



Job Announcement:
Health Educator
Elsie Allen
REQ #299

Job Summary: The Health Educator is responsible for providing specific evidence based curriculum with fidelity to at-risk and transition age youth. He/she has specialized training in pregnancy testing, reproductive anatomy and physiology, adolescent issues, family planning methods, STIs and HIV. The Health Educator provides backup support with other Outreach and Health Education Department projects, which may include health fairs, individual or group presentations, and neighborhood activities as needed and as assigned by the supervisor and may include working with the Teen Advocacy Group. This position also provides referrals and assistance for mental health, housing, jobs, Medi-Cal eligibility, nutrition, substance abuse, smoking and alcohol abuse, and violence issues. Provides barrier methods of family planning. This position is grant funded.

Specific Tasks/Duties Include:

- In a classroom or other group setting, facilitates the Be Proud! Be Responsible! curriculum as trained.
- Completes data collection as required by the CA PREP grant and submits those reports on time to the Manager for Access and Enrollment.
- Provides information, referrals, and health information as trained.
- Develops and maintains collaborative relationships with school staff and other program partners.
- Assists with special Outreach and Education projects and events, including coordination and set up of outreach table and materials for health fairs and community events.
- Provides information about Medi-Cal, FPACT, confidential services, and connects community members to SRCH's Certified Application Assistants.
- Meets specific education objectives based on the grant agreement and organizational need (e.g. outreach to at-risk adolescents and transition age youth).
- Attends community service meetings as assigned.
- May participate in team teaching as trained.
- Participates in ongoing training, including but not limited to, mandatory agency training.
- Attends workshops to develop knowledge base of STIs, HIV, Family Planning, and other relevant topics.
- Other duties as assigned.

Minimum Qualifications:

- High School diploma or equivalent.
- Have or be able to obtain Family Planning Health Educator certificate within 60 days of hire.
- Minimum of one year experience working with adolescents.
- Bilingual in English and Spanish (speak, read and write) required.
- Must have reliable, registered, and insured transportation and Driver's License.

Knowledge and Skills:

- Demonstrated proficiency with all tasks on the most current Health Educator competency list.
- Strong written and verbal communication skills in English and Spanish (speak, read and write).
- Comfortable discussing reproductive health issues with adolescents.
- Communicates respectfully with clients.
- Demonstrates knowledge of compliance issues within the community clinic environment.
- Demonstrates a willingness to report any incident that is unusual or incompatible with accepted clinic procedures.
- Maintains confidentiality of patients at all times by complying with HIPAA policies.
- Strong interpersonal skills.
- Ability to be sensitive with persons of various social, cultural, economic and educational backgrounds.
- Experience with Microsoft Office applications including Outlook, Word, Excel and PowerPoint.
- Strong organizational skills with ability to prioritize projects, work relatively independently, manage multiple tasks, and meet deadlines.
- Ability to work independently and as part of a team.
- Good judgment, problem solving and decision-making skills.

TO APPLY: Submit your resume to Shannon Young, in the Human Resources Department by email to shannony@srhealth.org, or by fax to 707-387-3126. Please reference **Health Educator - REQ# 299** in the subject line or fax cover sheet.

Deadline for Internal Applicants to Apply: Thursday, October 18, 2018 by 5pm