



Children's Museum of Sonoma County
PLAY PAL

To provide exceptional experiences to all of our Birthday party guests through play, program facilitation, and policy enforcement.

Role

- Welcome Birthday group to the Museum
- Create a safe, fun, and fresh Birthday environment
- Provide exceptional educational and interactive experiences through play and program facilitation
- Demonstrate and model a high level of professional conduct and communication with Birthday visitors & staff
- Perform set-up and break-down duties of Birthdays
- Commitment to maintenance and upkeep of Birthday spaces and Birthday program kits
- Having a keen knowledge of Birthday policy and procedures
- Assist Birthday Party Coordinator in duties such as; scheduling birthdays and stocking inventory
- Participate in all team meetings and staff professional development opportunities

Qualifications

- Customer service experience
- Must maintain professional work standards
- Experience & interest in working with young children & their families
- Ability to interact with young children and the public with enthusiasm and patience
- Ability to work independently & as part of a team
- Ability to take initiative
- Ability to resolve guest situations
- Ability to communicate & relate effectively to a wide variety of individuals
- Capable of speaking in front of large & small groups of visitors
- Spanish/English bilingual is preferable
- Weekend availability is a must (Birthdays only occur on Saturday, Sunday, and some Fridays)

Physical Requirements

- Must be able to speak clearly and hear well
- Must be able to stand for long periods of time
- Ability to assist with cleaning tasks that require lifting and bending
- Ability to make eye contact and smile – repeatedly

Position Details

- Hours: Hourly, Non-Exempt, Part-time position ranging from 16-30 hours per week
- Schedule: Friday, Saturday, Sunday
- Pay Rate: \$13.00-15.00/hr. (experience based)

This position requires a mandatory background security screening.

For more info, please contact: Janice Vink, Office Manager | janice@cmosc.org | 707-546-4069 x 106