



McGregor Presbyterian Church (USA)

is seeking a

Part-time Director of Children's Choirs

- Preference will be given to candidates with a degree in music, choral directing experience at both the elementary and secondary levels, proficiency in both piano and voice, and a commitment to Sunday morning worship at McGregor.
- The Children's Choirs include students in 4-yr. old preschool through fifth grade.
- Duties include directing weekly rehearsals and preparing Choirs to sing approximately once a month during the 11:00 a.m. Worship Service.
- The position is for the nine months of the school year.

**Interested candidates may contact
Joy Ackerman, Director of Music
Telephone (803)414-0479
jpackerman@att.net**

**McGregor Presbyterian Church is located in the Irmo area,
near the intersection of Harbison Blvd. and St. Andrews Road.**

**McGregor Presbyterian Church (<http://mcgpres.org/>)
6505 St. Andrews Road; Columbia SC 29212**

McGregor Presbyterian Church Position Description

DATE	March 2017
POSITION	Director of Children's Choirs
STATUS	Part-time, approximately six hours per week for nine months (September through May)
PAY GRADE	\$16.00 to \$20.00 per hour, depending on training and experience
REPORTS TO	Music Director
PURPOSE	<p>Demonstrate love for Jesus Christ in words, deeds and actions and encourage others to do the same;</p> <p>Direct and accompany (or arrange for accompaniment) the Primary Choir (4 year olds through 1st grade) and Junior Choir (2nd through 5th grades);</p> <p>Select developmentally appropriate anthems that are appealing to children and develop their faith in Jesus Christ;</p> <p>Consult with and report to the Music Director on a regular basis concerning the Choir Program, and report to the Worship Committee as needed;</p>
QUALIFICATIONS	Preference will be given to candidates with a degree in music, choral directing experience at both the elementary and secondary levels and proficiency in both voice and piano.
DUTIES	<p>Prepare for rehearsals by studying the music and planning the rehearsal format;</p> <p>Schedule and direct Children's Choirs to sing in Sunday morning worship approximately once a month;</p> <p>Plan and direct a Nativity program involving all children's choirs;</p> <p>Communicate with parents regularly keeping them informed of schedules in advance;</p> <p>Recruit and coordinate adult volunteers to assist with rehearsals;</p> <p>Recruit choir members through phone calls, correspondence and personal contact;</p> <p>Coordinate, train and resource volunteer Primary Choir leaders if available;</p>

Maintain the children's choir music library, manage the Junior Choir folders and help purchase children's choir music;

Be alert to new ideas and further education in working with children's choirs.

OTHER

Carry out the duties of the position with energy and enthusiasm, with a love of both children and music and with a commitment to the Christian faith and the church;

Attendance at the Montreat Conference on Music and Worship or Choristers Guild conferences strongly encouraged if continuing education funds are available;

Participate in the life of McGregor Presbyterian Church by attending worship services regularly;

Be familiar with and comply with church policy and polity;

Monitor and implement the Child Protection Policy.