

**CETE at The Ohio State University**, in conjunction with the Ohio Department of Education and the Ohio Department of Higher Education, requests your participation in writing and validating 2016-17 End-of-Course (EOC) test items for the Education and Training career field. Upon completion of the Item-Writing workshop, you will be awarded a certificate with contact hours that you can submit for your continuing education requirements.

<b>Time</b>	Registration: 8:00 A.M.; Workshop: 8:30 A.M. – 4:30 P.M.
<b>Location</b>	CETE at The Ohio State University 1900 Kenny Road Columbus, OH 43210
<b>Get Involved</b>	Please <b>follow this link</b> to review the schedule and to complete the subject-matter-expert survey to be considered for participation in item-writing workshops.  <a href="http://news.webxam.org/item-writing/expertise-needed/">http://news.webxam.org/item-writing/expertise-needed/</a>  Upon completion of the survey, a CETE staff member will contact you.
<b>Reimbursements</b>	CETE will reimburse institutions or individuals directly for the following expenses: <ul style="list-style-type: none"> <li>• Lodging up to \$150 per night, tax included, for the <u>night before and/or in between workshop days</u> if you live 60 miles or more from workshop site</li> <li>• One meal the night before and/or in between the workshops not to exceed \$28</li> <li>• A substitute teacher for your classroom for the day you attend the workshop</li> </ul> Additional reimbursement information will be sent after you are selected to participate.
<b>Questions</b>	Email Dr. Maria Moore at <a href="mailto:moore.1149@osu.edu">moore.1149@osu.edu</a> , or call her at 614-292-1881.