

- **Pay Online or By Phone**

- Pay online: *(link will be inserted in newsletter)*
- Call **1-866-890-5269**

- **Pay In Person**

- East District Initiative – **701 N. 25th St.**
- Southside Initiative – **4100 Hull St.**
- City Hall – **909 E. Broad St.**

Hours: Monday–Friday, 8 a.m.–5 p.m.

Please record your bill number in the memo section of your check.

- **Drop Box Payment (Check or Money Order Only — No Cash)**

- East District Initiative – **24/7 access**
- Southside Initiative – **Monday–Friday, 8 a.m.–5 p.m.**
- Outside City Hall (10th St. side) – **24/7 access**
- Inside City Hall (outside Room 102) – **Monday–Friday, 8 a.m.–5 p.m.**

Please record your bill number in the memo section of your check.

- **Pay By Mail**

- Mail a check or money order using the address on your bill.
- Recommended: visit the post office and obtain a mailing receipt.
- *State law prevents Finance from waiving late fees without proof of timely mailing.*

- **Online Banking**

- Record your **bill number** in all online banking transactions.
- Contact your financial institution for assistance.