and devoted faith in Jesus Christ, being committed to expressing that devotion through heart-felt, inclusive worship.
- A commitment to a blended worship style that is creative, visionary, flexible and diverse.
- Spiritual gifts in the areas of musicianship, shepherding, community building, encouragement, leadership, faith and humility.
- A love of people and the gifts of music, both actual and potential, they bring to a leadership team in service to God.
- Good organizational, management skills, listening skills, being motivational, being willing to work as a team player, and take direction from the church's pastoral staff and the Director of Music and Arts.
- A concern with the spiritual welfare of the praise band members, and congregational members, and have a desire to serve and lead them.
- Familiarity with the mainstream contemporary Christian music genre.
- The ability to lead a praise band (instrumental skills is preferable)
- Commitment to the Presbyterian, Reformed tradition, and inclusivity in language and practice

The Director of Contemporary Worship will:

- Be responsible for planning and coordinating all musical and technological aspects of the 11:00am service.
- Work closely with the pastors and the Director of Music and the Arts to develop services that support and enhance the text of the day.
- Select, prepare, and arrange music for praise services, including but not limited to: Sunday mornings, Easter, and Christmas Eve.
- Direct annual band functions including but not limited to: The Gig, Spaghetti Dinner, and the 4th of July Parade.
- Select music that will engage and interact the participants (both Praise Band members and congregation members), including but not limited to: alternative, traditional, gospel...
- Update and organize Planning Center Online, including: mp3's, vocal/piano scores, lead sheets, lyrics, and participants. Update and keep organized the sheet music cabinets located in the music office.

- Lead weekly practices. Lead Sunday morning worship. Attend worship planning meetings weekly. Attend staff meetings bi-weekly. Attend ministry meetings once a month.
- Oversee the preparation of slide projection for all services and coordinate the aspects of technical support (e.g. song lyrics, projection, video clips, equipment set up, etc.) for each service.
- Schedule and recruit instrumentalists, vocalists, and technical support personnel.
- Be available, occasionally, to participate in special church programs or events, to support the ministries of the broader church
- Others as directed

General Terms of Employment and Benefits

- General terms of employment and benefits are set forth in the current version of the church's Personnel Manual.
- Compensation and benefits are established annually by the Session through the Human Resources Ministry.
- Work Time: 15 hours per week, part-time, exempt position, including 46 Sundays each year. Specific hours of work are determined in consultation with the Director of Music and the Arts and the Head of Staff. Overtime is not available.
- Benefits are not available for this position.