

# Thomas Jefferson High School

## TARDY/TRUANCY POLICY

### ALL EXCUSED TARDIES MUST BE RECEIVED BY 2:30PM ON THE SAME DAY OF OCCURANCE!

(Tardies are less than 10 minutes late. More than 10 minutes is considered an absence and may result in being assigned to in school intervention for the remainder of the period)

### UNEXCUSED TARDIES

- 1<sup>st</sup> tardy (per day) = After School Detention (2:50pm-3:15pm)
  - Skipping after school detention = next day lunch detention (student will be allowed to eat lunch in room while serving detention)
  - Failure to serve detentions may result in In School Suspension
- 3 or more tardies (per day) = In School suspension the next day
- 3 or more In school suspensions within 2 weeks = Saturday School (2<sup>nd</sup> and/or 4<sup>th</sup> Saturday of every month from 8am-11am)
- Missed assigned Saturday School = Out of school suspension and mandatory parent meeting with administration.

### TRUANCY (misses class without permission)

- 1<sup>st</sup> offense (per period/day) = Lunch detention and parent contact
- 2<sup>nd</sup> offense (per period/day) = In School Suspension and parent contact
- 3 or more offenses (per period/ day) = Saturday School and parent contact/meeting

Students are expected to work on school assignments or school community service while assigned to Detention or Saturday School

8/3/2017