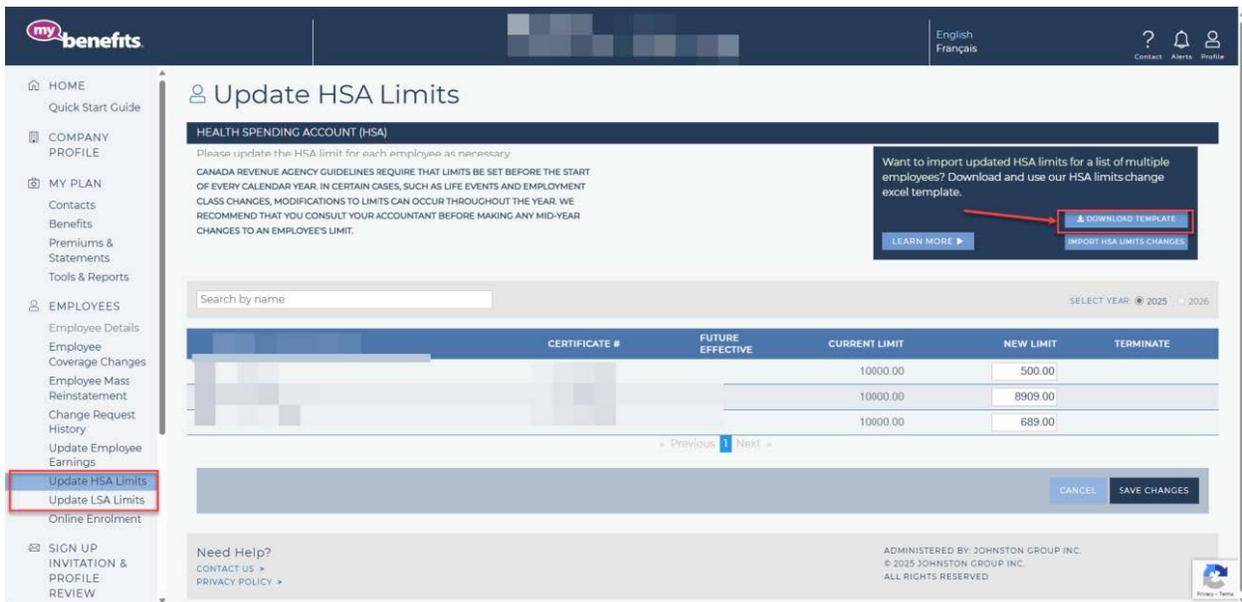


## New, Easier HSA and LSA Updating

Health Spending Accounts (HSA) and Lifestyle Spending Accounts (LSA) are cost-effective ways to add flexibility to your employee benefits. And now it's easier for you to update your HSA and LSA limits for multiple employees through [my-benefits.ca](https://my-benefits.ca).

If you want to change limits on the HSA or LSA for a number of employees, now you can do them all at once. Log into *my-benefits*® for plan administrators, go to *Employees* and click on *Update HSA Limits* or *Update LSA Limits*, whichever is applicable. On the right is a box where you can click to download an Excel template that you will use to provide us with all your updates.



**Update HSA Limits**

HEALTH SPENDING ACCOUNT (HSA)

Please update the HSA limit for each employee as necessary.

CANADA REVENUE AGENCY GUIDELINES REQUIRE THAT LIMITS BE SET BEFORE THE START OF EVERY CALENDAR YEAR. IN CERTAIN CASES, SUCH AS LIFE EVENTS AND EMPLOYMENT CLASS CHANGES, MODIFICATIONS TO LIMITS CAN OCCUR THROUGHOUT THE YEAR. WE RECOMMEND THAT YOU CONSULT YOUR ACCOUNTANT BEFORE MAKING ANY MID-YEAR CHANGES TO AN EMPLOYEE'S LIMIT.

Want to import updated HSA limits for a list of multiple employees? Download and use our HSA limits change excel template.

[LEARN MORE](#) [DOWNLOAD TEMPLATE](#) [IMPORT HSA LIMITS CHANGES](#)

Search by name SELECT YEAR: 2025 2026

CERTIFICATE #	FUTURE EFFECTIVE	CURRENT LIMIT	NEW LIMIT	TERMINATE
[REDACTED]	[REDACTED]	10000.00	500.00	
[REDACTED]	[REDACTED]	10000.00	8909.00	
[REDACTED]	[REDACTED]	10000.00	689.00	

« Previous 1 Next »

[CANCEL](#) [SAVE CHANGES](#)

Need Help?  
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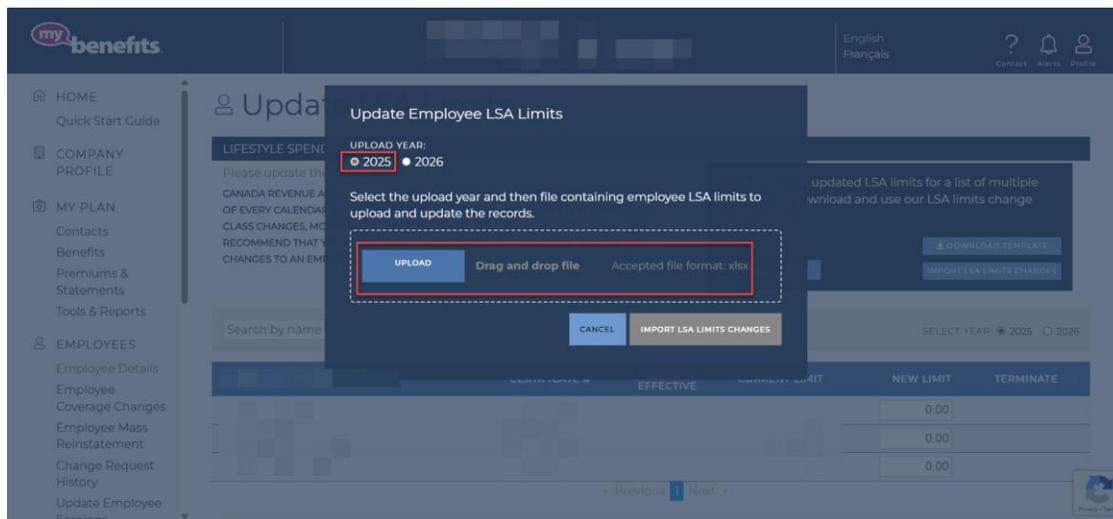
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The downloaded HSA or LSA template allows edits only to the *New HSA or LSA* column and the *Year* field. All other columns are pre-populated from *my-benefits* and cannot be modified; rows for employees without coverage will be locked.

Enter new limits in the *New HSA or LSA* column. In the *Year* field dropdown, choose either the current\* or next year. Fill out the form and save it on your computer.

*Continued...*

Go back into *my-benefits* and click on the *Import* button. In the dialogue box, select the year the changes are to be in effect. This must match the year in your Excel template. Either click on *Upload* or drag and drop your template into the box. Click on the *Import* button and your changes will be uploaded, then click the *Save Changes* button to complete the process.



\*NOTE: If you reduce the coverage amount *for the current year* and an employee has already submitted claims that exceed the new limit, your firm is still responsible for any claims already submitted up to the date of change.

We recommend reviewing your HSA and LSA limits every calendar year. If you have any questions or difficulty in using this tool, please contact our Customer Service team who will be happy to help.

Don't yet have an HSA or LSA? Speak to your Chambers Plan advisor to learn more about how they can help you provide an even more flexible suite of benefits for your employees.