



Alliance for Youth Announces our 2nd Annual

Youth Craft Show

Date: Saturday, November 4, 2023

Alliance for Youth, 3220 11th Ave. S., Great Falls, MT 59405 Time: 10 a.m.-3 p.m.

VENDOR REGISTRATION FORM

1. FREE vendor registration for youth up to age 20.
2. Deadline to register is September 30, 2023
3. Vendor will keep booth assembled and staffed for the entire duration of the craft show and remove all merchandise, boxes and trash. Alliance for Youth has limited room in our dumpster, so please plan to take all your empty boxes with you. There will be trash cans available during the event for smaller trash items.
4. Only items listed on the application will be permitted for sale. The event organizers reserve the right to refuse unacceptable items for display or sale.
5. Unacceptable items include, but are not limited to, anything with a reference to:
 - a. Substances (alcohol, wine, marijuana, vaping, etc.)
 - b. Politics or controversial issues
6. Set-up & Breakdown
 - a. Vendors are expected to set up between the hours of 8:30- 9:45 a.m. on DATE OF SALE.
 - b. Vendors may not extend beyond the limits of their booth.
 - c. No vendor is to close before the official closing time of the event.
 - d. Breakdown can start no earlier than END OF SALE TIME and must be completed by ONE HOUR LATER.
 - e. Vendors are responsible for their selling spaces.
 - f. Alliance for Youth has a limited number of tables. One table per vendor can be provided, if requested on this application. Requests for tables made on the day of the event will not be granted.
 - g. Before leaving, be sure your area is clean and trash-free.
7. Space Allocation
 - a. Alliance for Youth will assign vendor spaces. Placement and flow will be taken into consideration to provide the best experience for vendors and attendees. If you have a special need, please indicate it on this application. We will make every effort to accommodate your request. Special requests made on the day of the event will not be granted.
 - b. If you reserved a spot at last year's Youth Craft Show but did NOT show, you will not be allowed to participate in this year's event.
8. Vendor Responsibilities
 - a. Each vendor is responsible for the conduct of themselves and their representatives.
 - b. Each youth vendor must be accompanied by a parent/guardian throughout the event.
 - c. Vendor booths must be manned at all times by the youth vendor.
 - d. Each vendor sets their own prices.
9. Promotion & Advertising
 - a. Each vendor is highly encouraged to promote this event. (Posters will be available for you to distribute throughout the community. Social media sharing is also recommended.)
 - b. Please take photos or do a video of your craft items. Send them to bmorrison@allianceforyouth.org. We will include them in our online promotions.

To reserve your space: (PRINT OR TYPE)

First Name: _____ Last Name: _____

Parent/Guardian's Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Do you need an electrical outlet? _____ Do you need a table? (limit 1 per vendor) _____

Electrical outlets and tables are limited. First come, first served.

Items to be sold: (Give a detailed description.)

Your signature signifies acceptance of all stated guidelines and expressly releases Alliance for Youth.

Signature of Youth

Signature of Parent/Guardian

Application due by

Mail application to:
Beth Price Morrison
Alliance for Youth
P.O. Box 2982
Great Falls, MT 59403

Or submit via email: bmorrison@allianceforyouth.org
Questions? 406.952.0468