

Posting to Kudoboard

1. Click on the following link to open your Kudoboard:

<https://www.kudoboard.com/boards/W4Nlrv26>

You should see this screen appear!

The screenshot shows a Kudoboard interface with a red header bar. The header includes a 'kudoboard' logo, a 'Register' link, and a 'Sign In' button. The main content area has a title 'Celebrate Grandparents and Special Person's Day'. Below the title are three pinned items:

- GrandParents & SPECIAL Persons Day**: A card featuring four cartoon characters (two adults, two children) and a quote: "Blessed are those who spoil and Snuggle, hug and hope, praise and pamper, laugh and listen. For they shall be called... GRANDPARENTS!!".
- GRANDPARENTS**: A poem by Stacy Smith. The poem reads:

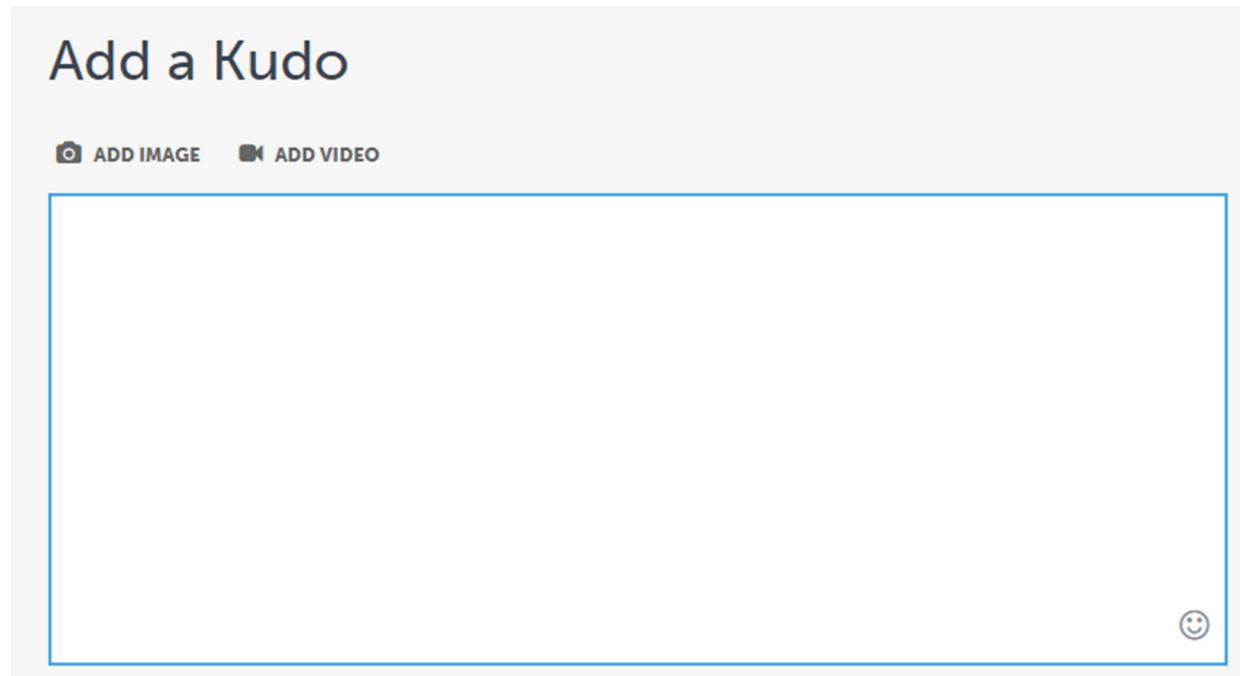
Grandparents are special people with wisdom and pride.
They are always offering love and kindness and are always there to guide.
They often make you feel so confident and strong.
Their arms are always open no matter what you did wrong.
They try to help out in every way that they can.
They love all their grandchildren the same whether you're a child, woman or man.
They are always there to listen and to lend a helping hand.
They show you respect and they try to understand.
They give their love, devotion and so much more, that's easy to see.
Grandparents, what perfect examples of the kind of person that we should be.

~By Stacy Smith~
- SOMEONE SPECIAL**: A card with a floral border and a quote: "Someone touched my soul today and made me realise that we don't have to say a word when love speaks in our eyes. Because there's such a feeling, a truth that never lies, unspoken words, say more somehow when whispered by the eyes." The quote is attributed to "From Lisa Ghosh".

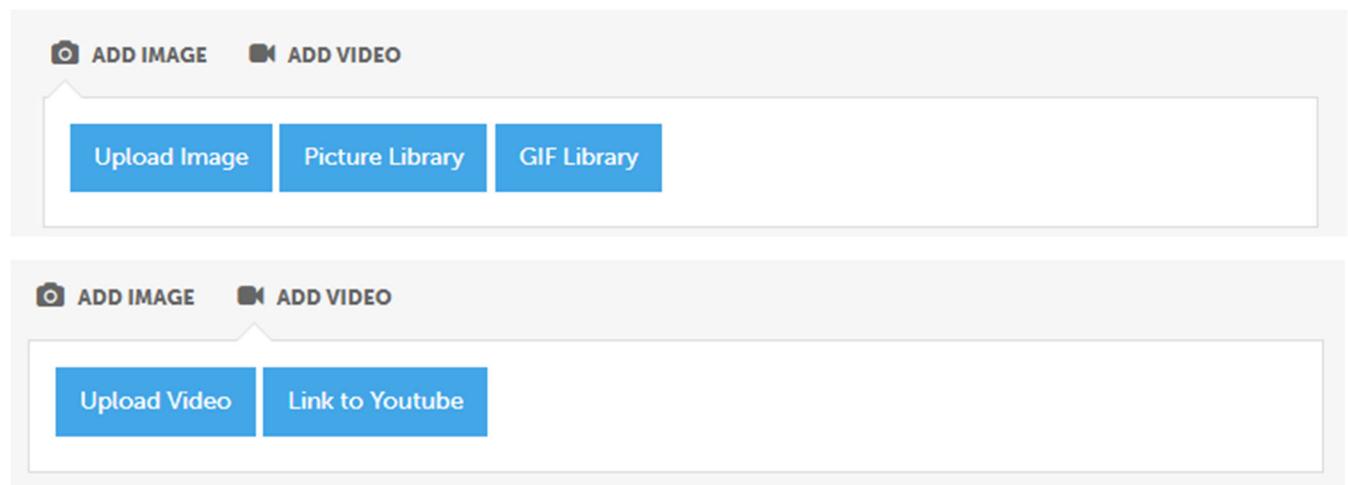
2. Click on the "Add to Board" button, which looks like this:



3. Enter your message in the text area! Make sure the cursor is blinking and the box has a blue outline before you start typing, like below.



4. If you have a picture or a video that you want to add to your message, click the "Add Image" link or the "Add Video" link above the box and choose the button (pictured below) you want to use!



5. Once you finish typing your message, click the blue “Next” button underneath the text box.

Enter your email to cor

Your email

Next Discard Kudo

6. Click the blue “Skip Email” button when you see the message below:

Are you sure you don't want to enter your email? This lets you edit your post later and allows the recipient to easily thank contributors.

[Skip email](#) [Go back](#)

7. Type in the name you want to appear under your message in the “First” and “Last” fields under the text box, like below. When you are all set, make sure the check box at the bottom of the page has a check mark in it and **click the blue “Post” button**, circled below in red.

What name would you like attached to your kudos?

First

Last

Post

[Discard Kudo](#)

Yes, I agree to Kudoboard's [terms of service](#)

8. Your message has been posted! Scroll all the way to the bottom of the Kudoboard to look at your message. If your message isn't there, start at step 1 and try posting again.

If you have any questions, please feel free to call Lisa Ghosh at 646-522-1809!