How to Print a Directory at Home

1. Open Breeze and go to the People Tab.
2. In the left-hand panel, choose the UUCSC Status you want included.
3. There will be a gray popup box. Choose Export.
4. There will be a white popup box asking which format. Choose directory. You can include photos or not, group by family or individual.
5. Download
6. A PDF will download that you can print or keep on your desktop for reference.