

**ST. ROSE OF LIMA SCHOOL**  
**STUDENT AND FAMILY HANDBOOK 2021-2022 (page update 10/2021)**

### ***Conduct/Effort/Uniform Violations***

A student receives a Conduct Warning or Referral form when the student violates the discipline policies of St. Rose of Lima School.

- Each teacher is responsible for evaluating individual student conduct and effort in their class.
- Referrals and warnings are issued for individual subject/class, they are not to be a “group” warning or referral.
- Conduct Warning serves as a warning
  - issued to a student who infringed on the behavior rules outlined in the SRS Handbook and in the classroom.
  - It reflects an inability of a student to respond favorably to an issued verbal conduct warning given by a teacher or administrator.
- Conduct Referral is behaviorally based for more serious infractions
  - issued after at least two warnings have been given or the nature of the matter shows grave disrespect for the teacher or for other students.
  - a Conduct Referral has an immediate impact on the student’s ability to be named on the High Honor/Honor roll list
  - Conduct Referral = a lowering of the Conduct grade one level on a student’s report card
  - each additional Conduct Referral reduces the conduct grade an additional level (this is per quarter)
- Effort Referrals are sent home to parents when:
  - Student does not complete homework assignments,
  - Student is lacking their class materials,
  - Student is unprepared in other ways that may impede on the daily instruction for each class.
  - If at any given time a student receives two of these violations in the same class, student and parents should be notified that on the next referral, for that quarter, a student’s effort score on their official report card for that individual subject/class will be lowered by 1
  - The effort grade may also be lowered as the teacher collects data via class participation, group effort and the following of classroom procedures
  - More than one Effort Report may have an impact on the grade 6-8 student’s ability of making the Honor Roll or High Honor Roll lists as well as have an impact on NJHS membership status, Student Ambassador role, Student Council position, and membership in after school team activities/sports
  - 3 referrals should also be a request for student to meet with the Dean of Students.

**NOTE:** Failure to return a signed paper notification will result in a telephone call to the

parent/guardian.

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**Honor Roll**

Honor Roll status is given only in Grades 6,7, and 8

The honor roll will be a two tiered system:

- *High Honors:*
  - No grade lower than an A-
  - Only 1s in conduct and effort.
  - All major core subjects(ELA, Math, Science, Social Studies, Religion, Spanish) are included in calculating High Honors
  - Conduct/Effort grades of Art/Music/Innovation Lab/PE are included
- *Honors:*
  - No grade lower than a B
  - Only 1s or 2s in conduct and effort.
  - All major core subjects are included in calculating Honors
  - Conduct/Effort grades of Art/Music/Innovation Lab/PE are included

**Dress Code Violation**

Parents are to be contacted by email when students are wearing the wrong uniform; wearing an incomplete uniform; wearing the uniform inappropriately; wearing uniform clothing that is not purchased at Land's End; wearing accessories; wearing makeup; or any other unapproved item with the daily uniform. These will also be sent for those students who do not adhere to policies on dress down or dress up days.

- Homeroom teachers are ultimately responsible for checking uniforms and following protocol on violations.
- All teachers should address students who are wearing coats, hoodies, etc. in their class and ask them to remove them if they are non-uniform items.
- If teachers see other violations (shoes, hair, makeup, etc.) please send an email to the student's homeroom teacher. We do not want a student to be told "all day" about the uniform violation.
- After making several unsuccessful attempts at helping the student and parent to comply with the uniform policy; an email should be sent to alert Dean of Student

Students who are members of any extra-curricular sports activity including the Basketball Team, Cheer Squad, NJHS and/or the Student Council may wear their logo sweatshirts/jerseys/t-shirts on the days that they are playing a home game or are attending a scheduled meeting after school. Students who belong to St. Rose Scouts may wear their scout dress uniforms on the day of their meetings.

**NOTE:** Parents will be contacted to bring an appropriate change of clothing if it is deemed necessary. Eighth grade students typically are given special privileges approved by the Principal

and Dean of Student Life. Parents and faculty are notified in writing regarding the approved privileges; any abuse of special Grade 8 privileges warrants an immediate loss of that privilege for the student who is non-compliant.

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**10/2021) Out of Uniform Guidelines**

**Students may wear:**

- jeans (no rips, no inappropriate decorations, no low rise)
- tennis shoes
- short socks
- shorts no shorter than three inches above the knee
- skirts no shorter than three inches above the knee
- skorts
- sweatshirts (no off the shoulder, no inappropriate decorations/wording) ● jogging suits
- dresses
- slacks

**Students may not wear:**

- flip-flop sandals
- no open back shoes
- tank tops
- T-shirts with inappropriate decorations/writing
- tennis shoes that convert to roller skates
- biker shorts
- pajama pants
- yoga pants
- leggings worn as pants – leggings must be worn with a dress or skirt ● make-up/nail polish
- jewelry
- low cut blouses/tops
- clothing that is extremely tight
- hats

**Good Rule: If you think you shouldn't wear it, you shouldn't.**

**ALL UNIFORM REGULATIONS AND GUIDELINES ARE SUBJECT  
TO THE DISCRETION OF THE DEAN OF STUDENT LIFE.**