

# Cass County Board of Commissioners

Our mission is to deliver quality public services to the citizens in an effective, professional and efficient manner.

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July 6, 2021

## Cass County American Rescue Plan Act Grant Application

American Rescue Plan Act Grants for Cass County = \$5,784,222.00

Cass County American Rescue Plan Act (ARPA) Grants will provide assistance to local businesses, non-profit organizations, and local units of government located within Cass County recovering from the COVID-19 pandemic. Support will be provided based on your need, including the timing of when you need your grant, to recover from the pandemic. Grant Applications will be accepted beginning July 7, 2021 through **December 10, 2021** at 4:30pm, unless funds are earlier exhausted. Forms should be returned to the County Administrator at the Cass County Courthouse, P.O. Box 3000, Walker, MN 56484 or [josh.stevenson@co.cass.mn.us](mailto:josh.stevenson@co.cass.mn.us)

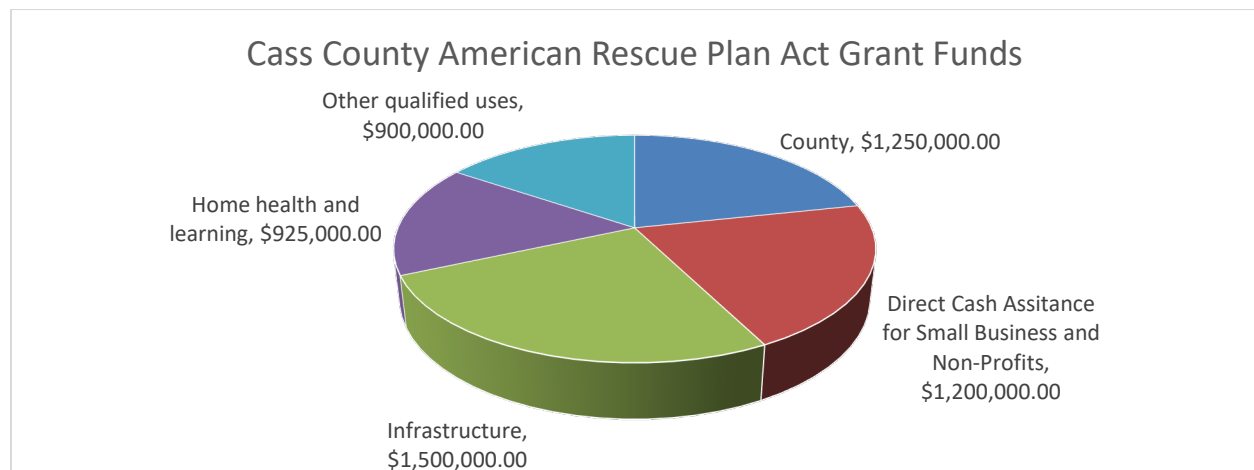
Businesses, non-profit organizations, and local units of government must meet all the following criteria as of July 1, 2021 to be eligible. A business owner's immigration status does not impact eligibility.

- Must be impacted by an executive order related to the COVID-19 pandemic
- Must be a for-profit business, non-profit organization, or local unit of government located in Cass County
- Must have no current tax liens on record with the Minnesota Secretary of State's office,
- Must have a request for direct cash payment or commitment of matching funds for a project or program

DO YOU MEET ALL ELIGIBILITY REQUIREMENTS LISTED ABOVE?

Yes (Continue with application)

No (Stop you will not be eligible to receive a grant)



The Cass County Board has designated the following categories of funds to help you recover from the pandemic. The County has received half of this funding already in 2021 and will receive the other half by June of 2022.

**\$1,250,000.00 – County Public Service Projects** (HVAC, Courtroom Furniture and Fixtures, Touchless Fixtures for Public Restrooms, Radio and WIFI Communications, Door Controls, PPE, Solid Waste, Vaccination, COVID Testing, Payroll for Public Health and Similar employees, Replace lost revenue, ARPA Grant Administration)

**\$1,200,00.00 – Direct Cash Assistance** to Businesses and Non-Profits will be provided as listed below:

- \$4,000 for qualified applicants without a dedicated building or facility open to the public for operations
- \$6,000 for qualified applicants with a dedicated building or facility open to the public and less than 30 employees
- \$8,000 for qualified applicants with a dedicated building or facility open to the public and more than 30 employees

**\$1,500,000.00 – Infrastructure** (Drinking Water, Wastewater, Broadband for currently underserved or unserved)

- The County will match 20% of your total project cost
- Projects with Township, City, or other matching funds will be given priority
- Projects that protect the environment (ground water and surface water) will be given priority

**\$925,000.00 – Home Health and Learning** (Training for unemployed, Early learning services, Educational services, Mental Health treatment, Substance Abuse treatment)

- The County will partner with communities expanding services
- The County will expand existing programs to fill current needs

**\$900,000.00 – Other Qualified Uses** (Counseling Programs, Needs after 2021)

- The County has designated a fund for future pandemic recovery needs

**Section 1 - Applicant Information (ALL items must be completed to best of your ability)**

1. Legal Name of Business/Non-profit Organization/Local Unit of Government:
2. Complete Mailing Address of the Business/Non-profit Organization/Local Unit of Government:
3. Business/Non-profit/Local Unit of Government Organization's Federal Employer Identification Number:
4. First and Last Name of Business/Non-profit contact/Local Unit of Government:
5. Title/position of Business/Non-profit contact/Local Unit of Government:
6. Business/Non-profit/Local Unit of Government Organization's phone number to be used for grant correspondence:
7. Email address to be used for grant correspondence:
8. Legal Structure:
  - Corporation For-Profit
  - Non-Profit Organization
  - Limited Liability Company (LLC)
  - Partnership
  - Cooperative
  - Sole Proprietor
  - Local Unit of Government
  - Other: \_\_\_\_\_
9. Does your business/non-profit organization maintain a dedicated building/facility open to the public for operations?  
 Yes  No
10. Number of Employees \_\_\_\_\_
11. Are you requesting direct cash assistance?  
 Yes  No (***If Yes, go to Question #13***)
12. The total project or program cost is \$\_\_\_\_\_ and the request to the Cass County Board (***20% County Match Preferred***) is \$\_\_\_\_\_.

I understand that a County match request is a commitment of funds and we anticipate sending our first payment request to the County toward our project costs in \_\_\_\_\_. (***Month and Year - MM/YYYY***)

13. Please list the amount of any other grants, loans or aid you have already received in response to the pandemic.

14. For all applicants: Briefly describe how you plan to recover from the pandemic with Cass County ARPA Grant Funds. Include items such as change in business model, re-hiring staff, investments in infrastructure (water, sewer, broadband), investments in your building (HVAC), affordable housing, homelessness, behavioral health care, early learning services and behavioral health services. This will help the Cass County Board of Commissioners better understand the economic hardships in our area when representing rural areas to our state legislators. (Attach additional pages as needed)

Recovery Plan:

## Section 2 - Organization Certification

Name of Authorized Business/Non-profit Representative/Local Unit of Government:

Title of Authorized Business/Non-profit Representative/Local Unit of Government:

Has the company, its board or its members authorized the business/non-profit/Local Unit of Government organization representative to make this application? \_\_\_\_Yes \_\_\_\_No

### Cass County Review

Applicant acknowledges that they are making application for a Grant, and that Cass County may rely on the applicant's warranties and self-certification of eligibility in the approval process of a grant. Applicant certifies that only one application per business location was submitted. Cass County reserves the right to verify whether duplicate applications were submitted, and to eliminate duplicate applications from consideration, in Cass County's sole discretion. This information and the information provided on all accompanying documents is provided for the purpose of obtaining a grant for the Applicant. Applicant acknowledges that representations made in this application will be relied on by Cass County in its decision to award such grant. Cass County is authorized to make all inquiries it deems necessary to verify the accuracy of the information contained herein. The Applicant will promptly notify Cass County of any subsequent changes which would affect the accuracy of this information and the information provided on all accompanying documents. The Applicant understands that it is a crime to make a false representation as to their or their company's financial ability for the purpose of securing a grant. The Applicant declares under penalty of perjury that all information provided herein and on accompanying documents is true in every detail and accurately represents the financial condition of the applicant and the Business or Organization on the date given below, and that the Applicant has authorization for the business or organization to sign this form.

I hereby make application to the Cass County American Rescue Plan Act Fund. I acknowledge that this involves public dollars and I certify that I am eligible, my application is true and accurate and that I understand Minnesota Data Practices laws apply to this application and any grant agreement I may sign under it.

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)