

Volunteer Position Description

Community Impact Panelist (*Community Team Captain)

Reports to: Community Impact Committee

Staff Liaison: Director of Community Relations & Marketing

General Description:

Community Impact Panelists are volunteers appointed by the Community Impact Committee of the United Way of Greater Plymouth County. The major responsibility of allocation panelists is to review agency Requests for Proposals (RFP's) and make recommendations for funding of specific initiatives that will address the current need areas identified by the community.

Key Responsibilities:

- Attend Community Impact Committee training where team assignments will be made, instructions for conducting and completing Request for Proposal (RFP) assessment will be given and RFP packets will be distributed
- Read Request for Proposal packets
- Assess and score the Request for Proposal packets
- Attend site visits of funding applicants
- Meet and discuss with team members in order to reach a consensus team score for each RFP

*Community Impact team leaders will work with the funding applicants and the Director of Community Relations to schedule site visits

*Community Impact team leaders will present the results of consensus scores to the Community Impact Committee

Time Commitment:

The best estimate of the time commitment is a range of 15-20 hours total over the course of the three months March, April and May, including meetings, proposals reviews and site visits. Most site visits take place on weekdays during the daytime. Our service area is consist of 22 municipalities in Greater Plymouth County, ranging from as far north as Stoughton to as far south as Plymouth. Please plan to include travel time into site visits. Please note, we will be continuing IN PERSON sites visits this year.

Please contact Jared Rogers, Director of Resource Development, jrogers@uwgpc.org