



ST. ROSE OF LIMA SCHOOL

Rooted in Faith. Thriving in Academics.

August 2019

Dear Preschool Parents,

I am delighted to welcome you to the **2019-2020** school year! Our Preschool is a place of Light, Learning and Love where your children will grow academically, physically and spiritually as we partner in their learning journey. This letter provides information about the beginning of school. [CLICK HERE](#) for the 2019-2020 St. Rose School Calendar. Please read it carefully.

Preschool Parent Orientation

We will have a Preschool Orientation for all parents on **Thursday, August 29, at 6:30-7:30 p.m., in the Gathering Hall of the main school.** After a brief, informative meeting, parents will have the opportunity to visit individual classrooms and receive an information packet for their child's program.

Opening and Shortened First Day

St. Rose Preschool will open its doors on **Tuesday, September 3rd.** On the first day of school, we ask parents to attend with their child. The day will be shortened, but will give you an opportunity to become more familiar with the schedule of the school day and meet your child's classmates and their parents.

*The 2-Day Three-Year-Olds' first day will be **Tuesday, September 3rd from 9am-10am.***

*The 3-Day Three-Year-Olds' first day will be **Wednesday, September 4th from 9am-10am.***

*The Four-Year-Olds' first day will be **Tuesday, September 3rd.***

Students with last names beginning with **A-M** will come at **9:00 – 10:00 a.m.**

Students with last names beginning with **N-Z** will come **10:30–11:30 a.m.**

*The Transitional Kindergarten Program students' first day will be **Tuesday, September 3rd.***

Students with last names beginning with **A-M** will come at **9:00 – 10:00 a.m.**

Students with last names beginning with **N-Z** will come **10:30–11:30 a.m.**

Preschool Hours 2019-2020

Three Year Olds, 2-Day and 3-Day: 8:45 - 11:45 a.m.

All other classes are 8:45 a.m. - 1:45 p.m.

Before-school Care at 8:00 a.m. (additional fee) - If you would like to enroll your student in before school, contact beforeschoolpk@srles.com and also copy your preschool teacher. *Enrollment is done by the month.*

Extended-day / Hour Care 1:45 – 2:45 PM (additional fee) - Contact Karen Coppola at admissions@srles.com prior to the start of school to arrange details and discuss the fee.

Weather Related Closings/Delays and Early Dismissals

Please save 956-64 to your iPhone contacts under 'St. Rose Important Information'. School Closings, delays, early dismissals and other important information will come from this number. We will send a text early in the year.

Weather/Emergency Delays - When there is a **2-hour delay**, all preschool classes (Pre-K 3-year-old, Pre-K 4-year-old and Transitional Kindergarten) will begin at 10:15 a.m.

For a **3-hour delay**, Pre-K 4-year-old and Transitional Kindergarten classes would come in at 11:15

a.m. Pre-K 3-year-old class would be cancelled if the delay is 3 hours.

Weather/Emergency Early Dismissals - When there is an early dismissal, all Pre-K classes will be dismissed at 11:30 a.m.

Absences, Tardies and Early Pick-ups

Email your preschool teacher before the day begins if your student will be absent, tardy or picked up early. All illness related absences are required to be reported to the teacher, nurse (nurse@srles.com) and secretary (secretary@srles.com).

Drop-off and Pick-up

During the first week of school, you may walk your child to the door of the classroom at drop-off. Beginning Monday, September 9, students will be dropped off using the following procedure:

1. Enter the parking lot by way of the entrance by the white religious education building.
 2. Bear left and drive up the second aisle toward the main school
 3. Turn right and pull up to the sidewalk in front of the Preschool building.
- Please Note: The Transitional kindergarten parents will turn left and pull up in front of the main school building.
4. Teacher Assistants will help your child disembark and escort him/her into the classroom (parents remain in the car).

At pick up, please park your vehicle in the parking lot near the preschool and wait on the sidewalk in front of the preschool front entrance. When the door is opened at dismissal time, go to your child's classroom to sign him/her out. Please Note: For the Transitional Kindergarten Program enter the main school building at the center door and wait in the vestibule to sign out your students. Parents will be charged a \$10.00 late pick-up fee if their child is not picked up within ten minutes of dismissal time.

Health Forms and Other Records

Health forms and immunization records as well as copies of birth certificates and baptismal certificates (if appropriate) are due prior to the first day of school. **(By state law, every preschool child must have a current health form on file with the school nurse.)** Health forms can be found on the school website under the Admissions tab (Admission Forms). Have your doctor complete the form based on a physical performed within the last 13 months and send it to the school nurse. Then, if your child has an annual physical during the school year, you can have an updated form sent to the nurse at that time. Email Bonnie Nezvesky at nurse@srles.com with any questions.

Safe Environments Training

There will be times during the year when the teachers will offer opportunities to volunteer in your child's classroom. This could include chaperoning a field trip or helping with a class activity, or serving as homeroom parent. All volunteers, as well as the staff and clergy, must comply with Diocese of Bridgeport Safe Environments requirements, which involves: 1. taking the Virtus child abuse awareness and prevention training class, 2. reading and signing the Diocesan Code of Conduct and 3. Permitting a background check. If you do not complete these steps you will not be able to volunteer or spend time in your child's classroom. To create an account and view classes go to <http://www.virtusonline.org/virtus/>.

Contact Fran Wong at 203-426-5102 or email at secretary@srles.com if you have any questions.

Classroom Supplies

On the first day of school, your child will receive a St. Rose Preschool tote bag to use to bring his/her belongings and snack/lunch box back and forth to school. We ask that you do not send a backpack as they take up too much storage space in the classroom and lockers. Individual class supply lists will be available at Orientation.

Communication

Weekly newsletters from the School Principal and the Preschool teachers, school closings and emergency information as well as other notifications will be sent via email. You will be receiving instructions about how to activate your account shortly.

Enjoy the remaining weeks of summer with your family. We look forward to seeing you at orientation on the 29th.

God Bless,



Bardhyl Gjoka, Principal
St. Rose of Lima School

