

## **Job Announcement**

Programs Manager

Stewards of the Coast and Redwoods

The Programs Manager oversees all education and stewardship programs managed by Stewards in the Russian River Sector of the Sonoma Mendocino Coast District. The Programs Manager ensures that all volunteers feel welcomed and at home in the Stewards and State Park community. They are responsible for the recruitment, training, scheduling, evaluation and retention of volunteers in the State Parks' Volunteers in Parks programs and Stewards' education and stewardship programs. They manage Stewards' relationship with volunteers, is a liaison between regular volunteers, volunteers who coordinate programs, staff, and represents State Parks and Stewards volunteer programs in the greater Sonoma County community. In addition, the Programs Manager works with support staff to schedule schools and groups of all ages that request docent-led programs. They also work with a Programs Committee to schedule workshops, certification programs and seminars for the public's enjoyment and education. The Programs Manager works to ensure that environmental education programs for youth meet the Next Generation Science Standards (NGSS) and Common Core Standards.

[Review and download the full job description with qualifications and benefits.](#)

**Application Procedure:**

Submit resume and cover letter to Michele Luna, Executive Director at [michele@stewardscr.org](mailto:michele@stewardscr.org).

Job will be open until filled. Check website for job status before submitting your application.

No phone calls please. Your application will be acknowledged upon receipt.