



2020 RSA COMPETITION HOSTING AGREEMENT ROPE SKIPPING ALBERTA [INSERT COMPETITION NAME]

WHEREAS Rope Skipping Alberta Association ("RSA") owns all rights, title and interest in the 2020 Rope Skipping Alberta [INSERT COMPETITION NAME] ("Competition");

AND WHEREAS RSA intends to hold the Competition at [INSERT VENUE], in [INSERT CITY] Alberta, from [INSERT DATE] to [INSERT DATE];

AND WHEREAS the [INSERT CLUB NAME] has agreed to partner in the hosting of the Competition with RSA;

NOW THEREFORE, in consideration of the sum of \$1.00 and other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged), the RSA and [INSERT CLUB NAME] agree as follows:

Ownership and Management of the Competition

1. All rights, title, competition name and interest in the Competition are owned by RSA.
2. In addition to the competition, a workshop will be hosted in conjunction with the Competition, at the same venue, on [INSERT WORKSHOP DATE].
3. It is the responsibility of RSA to acquire any required Rope Skipping Canada sanctions.
4. Any use of the RSA logo or name must be pre-approved by the Chair of RSA.

Grants and Sponsorship

5. As the Host Club cannot profit from grants or sponsorships, all funds will go to offsetting costs of competition and the costs for athletes. Any municipal or provincial government (or related agency) funding applied for either by [INSERT CLUB NAME] or jointly by [INSERT CLUB NAME] and RSA and awarded to [INSERT CLUB NAME] and/or RSA in support of the Competition that

the RSA would not otherwise have been eligible to obtain without the participation of [INSERT CLUB NAME], will be paid to [INSERT CLUB NAME]. If the funding is received by RSA, 20% payment shall be made to [INSERT CLUB NAME] within 30 days of receiving such funding.

6. One hundred percent (100%) of local cash sponsorship and/or funding obtained by [INSERT CLUB NAME] or its volunteers will be used to offset essential competition hosting costs.
7. [INSERT CLUB NAME] may use its discretion on the receipt of gift card and value-in-kind donations and as to whether they are allocated towards reducing competition expenses or used for the purpose of club fundraising at the competition. The donations must be allocated to supporting the Competition if this was promoted or promised to the sponsor.
8. RSA has the right to deny sponsors who are in conflict with an existing RSA sponsor. At its sole discretion, RSA may reject sponsors recruited by [INSERT CLUB NAME] whose products or branding may reflect negatively with the branding of RSA.
9. [INSERT CLUB NAME] is required to allow sponsorship privileges to all RSA sponsors as directed by RSA. Any direct costs associated with such recognitions will be compensated by RSA.

Role and Function of the Organizing Committee

10. The Organizing Committee will include an Organizing Committee Chair and will designate two representatives to serve on RSA's Competition Committee. The Organizing Committee will be comprised of at least six volunteers from [INSERT CLUB NAME].
11. The function of the Organizing Committee includes the oversight its volunteers. Any expenses incurred by [INSERT CLUB NAME] or its volunteers related to the recruitment, scheduling and monitoring of volunteers will be on [INSERT CLUB NAME]'s account.
12. The number of volunteers recruited and scheduled shall be sufficient to operate the venue as required in a seamless manner without interruption to the schedule or interference with athlete participation.

Finances

13. RSA has the authority to charge admissions to non-registered participants. If admission is necessary, it will need to be initiated by the Host Club and approved by the RSA Board of Directors. Any funds will stay with the Host Club to offset costs. If RSA charges admission, the Organizing Committee will be required to provide two volunteers to monitor admissions. These amounts are excluded from the competition budget.

14. A competition budget will be submitted by the Organizing Committee to RSA's Competition Committee for review and approval by [INSERT DATE]. No revenues or expenditures shall be deemed to have been approved until such a resolution is made by the Competition Committee. If an amendment to the budget is required, the amendments must be justified and presented to the Competition Committee for review and approval.
15. In the spirit of keeping RSA Competitions accessible by all RSA members, all budgets shall be projected to accrue \$0.00 in net revenue over expenses, with no more than \$500.00 permitted in contingency planning and/or miscellaneous expenses. Following the competition, any net revenues in excess of \$250.00 will be redistributed to the clubs, pro-rated to the number of athletes who registered to compete, within 60 days of the end of the competition.
16. The following expenses may be considered as essential competition costs to be covered by competition fees and/or grant or sponsorship monies:
 - a. [PROVINCIAL CHAMPIONSHIPS ONLY] Athlete gift, not to exceed \$30.00 per athlete unless otherwise approved by the Competition Committee.
 - b. [PROVINCIAL CHAMPIONSHIPS ONLY] Coach gift, not to exceed \$30.00 per coach, to a maximum of two coaches per club.
 - a. Lunch and beverages for judges, Competition Officials, and Competition volunteers who are volunteering their time on the day when the lunch is being provided.
 - c. Competition [and Workshop for non-Provincial Championships] venue including gymnasias, classrooms, or other meeting spaces.
 - d. Sound equipment rental.
 - e. Candies or other small consumable items for the judges.
 - f. [Non-Provincial Championships] Honoraria and expenses for out-of-province guest facilitators for the workshop, if approved by the RSA Board of Directors.
 - g. \$10.00 per athlete capitation fee, payable to RSA upon the receipt of an invoice.
 - h. Table and chair rental.
 - i. Costs associated with any required licenses or permits required for the hosting of the competition (excludes fundraising licenses or permits).
 - j. Other expenses as required by RSA.

17. RSA will be responsible for providing the following:

- a. Judges and competition officials.
- b. Ribbons and medals for all competitions.
- c. Competition materials including flooring, speed counters, results equipment and paper, and score sheets.
- d. Compensation to host club for any charges for the renting of a room for the sole purpose of the RSA Annual General Meeting [PROVINCIAL CHAMPIONSHIPS ONLY].
- e. First aid supplies and volunteers.

18. Festival elements of the Competition will be permitted at the discretion of the Competition Committee.

19. [INSERT CLUB NAME] will be permitted to participate in club fundraising initiatives as follows:

- a. 50-50% style draws upon the acquisition of proper Alberta Gaming and Liquor Commission licenses and/or permits.
- b. Other draws, raffles, and games of chance upon the acquisition of proper Alberta Gaming and Liquor Commission licenses and/or permits.
- c. Sale of merchandise or food upon the acquisition of proper licensing and/or permits.

20. RSA has the right to conduct fundraising onsite, but will be responsible for all materials, licensing, and volunteers associated with the fundraising.

As agreed and dated this _____ day of _____, 2019.

President
[INSERT CLUB NAME]

Chair
Rope Skipping Alberta Association