



Program Manager

Reports To: Director of the Babbitt Center for Land and Water Policy

Date: March, 2018

Center Description

The Babbitt Center for Land and Water Policy works to advance water sustainability through improved land use planning, management and decision making. In recognition of the increasingly critical importance of water and the connections between water and land use, the Lincoln Institute of Land Policy established the Babbitt Center in 2017 to build on their decades-long tradition of thoughtful contributions to effective land use policy and management in the US, China and Latin America. The Babbitt Center will initially focus on the Colorado River, one of the most heavily used, over allocated and critical rivers in the world.

Lincoln Institute makes its impact through research, demonstration projects, and dissemination of the lessons learned and the Institute is known globally for making long term, sustained commitments to the land policy issues on which we work.

Location: Phoenix, AZ

Responsibilities:

With a focus on water policy and land use integration, assist Center-identified communities and partners, initially focusing on Colorado River basin states to:

- Develop, evaluate and share best practices;
- Foster the creation of new data and mapping tools to support decision making and land management;
- Advance techniques for addressing uncertainty, including adaptive management approaches;
- Facilitate regional dialogue to collaborate across the multiple jurisdictions and interest groups that share watersheds;
- Assist stakeholder's efforts to develop new approaches and to identify the local, state, regional, and federal actions that will enable communities to effectively address their challenges;
- Track and report on conditions throughout the basin to illustrate needs and opportunities through periodic state of the basin assessments;

- Assist in the coordination, writing and publication of the biennial **State of the Basin Report**. Work includes publication development; directing research by staff, consultants and partners; conducting self-directed research and writing; and editing of the Report;
- Assist in the preparation of proposals and delivery of presentations for key conferences to highlight Center programs and publications;
- Manage contractors and partners working on Babbitt Center projects;
- Contribute to the overall success of the Center by participating in direction-setting; by establishing and maintaining strong relationships with practitioners, policy makers and researchers; by building the credibility and relevance of the Center; and by representing the Center at professional meetings;
- Assist in other Lincoln projects as appropriate. This includes writing content, supervising contractor work, and the review of new publications;
- Collaborate with others throughout the Lincoln Institute; and
- Other duties as assigned.

Qualifications:

Knowledge, Skills, and Abilities required

- Understanding of water policy and land use integration
- Demonstrated outstanding writing and research skills
- Data analysis and presentation skills
- Highly organized; strong project management and problem-solving skills
- Sensitivity to the needs of practitioners and elected officials; ability to discern and communicate important knowledge in useful formats
- Self-starter; able to work independently, prioritize and multi-task; focus on delivering results
- Strong interpersonal skills
- Web and communications experience a plus

Education and Work Experience

We are considering filling this position at both a junior and senior level. For the junior level we are looking for a BA and at least 5 years of relevant work experience or Master's degree or equivalent in relevant field. For the senior level we are looking for at least 15 years of experience.

Compensation

Competitive Salary commensurate with experience and qualifications and generous benefits, including paid time off for holidays and vacation, health coverage, employer-matched retirement plan.

Application

To apply, please send resume, cover letter, and three references as one PDF to administration@lincolninst.edu. The PDF file should be named as follows: LastName_FirstName_Babbitt Center Program Mgr.pdf. Please ensure that the subject line of your email includes the text "Babbitt Center Program Manager." The position is open until filled. The Lincoln Institute will begin reviewing resumes and requesting interviews immediately.

The Lincoln Institute of Land Policy

The Lincoln Institute of Land Policy is a nonpartisan, private operating foundation whose mission focuses on solving global economic, social, and environmental challenges to improve the quality of life through creative approaches to the use, taxation, and stewardship of land. A dynamic, growing, organization whose origins date to 1946, the Lincoln Institute seeks to inform and reframe the public dialogue and decisions about land through research, training, and effective communication. By bringing together public officials, policy makers, scholars, practitioners, journalists, and involved citizens, the Lincoln Institute integrates research and practice and provides a forum for multidisciplinary perspectives on public policy by “finding answers in the land”. The Lincoln Institute focuses on five major areas of impact in the world: Creating Fiscally Stable Communities, Mitigation of and Adaptation to Climate Change, Reducing Urban Poverty and Informality, Establishing Functional Land Markets and Ensuring Efficient and Equitable Tax Policy. More information can be found on the Institute’s Web site: www.lincolninst.edu

The Lincoln Institute of Land Policy is an Equal Opportunity Employer.