

Guidelines on Preparing Agroforester Newsletter Article

Newsletter Committee

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The purpose of this newsletter is to bring out and disseminate information about agroforestry activities that are ongoing in different parts of the AFTA region in order to inform and educate AFTA members and other individuals interested in agroforestry. We plan to publish a newsletter once every three months (4 times a year).

One can write articles on current or recently completed research, extension, or teaching activities, projects, and programs, or thought pieces for future direction following guidelines listed below:

- Article Title
- Name(s) and institution(s) of author(s)
- Article length – 600-700 words
- Inclusion of relevant pictures – Include 3-4 pictures relevant to the article in the manuscript, number the Pictures as Figure 1, Figure 2, Figure 3, .. and cite each picture in the text that is relevant to the picture (Figure 1) sequentially in ascending order. Provide Caption for each picture. Submit the original pictures (JPEG) while submitting the manuscript so that it comes clear once uploaded in the website.
- Keywords – include 2-4 keywords to highlight the main points in the article.
- Previously published newsletter can be found at this site (if someone wants to look for the style) - <http://www.aftaweb.org/>
- Citation and references – For citing and preparing the list of cited references, follow the style of Agroforestry systems journal, presented below. More information about the style is found at the Journal website - <http://www.springer.com/life+sciences/forestry/journal/10457> (See “Instructions for Authors”)
- Submit the article and original pictures to this email (ukarki@tuskegee.edu)

Review: Submitted articles will be reviewed by the newsletter committee and sent back to authors for revision if necessary within a week of submission. Revised articles must be submitted within three days after receiving the reviewers’ comments.

Citation

Cite references in the text by name and year in parentheses. Some examples:

- Negotiation research spans many disciplines (Thompson 1990).
- This result was later contradicted by Becker and Seligman (1996).
- This effect has been widely studied (Abbott 1991; Barakat et al. 1995a, b; Kelso and Smith 1998; Medvec et al. 1999, 2000).

Reference list

The list of references should only include works that are cited in the text and that have been published or accepted for publication. Personal communications and unpublished works should only be mentioned in the text. Do not use footnotes or endnotes as a substitute for a reference list.

Reference list entries should be alphabetized by the last names of the first author of each work. Order multi-author publications of the same first author alphabetically with respect to second, third, etc. author. Publications of exactly the same author(s) must be ordered chronologically.

- **Journal article**

Gamelin FX, Baquet G, Berthoin S, Thevenet D, Nourry C, Nottin S, Bosquet L (2009) Effect of high intensity intermittent training on heart rate variability in prepubescent children. *Eur J Appl Physiol* 105:731-738. doi: 10.1007/s00421-008-0955-8

Ideally, the names of all authors should be provided, but the usage of “et al” in long author lists will also be accepted:

Smith J, Jones M Jr, Houghton L et al (1999) Future of health insurance. *N Engl J Med* 341:325–329

- **Article by DOI**

Slifka MK, Whitton JL (2000) Clinical implications of dysregulated cytokine production. *J Mol Med*. doi:10.1007/s001090000086

- **Book**

South J, Blass B (2001) *The future of modern genomics*. Blackwell, London

- **Book chapter**

Brown B, Aaron M (2001) The politics of nature. In: Smith J (ed) *The rise of modern genomics*, 3rd edn. Wiley, New York, pp 230-257

- **Online document**

Cartwright J (2007) Big stars have weather too. IOP Publishing PhysicsWeb. <http://physicsweb.org/articles/news/11/6/16/1>. Accessed 26 June 2007

- **Dissertation**

Trent JW (1975) *Experimental acute renal failure*. Dissertation, University of California

Always use the standard abbreviation of a journal’s name according to the ISSN List of Title Word Abbreviations.