



CITY TREE CHRISTIAN SCHOOL

First Presbyterian Church • 320 Date Street • San Diego, CA 92101 • (619) 232-3794 • Fax (619) 232-2447

January 29, 2018

Dear City Tree Infant Parents:

I wanted to make you aware of a staffing change in your child's classroom. Mrs. Ashley Hairston has left her infant teacher position at City Tree so she can care for her children at home. Please join us in praying for her during this time of transition. On February 12th we will welcome a new infant teacher to our program, Ms. Ashley Hoffman.

Ms. Ashley Hoffman comes to us with over 8 years of experience being a lead teacher for infants and toddlers. She has a bachelor's degree in human development and family studies, which includes over 40 units specifically in early childhood education. Ms. Hoffman has also participated in a variety of professional training experiences, including safe sleep practices for infants and infant sign language. Her first full time day in infants will be on Monday, February 12th. However on Thursday, February 8th and Friday, February 9th, she will be coming to the infant room from 4:30 to 5:30 to meet the infants and the families. Please take the opportunity to introduce yourself and get to know Ms. Hoffman.

Since there is a two week period before Ms. Ashley Hoffman is here full time, from January 29th-February 9th a substitute teacher, Ms. Natalii Sanchez, will be working alongside Ms. Barbara, Ms. Maddie, and Ms. Jessica. Ms. Natalii has been a substitute at City Tree for several months and is a familiar face for the infants.

Your child's comfort and happiness, as well as your peace of mind as a parent, are top priorities throughout this transition. Please see me with any questions you may have.

Thanks in advance for your patience and support.

Sincerely,

Kellye Carroll
Preschool Director