



RECRUITMENT REDEFINED.

City of Prescott
Water Resource and Environmental Director
201 N Montezuma St Prescott, AZ 86301
<https://www.prescott-az.gov/>

COMPANY DESCRIPTION:

Nestled at an elevation of 5,200' feet above sea level amongst the largest stand of ponderosa pine forests in the U.S., Prescott's perfect weather provides an average temperature of 70 degrees, with four beautiful and distinct seasons, and breathtaking landscapes complete with granite mountains, lakes, streams, and rolling meadows filled with wildlife.

POSITION DESCRIPTION:

The Water Resource and Environmental Director is responsible for providing strategic leadership and direction for the City of Prescott's Water Resource and Environmental Department. This position oversees all aspects of water resources and environmental services, including water resource management, water conservation, environmental services, and water quality. The Water Resource and Environmental Director works collaboratively with various stakeholders to ensure the efficient and sustainable delivery of water resources and address environmental water quality issues, in the community. This position requires a strong leader with extensive knowledge of water policy, regulatory compliance, and strategic planning. The Water Resource and Environmental Director will collaborate with departmental staff, other City departments, city officials, and community stakeholders to ensure the efficient and effective delivery of high-quality utility services to the residents and businesses of Prescott.

REPORTING STRUCTURE:

This position will report directly to the City Manager and will oversee a team of up to 5.

ESSENTIAL DUTIES:

- Plans, directs, coordinates, and supervises the activities of the Water Resources Department by developing and implementing policies, goals, and a long-term water resource master plan.
- Develop, analyze, recommend, and implement water policy and legal strategies in context of the State of Arizona's regulatory and management programs.
- Support the City's legal and legislative efforts related to water rights and water resources. Monitor legal and regulatory updates related to General Stream Adjudication and Active Management Area requirements.
- Develop, implement, and direct long range financial, water demand and water conservation plans and programs related to the City's water resource planning.
- Develop or oversee development of applications for various State and Federal permits requiring understanding of regulatory programs and hydrologic principles.
- Interface with staff at various governmental agencies and represent the City in governmental settings and organizations.
- Ensure compliance with ADWR and ADEQ reporting requirements.
- Oversees the Citywide AZPDES/MS4 program compliance.
- Establish departmental goals, objectives, policies, and procedures in line with industry standards and regulations.

- Monitor and evaluate the effectiveness of departmental programs and initiatives, making necessary adjustments as required.
- Oversee the management and utilization of water resources, including surface water and groundwater sources.
- Develop and implement comprehensive water resource management plans to ensure a sustainable water supply for the community.
- Collaborate with relevant agencies and stakeholders to identify and pursue new water resource development opportunities.
- Lead efforts to promote water conservation and environmental sustainability within the community.
- Develop and implement water conservation programs and initiatives to educate and engage residents and businesses in water-saving practices.
- Ensure compliance with environmental regulations and standards and implement measures to protect water quality and natural resources.
- Ensure compliance with all applicable federal, state, and local regulations related to water resource and water quality standards.
- Represent the Water Resource Department in meetings, public hearings, and community events to address concerns and provide information.
- Supervises and participates in the development and administration of the Water Resources Department budget, including but not limited to establishing departmental guidelines and instructions; identifying funds needed for staffing and capital improvements; reviewing budget requests and recommendations; monitoring and approving expenditures; and recommending and implementing budget adjustments.
- Meets with the public in small and large groups to discuss City water and wastewater policies, practices, and problems.
- Supports City committee's and other special groups on water related issues.
- Participates in City Council meetings as necessary.
- Provide strong leadership to departmental staff, fostering a positive and inclusive work environment.

KNOWLEDGE/SKILLS/ABILITIES:

- Strong knowledge of water resource management, water conservation, and environmental services.
- Strong working knowledge of Federal and Arizona state laws and administrative code related to water resource management.
- Excellent leadership, communication, and interpersonal skills.
- Strong analytical and problem-solving abilities.
- Proven ability to manage budgets and financial resources effectively.
- Ability to collaborate and build effective relationships with internal and external stakeholders.
- Strong understanding of the principles and practices of utility infrastructure planning and design.
- Knowledge of emerging trends, technologies, and best practices in water and wastewater management.
- Knowledge of grant writing and federal funding opportunities.
- Ability to interpret and analyze complex data related to water resources, water quality, and operational performance.
- Ability to promote a culture of continuous improvement and innovation within the Department.
- Excellent written and verbal communication skills, with the ability to effectively communicate complex technical information to diverse audiences.
- Demonstrated commitment to professional development and staying abreast of industry advancements and changes in regulations.

REQUIREMENTS:

- Bachelor's degree in Environmental Science, Natural Resources Management, Hydrology, or a closely related field is required. A master's degree with a focus on water is preferred. Professional Hydrologist (P.H.) credentials are preferred. A Professional Geologist (P.G.) license is a bonus.
- Extensive experience (10+ years) in water resources management or environmental resources, including a minimum of 5 years of experience in a leadership or managerial role.
- Strong working knowledge of Federal and Arizona state laws and administrative code related to water resource management.

When advised, reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any phase of the selection process. The City of Prescott is an Equal Employment Opportunity employer.

Why consider the opportunity?

- Excellent opportunity to work for a full-service city that has engaged residents.
- Prescott has exceptional benefits and a competitive compensation package.
- This is a newly created position that will allow for autonomy and innovation.
- Prescott offers a high quality of life with a small-town atmosphere and a close-knit community. The city has a rich history, a vibrant arts scene, and numerous cultural events and festivals throughout the year.
- The city prides itself on its strong sense of community. Prescott has a welcoming and friendly atmosphere, with active civic organizations, community events, and volunteer opportunities. The community is supportive and fosters a strong sense of belonging.

For more information, please contact:

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