



DCNR & WPC Watershed Forestry – Lawn Conversion PLUS Program **Funding Contract**

Administered by the Western Pennsylvania Conservancy

Please review, sign, and return this contract to **Kelsey Miller** at the address below along with a copy of the **Project Application, signed Landowner Agreement, Planting Plan, Map and PLUS fund request** (if applicable). Upon receipt of this signed contract and email approval notice from DCNR, your project will begin and funding will be dispersed to your organization.

Lawn Conversion Program Funding Recipient Responsibilities:

The recipient of Lawn Conversion Program funds must provide the following to receive funds:

- Provide the signed **Landowner Agreement** between the landowner of the site where the tree planting is to be installed and the Implementation Partner;
- Provide an **establishment plan** for the site, approved by DCNR.
- Agree to install **___ acres of upland tree planting** and **___ acres of meadow planting** on project named: _____;
- Agree to manage all aspects of the installation of the tree planting and meadow;
- **Complete and submit a post-planting report within 60 days of the planting date to Kelsey Miller**, that includes a final map of planted acres, one to three site reference photos, and a list of species planted (for meadows, include a copy of the seed mix tag);
- Ensure upland tree and meadow planting maintenance is upheld for the duration of the five-year **Landowner Agreement**.

Project failure due to improper site preparation and planting/seeding will result in partners no longer being eligible for future funding through this or related funding opportunities.

Western Pennsylvania Conservancy Responsibilities

As the administrator of the funding, WPC will provide a pre-planting award of \$_____ for the **planting of ___ acres of upland trees and ___ acres of meadow to the Implementation Partner** upon receipt of this signed contract.

In providing this funding, WPC assumes no obligation to provide further funding or support to the funding recipient (Implementation Partner) beyond the terms stated in this contract.



Amendments

During the implementation time of the project, any modification to the project must be discussed with DCNR. Contact Kelsey Miller via email (c-kelmille@pa.gov) or by phone at (717) 346-0079. Once the change is approved, please submit the change in writing.

Cancellation

If you are unable to complete your proposed project, contact the Western Pennsylvania Conservancy immediately so funding may be redistributed.

Contract Details

The project _____, which is for the implementation of ____ **acres of upland tree planting** and ____ **acres of meadow planting** will begin with the signing of this contract and will end _____. At that time, all project acres must be planted. After you have agreed to comply with the above contract goals, please sign and return to Western Pennsylvania Conservancy, using the address below.

We are looking forward to working with you and your organization to complete this project.

Lawn Conversion Funding Recipient

Printed Name

Authorized Signature

Title

Date

This section to be completed by WPC only

Authorized Signature, Vice President/CFO

Authorized Signature, Vice President

Date

Return this agreement to:

Kelsey Miller
PA Department of Conservation and Natural Resources, Bureau of Forestry
Western Pennsylvania Conservancy
400 Market Street, 6th Floor
Harrisburg, PA 17105
Phone: 717-346-0079 | Email: c-kelmille@pa.gov