



## **TMS Back-to-Business Day**

### **Monday, August 29, 2022**

### **8:00AM - 11AM and 12PM - 3PM**

**Attendance is optional.** Families may complete items online at any time and/or in-person during our TMS Back-to-Business Day. Student schedules will be released in [Skyward](#) at 8:00AM on August 29<sup>th</sup>. To keep lines short, attending families are asked to use these time slots.

Times	Last Names
8-9AM	A-C
9-10AM	D-G
10-11AM	H-L

Times	Last Names
12-1PM	M-O
1-2PM	P-S
2-3PM	T-Z

#### **What can I do at the TMS Back-to-Business Day?**

- Pay fees, purchase yearbooks, and put money on lunch accounts
- Pick up purchased PE shirts/shorts. (If not attending, these will be distributed the first week of PE)
- Get bus information
- Update profile and/or emergency information in Skyward
- Turn in Medication Authorization Forms, medications, Annual Health Forms, and Emergency Health Plan Paperwork
- Join Tolt PTSA and set up a Punch Card at the PTSA Student Store.
- Pick up a printed copy of your student's schedule and campus map
- Self-tour our school and find your student's classrooms.

#### **How can I complete these items online?**

- To pay your student fees, purchase yearbooks, and/or put money on your student's lunch account online using e-Funds:
  - Go to the Tolt Middle School Website <https://www.tms.rsd407.org>
  - Scroll down to "Helpful Resources"
  - Click on e-Funds
  - You will need to create your own e-Funds username and password - it is not related to your Skyward login. However, you will need to know your student's student number which can be found in Skyward.
  - Check the student fees and optional fees to get everything you need.
- To find your student's bus route, check the information on the district's [Transportation webpage](#).
- Updates to your student's profile and/or emergency contact information can be emailed to Kim Piira, Registrar, at [piirak@rsd407.org](mailto:piirak@rsd407.org).
- Complete [Medication Authorization Forms](#), [Annual Health Forms](#), and [Emergency Health Plan](#) Paperwork. Forms and medications must be received by September 2, 2022 – email Nurse Rachel Tomczek at [tomczekr@rsd407.org](mailto:tomczekr@rsd407.org).
- Print or download your student's schedule by logging on to your student's [Skyward account](#) any time after 8:00 AM on Monday, August 29<sup>th</sup>.
- Visit the [Tolt PTSA website](#) to learn more and join/renew