# St. Louis Park Public Schools Return to Hybrid Learning Grades 6-12



# **Return to Hybrid Learning - Grades 6-12**

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# **Message from Principals**





Greetings Students, Parents/Guardians and Staff,

The information contained in this guide is designed to support you in the transition to the hybrid learning model beginning February 22, 2021 for students in grades 6-12.

As we work to transition between educational delivery models, we examine the following considerations: Health and Safety; Staff Coverage; Student Learning; Staff Preparedness; Technology; and School Operational Preparedness (see graphic on page 5 of this guide).

In addition to these considerations, feedback from students, families, and staff have been important in the development of our educational delivery models.

We would like to thank you for your support of St. Louis Park Public Schools and for all of the feedback you have provided this year. Your feedback has helped us to create hybrid learning models at both the Middle School and High School to best serve students, families and staff.

Teaching and learning in the midst of a global pandemic has been challenging, to say the least. Together, we have created systems and structures to keep ourselves and others safe while we continue to learn.

We continue to be proud of and thankful for our school community and for your continued engagement and support as we work to provide a safe and nurturing environment that energizes and enhances the spirit of each of our students.

In community,

Les Bork, St. Louis Park Middle School Principal Wendy Loberg, St. Louis Park High School Interim Principal

# #ParkPride

# Safe Learning Plan & Delivery Model Considerations

The School Board for St. Louis Park Public Schools unanimously approved changes to the District's Safe Learning Plan at their meeting on Monday, January 25, allowing St. Louis Park Middle School and High School to transition back to the Hybrid Learning Model.

Subsequently, Governor Walz released new state guidance to school districts on February 17 under the State's Safe Learning Plan, allowing more secondary students to return to the classroom. With the changes in the guidance, school districts are not required to

implement a rolling start strategy. This change allows St. Louis Park High School to bring back students in all four grades (9-12) in the Hybrid Learning Model on Monday, February 22.

At both the Middle School and High School, students in hybrid learning will return on the following dates:

Students in Cohort A, (Last names A-K), will return to school Monday, February 22 and will typically attend school in-person on Mondays and Tuesdays and from home on Thursdays and Fridays.

Students in Cohort B (Last names L-Z) will return to school on Thursday, February, 25 and will typically attend school in-person on Thursdays and Fridays and from home on Mondays and Tuesdays.

Wednesdays will continue to be Student Support/Feedback days at both the Middle School and High School. There are no changes to Cohort C for students who choose to remain in Distance Learning.

Per MDH guidance, we will continue to monitor cases in our schools and make learning model decisions based on the factors below.

#### 6-Factor Educational Delivery Model Considerations

The change in learning models is a result of feedback from stakeholders and consideration of the six educational delivery model criteria developed by the School District.

					Ç-@ Ø-0
Health & Safety	Staff Coverage	Student Learning	Staff Preparedness	Technology	School Operational Readiness
Implement mitigation strategies to keep students and staff safe.	Appropriately and safely staff schools.	Deliver instruction that is aligned to grade-level instructional goals.	Effectively implement educational delivery models.	Successfully provide devices, access to internet, an effective learning management system, and technology supports.	Provide safe learning environments, transportation and meal distribution.
County and City level health data PPE Safety protocals Consultation with MDH consultant	Staff safety     Number     of staff to     facilitate     hybrid or     in-person     learning	<ul> <li>Student safety</li> <li>Engaging live teaching experiences</li> <li>Ability to access lesson recap</li> <li>Opportunities for enrichment and intervention</li> <li>Social emotional learning opportunities</li> <li>Consistent schedule</li> </ul>	Professional development Time to practice new learning and adjust practices Job embedded collaboration time	Professiona development Time to practice new learning and adjust practices Job embedded collaboration time	Safely transporting students     Meal service     Physical facilities (HVAC, cleaning, disinfection, etc.)

# **Secondary Transition Calendar**

# **Hybrid Transition Calendar - Grades 6-12**

		February 2021		
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>22 Gr. 6-12 Hybrid Learning</b> Last names A-K attend class in person; L-Z in distance learning	23 Gr. 6-12 Hybrid Learning Last names A-K attend class in person; L-Z in distance learning	24 Student & Staff Support/Feedback Day Tutoring, catch-up, appointments, etc.	25 Gr. 6-12 Hybrid Learning Last names L-Z attend class in person; A-K in distance learning	26 Gr. 6-12 Hybrid Learning Last names L-Z attend class in person; A-K in distance learning
		March 2021		
Gr. 6-12 Hybrid Learning Last names A-K attend class in person; L-Z in distance learning	Gr. 6-12 Hybrid Learning Last names A-K attend class in person; L-Z in distance learning	Gr. 6-12 Hybrid Learning Last names L-Z attend class in person; A-K in distance learning	4 Gr. 6-12 Hybrid Learning Last names L-Z attend class in person; A-K in distance learning	5 NO SCHOOL K-12 Districtwide Professional Development
8 Gr. 6-12 Hybrid Learning Last names A-K attend class in person; L-Z in distance learning	Gr. 6-12 Hybrid Learning Last names A-K attend class in person; L-Z in distance learning	10 Student & Staff Support/Feedback Day Tutoring, catch-up, appointments, etc.	11 Gr. 6-12 Hybrid Learning Last names L-Z attend class in person; A-K in distance learning	12 Gr. 6-12 Hybrid Learning Last names L-Z attend class in person; A-K in distance learning
15 Gr. 6-12 Hybrid Learning Last names A-K attend class in person; L-Z in distance learning	16 Gr. 6-12 Hybrid Learning Last names A-K attend class in person; L-Z in distance learning	17 Student & Staff Support/Feedback Day Tutoring, catch-up, appointments, etc.	18 Gr. 6-12 Hybrid Learning Last names L-Z attend class in person; A-K in distance learning	19 Gr. 6-12 Hybrid Learning Last names L-Z attend class in person; A-K in distance learning
<b>22 Gr. 6-12 Hybrid Learning</b> Last names A-K attend class in person; L-Z in distance learning	23 Gr. 6-12 Hybrid Learning Last names A-K attend class in person; L-Z in distance learning	24 Gr. 6-12 Hybrid Learning Last names L-Z attend class in person; A-K in distance learning	25 Gr. 6-12 Hybrid Learning Last names L-Z attend class in person; A-K in distance learning	26 NO SCHOOL K-12 Family Connect (K-5) and Grading Day (6-12)
29 NO SCHOOL K-12 Spring Break	30 NO SCHOOL K-12 Spring Break	31 NO SCHOOL K-12 Spring Break	April 1 NO SCHOOL K-12 Spring Break	April 2 NO SCHOOL K-12 Spring Break

# St. Louis Park Middle School Hybrid Information







#### Middle School Contact Information



#### **Principals**



Principal Les Bork bork.les@slpschools.org 952-928-6395

Assitant Principal
Jason Boll
boll.jason@slpschools.org
952-928-6304

# Middle School Start/End Times:

Start: 9:10 a.m. End: 3:52 p.m.

#### Front Office Staff

#### 6th Grade Dean

Gina Magnuson magnuson.gina@slpschools.org 952-928-6306

#### 7th Grade Dean

Randy Zutz zutz.randy@slpschools.org 952-928-6305

#### 8th Grade Dean

Delana Brinkman brinkman.delana@slpschools.org 952-928-6303

#### **Social Worker**

Kristen Engen-Routzohn engen.kristen@slpschools.org 952-928-6149

#### **School Counselor**

Theresa Weber-Sexton weber.theresa@slpschools.org 952-928-6295

# Administrative Assistant to the Principal

Wanda Drenth-Iverson drenth.wanda@slpschools.org 952-928-6395

# Administrative Assistant Student Services

Michaela Chambers chambers.michaela@slpschools.org 952-928-6308

# Administrative Assistant Student Services

Febe Gonzalez gonzalez.febe@slpschools.org 952-928-6310

# Administrative Assistant Student Services

Bridgid O'Hara ohara.bridgid@slpschools.org 952-928-6301

#### **Health Aide**

Julie Walsh walsh.julie@slpschools.org 952-928-6311



An International Baccalaureate World School

2025 Texas Avenue • St. Louis Park, MN 55426

Phone: (952) 928-6300 Attendance: (952) 928-6394

Fax: (952) 928-6383 www.slpschools.org/ms





# Middle School Daily Schedule



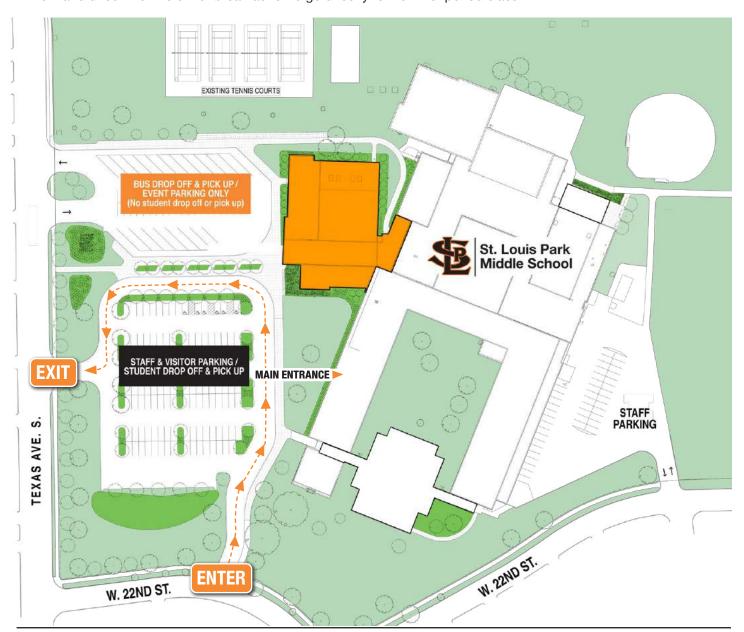
- · Students need to attend every class every day whether you are at home or in-person.
- Students learning at home may be dismissed early to do work that does not require teacher support and/or take a break from the screen.
- To review which advisory a student has, please check PowerSchool. The class name is Advisory (grade level) and Last or First. First advisory is 11:34-11:59 a.m. and the last advisory is 1:02-1:28 p.m. On Wednesday all advisories will meet from 12:58-1:28 p.m.

Time	Monday Hybrid Students A-K In-Person	Tuesday Hybrid Students A-K In-Person	Wedn	esday	Thurs Hybrid Stu L-Z In-Pe	udents	Friday Hybrid Students L-Z In-Person				
1 <sup>ST</sup> <b>Period</b> 9:10-9:54 a.m.	1 <sup>s⊤</sup> Period	1 <sup>s⊤</sup> Period	Student feedback day for providing: • Timely and specific feedback • Tutoring • Catch-up / Make-up • Appointments • Small student groups • Other		feedback day for providing: • Timely and specific feedback • Tutoring • Catch-up / Make-up		feedback day		1 <sup>ST</sup> Pei	riod	1 <sup>s⊤</sup> Period
2 <sup>ND</sup> Period 9:58-10:42 a.m.	2 <sup>ND</sup> Period	2 <sup>ND</sup> Period					2 <sup>ND</sup> Pe	riod	2 <sup>ND</sup> Period		
3 <sup>RD</sup> Period 10:46-11:30 a.m.	3 <sup>RD</sup> Period	3 <sup>RD</sup> Period			3 <sup>RD</sup> Pe	riod	3 <sup>RD</sup> Period				
	11:30 a.m12 p.m. LUNCH 1	12:03-12:58 p.m. CLASS			1	:02-1:28 p.m. ADVISORY					
4 <sup>TH</sup> Period (Mon, Tue, Thur, Fri)	11:34-11:59 a.m. ADVISORY	. 11:59 A.M12:29 p.m. 12:33-1:28 p.m. CLASS		.m.							
11:34 a.m1:28 p.m.	11:34			2:28-12:58 p.m. LUNCH 3		:02-1:28 p.m. ADVISORY					
	11:34-11:59 a.m. ADVISORY	12	12:03-12:58 P.M. CLASS			12	2:58-1:28 p.m. LUNCH 4				
5 <sup>™</sup> Period 1:32-2:16 p.m.	5 <sup>™</sup> Period	5 <sup>™</sup> Period	All advisories meet on Wednesdays from 12:58 p.m 1:28 p.m.		5 <sup>™</sup> Pe	riod	5 <sup>™</sup> Period				
6 <sup>TH</sup> Period 2:20-3:04 p.m.	6 <sup>™</sup> Period	6 <sup>™</sup> Period			meet on Wednesdays from		6 <sup>тн</sup> Ре	riod	6 <sup>™</sup> Period		
7 <sup>™</sup> Period 3:08-3:52 p.m.	7 <sup>™</sup> Period	7 <sup>™</sup> Period			7 <sup>™</sup> Pe	riod	7 <sup>™</sup> Period				

# Middle School Drop Off & Pick Up / Dismissal Times

#### Student drop off / pick up entrance is on 22nd St.; the exit comes out onto Texas Ave. S.

Students will enter through our new temporary main entrance on the west side of the building. Staff will greet them and direct them to either breakfast or to go directly to their first period class.



#### **Staggered Dismissal Times for Middle School Students**

We will be doing a staggered dismissal to limit the amount of students in the halls (intercom and by teacher notification). When students are dismissed they will go directly to the busses or cars or walk/bicycle.

#### **Dismissal Times**

6th grade will dismiss at 3:48 p.m. 7th grade will dismiss at 3:50 p.m. 8th grade will dismiss at 3:52 p.m. Students who need to leave early will no longer wait in the office, but will be called from their class when their parent/guardian arrives.



# Teaching & Learning / Attendance / Grading



#### **Teaching & Learning Philosophy**

At the Middle School we will use a direct live instruction model. This means we will hold live classes with the people physically present in the room while hosting a video call with the students who are at home.

Classes will be primarily, though not always, front loaded with the direct instruction for the day and directions on what practice work, formative work, or summative work students should continue to work on for the duration of class time. Teachers will make time, either virtually or in person, to assist students with questions and to provide feedback. Due dates will be discussed, whether students are attending virtually or in person, and will also be communicated via Schoology.

Curriculum and graded assessments will focus on essential standards, as determined by departments. Formative assessments will be used to determine pacing and additional instruction that is needed on an individual or group basis.

Teachers will continue to work on building relationships, developing students awareness of their own cultures and the cultures of others, establishing anti-racist practices, and seeking to enhance the spirit of each student.



#### **Attendance**

St. Louis Park Public Schools will continue to follow School District Policy 503 - Attendance and its Procedures regarding attendance (Click <u>HERE</u> for complete policy). Students who choose distance learning will be required to attend class and meet the attendance requirements of their teacher(s), as requested.

Attendance will be taken every period, including Advisory.

Families are reminded that all student absences must be reported to the attendance office to be excused. You may phone, 952-928-6394 or email, msattendance@slpschools.org.

Parents/Guardians of cohort A and B students will need to contact the attendance line if their child will not be coming to school on a day they are scheduled to physically be here. This needs to happen even if they join classes virtually.

#### Grading

**Formative:** learning that leads up to the summative. Often consists of homework and classwork. These tasks count as 20% of the student's grade.

**Summative:** culmination of learning. These tasks count as 80% of the student's grade. Incomplete: work that has not been turned in or completed. This scoring mark computes as 50% and can be changed once work has been turned in or completed.

**Re-Takes:** students are allowed a re-take on a summative assessment. The process (quantity, format, etc.) is at the discretion of the teacher.

Unive	rsal Grading Scale	e/IB Con	B Conversion Chart		
8	A+	3	С		
7	А	2	D+		
6	B+	1	D		
5	В	0	F		
4	C+		INC / NG		



#### **Athletics**

Boys and Girls Middle School basketball will look different from what it has in the past. The following is the plan starting February 22nd.

Boy's and Girl's Basketball will start practice starting on February 22nd and the season will go until March 25th. However, because other districts we participate against are doing the same we will be offering an intra-school season (no competitions against other schools).

Spring sports will start right after spring break (April 5th) and registration will open in March.

Sports offered will be Girls and Boys Track and Field, Boys Tennis and 7th - 8th grade Girls Lacrosse.

The plan is spring sports will compete against other schools but we will have to wait and see as we get closer to the season starting.

What middle school sports will look like in the hybrid learning model:

- · Student Athletes will only practice, participate and compete on the days they are in session at school.
- Students with last names A-K will practice and participate in any games/matches on Monday and Tuesdays.
- · Students with last names L-Z will practice and participate in any games/matches on Thursdays and Fridays.

#### **Backpacks**

Students will be allowed to bring backpacks, satchels, etc. to class with them. If you have brought a technology device to school you should place it in the backpack between classes to help keep it from being damaged.

ST. LOUIS PARK PUBLIC SCHOOLS

#### **Bathroom Protocols**

There will only be two students allowed in a bathroom at a time. There will be signage outside of the rest rooms. If there is a row of three urinals in a boys' bathroom, the middle urinal will be blocked so only two can be used at a time. Middle stalls in girls' bathrooms will be locked. Gender neutral bathrooms are available in the activity area.

#### Classrooms

All classrooms have been set up so student desks are 6 feet apart. All classes have been reviewed to ensure no class is above the maximum student capacity for 6 feet of distancing to be in place for every student. Some of our classrooms have a larger student capacity (PE classes, science classrooms, design classrooms, new classrooms in the LMC) because they increased square footage and can safely accommodate more students.

Teachers will have assigned seating charts for contact-tracing with dates of any changes (both Cohort A and B). Copies will be readily available in the classroom for substitutes.

Desks will be wiped down between classes.

#### Clubs & Activities

Community Education will be offering before and after school enrichment for Middle School students. Limited programs are available now with more being added in the Spring.

For further details and to enroll go to the Community Education website at slpcommunityed.com

Questions? Contact Kelleen at obrion.kelleen@ slpschools.org or 952-928-6399.



#### **Hallways**

There will be two-way traffic in the hallways. Students need to walk with their right shoulder closest to the wall and keep six feet of distance between them and the closest student. Stickers on the floors of the hallways will help students remain socially distanced. Lockers will not be immediately used and students should not be congregating together in the hallways.

#### **Library Media Center (LMC)**

The St. Louis Park Middle School library media center is pleased to announce that students can begin checking out books and picking them up "curbside" (in the front entrance foyer). We will be accepting students requests and holds via our Destiny Catalog online. Instructions for how to request and hold books can be found here. We have many new books and thousands upon thousands of great middle school books both in English and Spanish. Students can check out books for pleasure reading and/or for school assignments using our new system. Please contact Greg Holmbeck, library media specialist, or Diane Vig with questions at holmbeck.gregory@ slpschools.org and vig.diane@slpschools.org, respectively.

#### Lockers

Every student that has selected hybrid learning does have a locker assigned to them. Locker information will be given out as students come back to school. Lockers will only be accessed before and after school, and before and after lunch if a student has brought a lunch from home. We are limiting locker access because of social distancing guidelines and are expecting students to carry most of their school supplies and items, including their school device, in their backpack.

#### Parents/Guardians & Visitors

To maintain a healthy and safe environment we are limiting access to school as much as possible to students and employees who learn and work here. Thus, if parents/visitors have a need to come into the school an appointment needs to be made prior to coming to school to see the person you would like to meet with. Please call 952-928-6300 for assistance.



# **Technology**



#### PowerSchool/Schoology

#### Parent Guardian Account is now Power School Public Portal

PowerSchool and Schoology are tools that allow students and parents/guardians to view attendance, grades, class events and assignments online.

Students can access PowerSchool and Schoology with a user name (lastname.firstname) and password (student ID # followed by initials).

Videos on how to login to these platforms are linked on the Middle School website under student resources. Your student ID is found on your class schedule.

Parents, if you have not yet signed up for a PowerSchool Public Portal account, you can find information on how to do so on the Middle School website at www.slpschools.org/ms. For all parents with a PowerSchool Public Portal account, you will be able to view your student's meal account and make payments online.

#### **Electronic Report Cards**

The Middle School utilizes an electronic report card format that can be accessed anytime through the PowerSchool public portal, thus we will not mail home report cards for students. If you do not have access to technology, please contact us at 952-928-6301 and arrangements will be made to send you information on an individual family basis.

#### **District Issued Devices**

Students who have school issued technological devices (chromebooks) need to bring those devices with them when attending in-person hybrid classes. There will be a very limited number of devices assigned to classrooms to be used as they are available.

#### **Family Tech Help**

The St. Louis Park Schools Family Tech Help site is located at https://slpfamilytechhelp.blogspot.com/. Please look here for solutions to common technical problems that you may have with a student device. If you are in need of additional, specific assistance, you can email a technician at familytechhelp@ slpschools.org or leave a message at 952-928-6056.

In both cases please state the student name, school, grade, and provide device info, and contact phone or email. Both of these methods are checked on a regular basis during the school day from 7:30 a.m. to 4:00 p.m. Any calls or emails made after 4:00 p.m. will be received and returned the next school day after 7:30 a.m.

#### WiFi and Hot Spot Access

If families are experiencing internet access issues at home, please contact media specialist Greq Holmbeck at holmbeck.gregory@slpschools.org.



# School Nutrition



#### **Breakfast & Lunch**

Students attending school in-person can get a free breakfast in the cafeteria upon arriving at school. Free lunch is also available to all students. Please note that there will be no a-la-carte items available. Students that bring a home lunch, but want milk from school will be charged \$0.60. Students will eat both breakfast and lunch in the newly renovated cafeteria space but will be seated at individual desks.

Free meals for students remaining in distance learning will continue to be available for pick up on Mondays and Wednesdays, 11:45 a.m.-12:45 p.m., at the High School. Please note that these meals are only available to students in full-time distance learning.

#### Cafeteria Information

Students will arrive at the cafeteria for breakfast through the marked entrance and exit through the marked exit doors.

Students will be expected to sit in the designated area while eating to ensure social distancing.

For lunch, students will arrive at the cafeteria and go immediately to their assigned seat.

Students will receive a pre-assigned seat for contact-tracing.

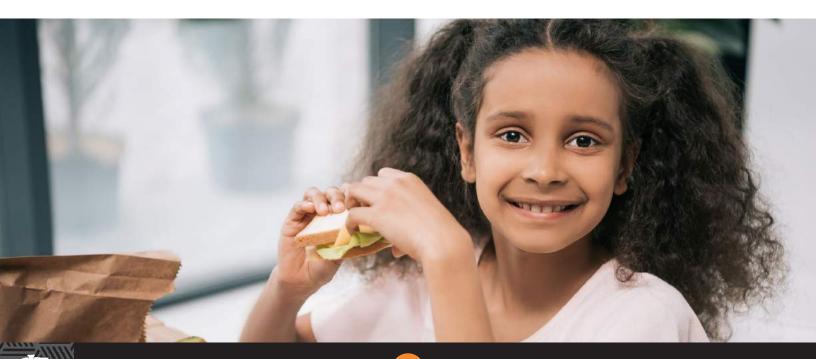
Students will be dismissed by row/section to go through one of two lines to receive a lunch from nutrition staff which will also include silverware. napkins, and condiments.

All students are expected to wear a mask unless they are eating/drinking. There should be no eating while standing.

All students will discard waste at the available bins when they are done eating.

Students will be dismissed by row/section and exit through the field house.

Once students have been dismissed, cafeteria supervisors will spray and wipe down desks prior to the next lunch shift



# 2020-21 School Bus Information



The 2020-21 Planning Guide For Schools, released by the Minnesota Department of Education (MDE) provides guidance regarding student transportation. The guidance requires school districts to limit the number of students on a bus while maintaining as much distance as possible between students. To comply with the requirements of the MDE Policy, the seating capacity on buses for St. Louis Park Public Schools students has been reduced to 50% of normal capacity. Based on this guidance, the school district has adjusted routes to meet these requirements. Changes for the 2020-21 school year include:

#### **Parent Portal**

Bus route information and pickup and drop-off times can be found in your parent portal account.

#### **Assigned Seats**

Due to contact tracing, each route will have assigned seats for all students. Families will also be asked to sit together. Assigned seats will be established as soon as possible once routes are stabilized.

#### **Bus Attendance**

The Middle School will take bus attendance at the school (at both arrival and dismissal) to verify ridership for contact tracing. These protocols may result in routes leaving the buildings later than scheduled by a few minutes.

#### No Eating On Bus

Please be reminded there is no eating on the bus.

#### **Face Coverings**

All students are required to wear face coverings at all times while on the bus.

#### **BUS ROUTES**

Bus route information and pickup and drop-off times can be found in your PowerSchool Parent Portal account.

#### **Bus Contractors**

The school district has contracted with Park Adam Transportation (PAT) and NorthStar Bus Lines (NSBL) to provide student transportation. MTI will continue to be our special education bus provider. PAT will display a 200 series bus number, NSBL will display a 300 series bus number. Route numbers are displayed in the windows by the front door.

#### **Bus Passes**

Due to limited seating capacity and contact tracing, students will only be allowed to ride their assigned bus.

#### **Activity Bus**

Beginning February 22, we will offer a late activity bus for students enrolled in Middle School athletics. It will depart the Middle School at 5:15 p.m.

#### **COVID-19 Bus Safety Precautions**

- · Disinfecting high-touch areas regularly
- Disinfecting entire bus after each bus route
- Limiting the number of students on the bus
- Social distancing students seated on the bus
- Seating charts for each bus
- All students are required to wear face coverings at all times while on the bus

Parents & Guardians - Please help your student understand the importance of these safety precautions to keep everyone safe!

If your transportation preferences have changed, or if you have questions, go to www.slpschools.org/transportation.



# St. Louis Park High School Hybrid Information







#### **School Contacts**



#### Administration & Student Office

Student Office:

Phone: 952-928-6169 Fax: 952-928-6113

Attendance Line: 952-928-6045

Interim Principal: Wendy Loberg

Phone: 952-928-6107 loberg.wendy@slpschools.org **Principal Administrative** Assistant:

**Abby Schrader** 

Phone: 952-928-6106 schrader.abby@slpschools.org

**Assistant Principal:** Jessica Busse Grades 9 & 12

Phone: 952-928-6110

busse.jessica@slpschools.org

**Assistant Principal: Todd Goggleye** Grades 10 & 11

Phone: 952-928-6103

goggleye.todd@slpschools.org

**Assistant Principal** Administrative Assistant:

Kiki Christensen Phone: 952-928-6102

christensen.kiki@slpschools.org

Grade 9

Class of 2024

Counselor: **Barb Nelson** 

Phone: 952-928-6131 nelson.barbara@slpschools.org

Social Worker/

**Chemical Health Specialist:** 

Marlee Nirenstein

Phone: 952-928-6137 nirenstein.marlee@slpschools.org

**Grade Level Coordinator:** Trent Davis

Phone: 952-928-6109 davis.trent@slpschools.org

**Assistant Principal:** Jessica Busse

Phone: 952-928-6110 busse.jessica@slpschools.org Grade 10

Class of 2023

Counselor: Kelsey Milne

Phone: 952-928-6128

milne.kelsey@slpschools.org

Social Worker/ **Chemical Health Specialist:** 

**Lauren Buxton** 

Phone: 952-928-6267 buxton.lauren@slpschools.org

**Grade Level Coordinator: Tony Schrepfer** 

Phone: 952-928-6109 schrepfer.anthony@slpschools.org

**Assistant Principal: Todd Goggleye** 

Phone: 952-928-6103 goggleye.todd@slpschools.org Grade 11

Class of 2022

Counselor:

Heidi Cosgrove

Phone: 952-928-6132 cosgrove.heidi@slpschools.org

Social Worker/

**Chemical Health Specialist: Marlee Nirenstein** 

Phone: 952-928-6137 nirenstein.marlee@slpschools.org

**Grade Level Coordinator:** 

**Aaron Schloer** 

Phone: 952-928-6109 schloer.aaron@slpschools.org

**Assistant Principal: Todd Goggleye** 

Phone: 952-928-6103

goggleye.todd@slpschools.org

Grade 12

Class of 2021

Counselor: Laura King

Phone: 952-928-6126 king.laura@slpschools.org

Social Worker/

**Chemical Health Specialist:** 

**Lauren Buxton** 

Phone: 952-928-6267

buxton.lauren@slpschools.org

**Grade Level Coordinator: Greg Whittle** 

Phone: 952-928-6109

whittle.gregory@slpschools.org

**Assistant Principal:** 

Jessica Busse

Phone: 952-928-6110

busse.jessica@slpschools.org

Grades 9-12

**Special Education Department Leads** 

Katie Lee

Phone: 952-928-6140 lee.katelyn@slpschools.org

**Carly Rohlfing** 

Phone: 952-928-6279 rohlfing.carly@slpschools.org **Additional Contacts** 

**Health Services:** 

Phone: 952-928-6108

**Central Clinic:** 

Phone: 952-993-1100

Transportation:

Phone: 612-437-4719 transportation@slpschools.org slpschools.org/transportation

Police Liaison Officer: **Maurice Smith** 

Phone: 952-928-6101 smith.maurice@slpschools.org

Spanish Multicultural Liaison: Carmen Rudin

Phone: 952-928-6018 rudin.carmen@slpschools.org

Somali Multicultural Liaison: Tarabi Jama

Phone: 952-928-6017 jama.tarabi@slpschools.org **Athletic Director:** 

**Andy Ewald** 

952-928-6118

ewald.andrew@slpschools.org

**Assistant Athletic Director:** Brittani Schroeder

952-928-6026

schroeder.brittani@slpschools.org



# **High School Daily Schedule**



# High School Start/End Times: Start: 8:25 a.m. | End: 3:15 p.m.

PERIOD	TIME				
	Th	The building opens at 8:05 a.m.			
1		8:25-9:10 a.m.			
2		9:15-10:00 a.m.			
3		10:05-10:50 a.m.			
4	10:55-11:40 a.m.				
Park Connections	11:45 a.m12:15 p.m.				
	12:15-12:40 p.m. 12:45-1:35 p.m. LUNCH 1 CLASS				
5	12:20-12:45 p.m. CLASS	12:45-1:10 p.m. 1:15-1:35 p.m LUNCH 2 CLASS			
	12:20-1:10 p.m. 1:15-1:40 p.m. LUNCH 3				
6	1:40-2:25 p.m.				
7	2:30-3:15 p.m.				

Attendance will be taken every hour. When In-Person, students must attend all classes.

#### Park Connections

New this year, students will meet daily for 30 minutes, with their Park Connections teacher. The time will be framed around Park PRIDE and social emotional learning, as well as College and Career Readiness.

#### Park Connections goals:

- 1. Affirming the health and safety of all students and establishing social support and deepening relationships.
- 2. Building social emotional competency to be successful in school and in life.
- 3. Processing and exploring environmental stressors through intentional conversations.
- 4. Building specific skills to promote college and career readiness.



# Teaching & Learning / Attendance / Grading St. Louis Park High School



#### **Teaching & Learning Philosophy**

Hybrid Learning will be structured as an Enhanced Distance Learning model, with small groups of students present in the classroom for instruction and feedback. Students will log on or attend 7 periods Monday, Tuesday, Thursday, and Friday. Attendance will be taken every hour, both in person and online. Only a portion of each class will be held synchronously online and in person, the rest of the hour will be asynchronous.

Classes will be primarily, though not always, front loaded with the direct instruction for the day and directions on what practice work, formative work, or summative work students should continue to work on for the duration of class time. Teachers will make time. either virtually or in person, to assist students with questions and to provide feedback. Due dates will be discussed, whether students are attending virtually or in person, and will also be communicated via Schoology.

Through Park Connections, teachers will continue to work on building relationships, developing students' awareness of themselves, college and career readiness, and seeking to enhance the spirit of each student.

#### **Attendance**

St. Louis Park Public Schools will continue to follow School District Policy 503- Attendance and its procedures regarding attendance (Click here) Students who choose distance learning will be required to attend class and meet the attendance requirement of their teachers as requested.

Attendance will be taken every period for in-person learners, including Park Connections. If a student is not present in the building, they need to attend all synchronous classes virtually.

### **Asynchronous Time**

When students are in-person, both synchronous and asynchronous periods are required. During that time teachers will be focused on the students in their classroom but will have zoom links available for students at home to join for questions.

#### Virtual Parent/Guardian **Teacher Conferences**

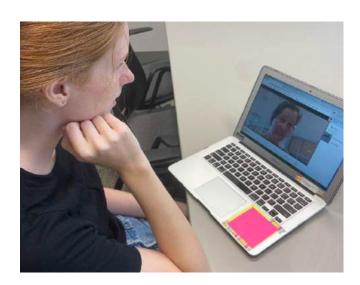
The High School will be holding conferences on March 14 and 23 from 4-7:30 p.m. Conferences will be 5-10 minute sessions with each of the student's teachers. Please put priority on classes that you or your student have concerns with as the number of conferences are limited. If additional time is needed for conferences. please communicate with specific teachers. Family specific links will be sent via email closer to conference dates through our Student Support Time app (https://slp.studentsupporttime.com) to set up meetings with parents and students.

#### Grading

Grade reports will be available on-line using PowerSchool Parent Access. We will not be mailing home grade reports. We highly recommend parents and guardians to use the PowerSchool Parent Access to check daily grades and attendance.

Please contact Abby Schrader, Administrative Assistant to the Principal, to receive your login and access code at 952-928-6106 or schrader.abby@ slpschools.org.

Quarter grades are progress grades and are not maintained as part of a student's permanent record. Semester grades are fixed, and used for determining credit accumulation and grade point average.



## **High School Entrances & Exits**



#### Parent/Student Drop Off / Pick Up

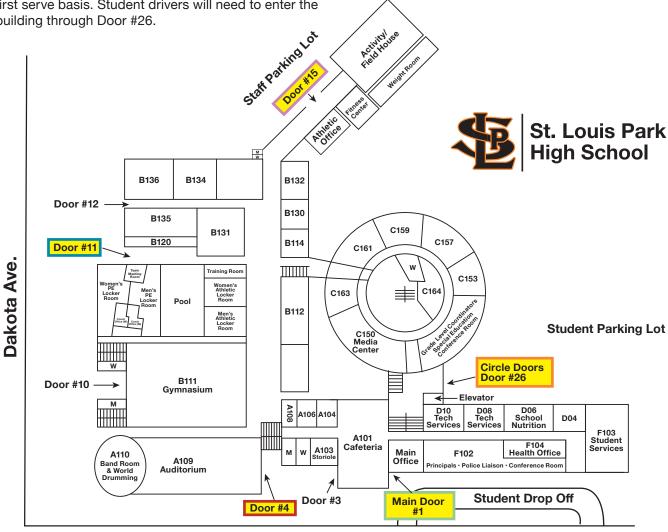
To avoid congestion, we are asking parents to drop off and pick-up students at Door #1 off West 33rd Street. Parents are to remain in their vehicle and can call 952-928-6169 if they need to have their child sent down from class. Please be mindful and leave enough room on your left so as not to block other exiting vehicles. For a map of the second floor, go to www.slpschools.org/hs.

#### Parking Lot / Parking Passes

Parking will be provided in the lot off of West 33rd St. While in Hybrid there will be no sales of parking permits and spots will be available on a first come first serve basis. Student drivers will need to enter the building through Door #26.

#### **Door Usage**

Door 1 Student drop-off and pick-up/walkers
Door 4 Bus riders from West 33rd Street
Door 11 Bus riders from Dakota Avenue
Door 15 Athletics use only
Door 26Student drivers



W. 33rd St.





#### **Athletics**

The Minnesota State High School League (MSHSL) provides "guidance and information while working in collaboration with the Minnesota Department of Health and the Minnesota Department of Education to provide the safest experiences possible," for all athletes, coaches, officials and spectators.

This winter, all sports were approved by the MSHSL for shortened seasons, including baseketball, hockey, gymnastics, boys swimming, and Nordic skiing. Registration for springs sports is happening now. Please go to www.gopark.org to register.

Any questions can be directed to Athletic Director Andy Ewald at 952-928-6118 or ewald.andrew@ slpschools.org.

# SPRING SPORTS 2020-21 AT ST. LOUIS PARK HIGH SCHOOL

**SEASON STARTS MARCH 15, 2021** 

Synchronized Swimming

**SEASON STARTS MARCH 22, 2021** 

Baseball

**SEASON STARTS MARCH 29, 2021** 

Softball

**Boys Tennis** 

Boys & Girls Golf

Boys & Girls Track & Field

**SEASON STARTS APRIL 5, 2021** 

Boys & Girls Lacrosse

#### **Bathroom Protocols**

Only two students will be allowed in a multi-stall bathroom at a time. Signage outside the bathrooms will indicate where students must wait on a floor marker. When a student leaves the bathroom area, the next student may enter.

Gender neutral bathrooms are located in the At-Large Lab/Copy Room, Student Services Office and Athletic area. Only one student will be allowed in the bathrooms at a time.

#### **Mask Warnings**

Students will only receive one warning if they fail to properly wear their mask. After a student's second offense, they will meet with administration to discuss a plan of action.

#### Classrooms

All classrooms have been set up so student desks are six feet apart. All classes have been reviewed to ensure no class is above the maximum student capacity for six feet of distancing to be in place for every student. In the event that a class exceeds the maximum student capacity, that class will be moved to a larger space. Teachers will communicate any change of classrooms directly with students. Some of our classrooms have a larger student capacity (PE classes, science classrooms, art classrooms, media center, and additional large spaces) because they have increased square footage and can safely accommodate more students.

Teachers will have assigned seating charts for contact-tracing with dates of any changes (for both cohorts). Students will wipe down their desks prior to leaving each class.

#### **Clubs & Activities**

The High School offers a wide variety of clubs and activities for students to participate in. If you have questions or are seeking more information about a specific club, contact Administrative Assistant to the Principal Abby Schrader at schrader.abby@slpschools.org.

#### Hallways

There will be two-way traffic in the hallways. Students need to walk with their right shoulder closest to the wall and keep six feet of distance between them and the closest student. Stickers on the floors of the hallway will help students remain socially distanced. Students may not congregate together in the hallways and must move directly to their next class.

After your last class, you must immediately proceed to a supervised after-school activity or exit the building.





#### **Learning Lab**

The learning lab will look different when hybrid starts and it will be important that students follow the expectations:

- Appointments will need to set up virtually or in person with Kari Conroy.
- Only 20 students will be allowed in the learning lab at a time.
- Students must stay in one seat and stay in that seat for the hour.
- Students are required to wear a mask at all times.
- Students that need support will only be allowed in the learning lab.
- There will be no congregating in the room.
- We are asking students to clean the desk and computer after your work has been completed.



#### **Library Media Center**

The St. Louis Park High School library media center is pleased to announce that students can begin checking out books and picking them up on a table/cart in front entrance of the media center C150. All ebooks and audiobooks are available through JLG Digital, Hennepin County Library, and the sora/OverDrive app. When visiting the media center, masks, social distancing, hand sanitizing, and short visits are required. Please contact Library Media Specialist Marie Slaby at slaby.marie@slpschools.org or 952-928-6215 for research assistance, technical issues, or book/reading questions.

#### Lockers

Every student that has a locker assigned to them. Lockers will only be accessed before and after school, and before and after lunch if a student has brought a lunch from home. We are limiting locker access because of social distancing guidelines and are expecting students to carry most of their school supplies and items, including their school device, in their backpack. If you need locker information, please contact Kiki Christensen at 952-928-6102 or christensen.kiki@slpschools.org.

#### **Orioles Study Nest**

On Wednesdays, teachers will be available to provide feedback, enrichment, and intervention. Students can sign up to meet with teachers using the Student Support Time app. Teachers may also request students to attend through the Student Support Time app.

The Orioles Study Nest will be available for in-person tutoring on Wednesdays. Students will need to sign up to attend as space is limited to 175 students. Transportation is available using the Hub Stop routes.

#### **Parents/Guardians & Visitors**

To maintain a healthy and safe environment we are limiting access to school as much as possible to students and employees who learn and work here. Thus, if parents/guardians need to come into the school, an appointment needs to be made prior to coming to school to see the person you would like to meet with. Please call 952-928-6169 for assistance.



#### **Music Ensembles**

Special masks have been purchased for band and choir students. The choir masks cover a large portion of the student's face, with upper & lower plastic ribs within the fabric that allow for easier, fuller breaths, and space to make the changes needed for vowel formation & consonants. Orchestra and choir students will be distanced within rehearsal spaces, with enough space to accommodate groups.

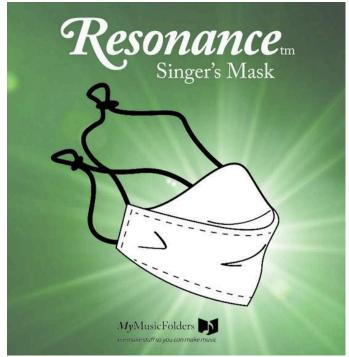
We will also be using wide angle cameras & area microphones to capture the essence of the 'inperson' rehearsal for our distance/remote singers. We've already made use of instant recordings within Schoology discussions, with distanced students singing back accompanied by their recordings. Plans are in the works to keep performance events, although audience attendance/live-streaming may be needed, depending on available space and community infection rates.

Every woodwind and brass player in the band will be given a "Players' Mask". These specialized masks have a tiny opening for an instrument mouthpiece, and a fabric flap covers the slit while students are listening to instruction or speaking. Flute players will use an aerosol catcher that attaches to the instrument, and percussionists will use a standard mask. Every woodwind and brass instrument will also be given bell covers, since 80% of aerosols come from the bell (end) of each instrument according to the widely-respected UC-Boulder Aerosol Study.

Students will be spaced apart at six feet and given 36 square feet of space (nine feet and 81 square feet for trombonists due to the slide extension). Students will play in a straight line, instead of the usual arc, due to studies on aerosol dispersion. With these precautions, playing any band instrument is safer than coughing and about as safe as speaking at a normal volume.

Ninth Grade Band, Symphonic Band, and Wind Ensemble will be held in the Activity Center every day. More information about rehearsals and concerts will be communicated at a later date.





# **Technology**



#### PowerSchool/Schoology

#### Parent/Guardian Account is now PowerSchool Public Portal

PowerSchool and Schoology are tools that allow students and parents/guardians to view attendance, grades, class events and assignments online.

Students can access PowerSchool and Schoology with a user name (lastname.firstname) and password (student ID # followed by initials).

Videos on how to login to these platforms are linked on the High School website under student resources. Your student I.D. is found on your class schedule.

Parents, if you have not yet signed up for a PowerSchool Public Portal account, you can find information on how to do so on the High School website at www.slpschools.org/hs. For all parents with a PowerSchool Public Portal account, you will be able to update the Annual Student Update, access your student's meal account, and make payments online.



#### **Devices**

When attending in-person hybrid classes, students must bring their fully-charged school issued technological devices or personal device to school. There will be a very limited number of devices assigned to classrooms to be used as they are available.

#### Family Tech Help

The St. Louis Park Schools Family Tech Help site is located at https://slpfamilytechhelp.blogspot.com/. Please look here for solutions to common technical problems that you may have with a student device. If you are in need of additional, specific assistance, you can email a technician at familytechhelp@slpschools. org or leave a message at 952-928-6056.

In both cases please state the student name, school, grade, and provide device info, and contact phone or email. Both of these methods are checked on a regular basis during the school day from 7:30 a.m. to 4:00 p.m. Any calls or emails made after 4:00 p.m. will be received and returned the next school day after 7:30 a.m.

#### WiFi and Hot Spot Access

If families are experiencing internet access issues at home, please contact Library Media Specialist Marie Slaby at slaby.marie@slpschools.org or 952-928-6182.



#### School Nutrition



Students attending school in-person can get a free breakfast in the cafeteria upon arriving at school. Free lunch is also available to all students. Please note that there will be no a-la-carte items available. Students that bring a home lunch, but want milk from school will be charged \$0.60. Students will eat breakfast and lunch at tables in either the cafeteria or in adjacent hallways depending on how many students are in the cafeteria.

Free meals for students remaining in distance learning will continue to be available for pick up on Mondays and Wednesdays, 11:45 a.m.-12:45 p.m., at the High School. Please note that these meals are only available to students in full-time distance learning.

#### **Breakfast**

#### Cafeteria Protocol - Breakfast:

- · Use hand sanitizer as you enter the cafeteria
- · Grab your breakfast (all breakfasts are free for all students)
- · Must eat breakfast in order to be in cafeteria
- · Students need to sit down to eat
- Mask MUST be worn at all times, unless eating
- Each person is to clean up area where they've eaten and throw away garbage
- · Use hand sanitizer as you exit the cafeteria
- · Report directly to class when breakfast is completed

#### Lunch

#### Cafeteria Protocol - Lunch:

- · Use hand sanitizer as you enter the cafeteria.
- Grab your lunch (all lunches are free for all students)
- · Go directly to an open chair
- Masks MUST be worn unless you are eating
- · Remain in your seat at all times
- Staff members will dismiss you
- · Pick up your garbage and throw away trash on your way out of the cafeteria
- · Use hand sanitizer as you exit the cafeteria



# Student & Staff Self-Screening / Health & Safety Guidelines



# **Self-Screening - Students**

#### **Student Screening**

For the safety of our students, families, staff and community, St. Louis Park Public Schools wants to ensure we are maintaining a safe and healthy work and learning environment.

All students reporting to school and employees reporting to work at a St. Louis Park Public Schools school site are asked to screen themselves at home for symptoms before they come that day. Students learning remotely in full distance learning do not have to screen for symptoms unless they actually report to a St. Louis Park Public Schools school site.

If your student displays any of the symptoms below, please communicate this to your students building principal, as they are tracking this information for Minnesota Department of Health (MDH).

# St. Louis Park Public Schools COVID Coordinators

St. Louis Park Middle School:

Les Bork, Principal

St. Louis Park High School:

Wendy Loberg, Principal

If your student displays any COVID-19 symptoms below, please communicate this to your students building principal.

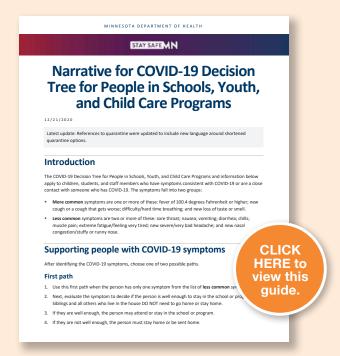
#### **COVID-19 Symptoms**

The COVID-19 Decision Tree for People in Schools, Youth, and Child Care Programs (see page 14) applies to children, students, and staff members who have symptoms consistent with COVID-19 or are a

close contact with someone who has COVID-19. The symptoms fall into two groups:

- More common symptoms are one or more of these: fever of 100.4 degrees Fahrenheit or higher; new cough or a cough that gets worse; difficulty/hard time breathing; and new loss of taste or smell.
- Less common symptoms are two or more of these: sore throat; nausea; vomiting; diarrhea; chills; muscle pain; extreme fatigue/ feeling very tired; new severe/very bad headache; and new nasal congestion/stuffy or runny nose.

To learn more about supporting people with COVID-19 Symptoms, view the *Narrative for COVID-19 Decision Tree for People in Schools, Youth, and Child Care Programs* guide at www.health. state.mn.us/diseases/coronavirus/schools/exguide.pdf



MINNESOTA DEPARTMENT OF HEALTH

STAY SAFE



# **Self-Screening - COVID-19 Decision Tree**

#### COVID-19 Decision Tree for People in Schools, Youth, and Child Care Programs

Follow the appropriate path if a child, student, or staff person is experiencing the following symptoms consistent with COVID-19:

- More common: fever of 100.4 degrees Fahrenheit or higher; new cough or a cough that gets worse; difficulty/hard time breathing; new loss of taste or smell.
- Less common: sore throat; nausea; vomiting; diarrhea; chills; muscle pain; extreme fatigue/feeling very tired; new severe/very bad headache; new nasal congestion/stuffy or runny nose.

#### For people with

 ONE "less common" symptom. Evaluate symptom and determine if person is well enough to stay in school or program.

Siblings and all others who live in the house DO NOT need to go home or stay home. ■ Well enough to attend or stay in school or program.

Evaluation from a doctor/health care provider

and/or gets a COVID-19 test for symptom(s).

Send the ill person home. Consider an evaluation from a doctor/health care provider and/or getting a COVID-19 test.

Person with symptom returns to school or program 24 hours after symptom improves.

alternative diagnosis.

Siblings and all others who live in the house return to school or program.

#### For people with

- ONE "more common" symptom OR at least
- TWO "less common" symptoms OR
- ANY symptom (more or less common) during quarantine.

Person must stay home or is sent home.

Siblings and all others who live in the house must stay home or are sent home.

Does not seek evaluation from doctor/health care provider or get a COVID-19 Receives positive COVID-19 test result. Siblings and all others who live in the house NOW must stay home (quarantine) and stay away from all activities during the time the

Receives negative COVID-19 test result OR

(quarantine) and stay away from all activities during the time the person with symptoms or a positive test is infectious (10 days) plus the time it could take for household members to get sick (14 days).

Must stay at home and away from others who live in the house (isolate) for at least 10 days from the time symptoms started and until symptoms have improved and they have no fever for 24 hours without using fever-reducing medications. If they have no symptoms but test positive, they must stay home for 10 days, counting from the day they were tested.

# For people who are a close contact of someone who tested positive for COVID-19.

A close contact is ANY person who lives in the same household as a person who tested positive for COVID-19 OR someone who has been within about 6 feet of a person who has COVID-19 for a total of 15 minutes or more throughout the course of a day (24 hours).

Stay home from ALL ACTIVITIES during your quarantine period (starts day after last contact with the person who tested positive).

A 14-day quarantine is recommended for people who have been exposed to COVID-19. A shortened quarantine period may be possible as determined by the school, youth program, or child care using quarantine guidance:

How long to stay away from others (quarantine) www.health.state.mn.us/diseases/coronavirus/close.html#long

If you have any symptoms during the next 14 days, stay home, separate yourself from others, and get tested.

Siblings and all others who live with the person who is the close contact DO NOT need to stay home.

If the person who is a close contact develops any of the more or less common symptoms and/or has a positive test result.

Must stay at home away from others
(isolate) as much as possible for at least 10
days starting from the day they were
tested (if no symptoms) or starting from
the time their symptoms started and until
their symptoms have improved and they
have not had a fever for 24 hours (without
using fever-reducing medications).



Siblings and all others who live in the house NOW must stay home (quarantine) and stay away from all activities during the time the person with symptoms or a positive test is infectious (10 days) plus the time it could take for household members to get sick (14 days).



STAY SAFE

 $\label{lem:minesota} Minnesota\ Department\ of\ Health\ |\ health.mn.gov\ |\ 651-201-5000\ |\ 625\ Robert\ Street\ North\ PO\ Box\ 64975,\ St.\ Paul,\ MN\ 55164-0975\ Contact\ health.communications@state.mn.us\ to\ request\ an\ alternate\ format.\ |\ Updated\ 12/21/2020\ |\ MN\ 55164-0975\ |\ MN$ 



## Saliva Testing & Self-Screening - Staff

#### **Saliva Testing**

#### Saliva Testing Begins February 25 for Secondary Teachers and Staff

St. Louis Park Public Schools will begin on-site saliva testing for staff who are providing in-person learning on Thursday, February 25, in alignment with the Minnesota Department of Education (MDE) and Minnesota Department of Health (MDH) update to the State's Safe Learning Plan. The District is obligated to provide saliva testing but staff members are not required to be tested.

Each building will have its own sign-up system, which will be communicated to staff by school administration. Testing will be available every other Thursday beginning on February 25. Those seeking a test are encouraged to bring a smart device with them to register through the Vault system.

#### **Staff Self-Screening**

All employees reporting to work at a St. Louis Park Public Schools site are asked to screen themselves at home for symptoms before they report that day.

Staff working remotely do not have to screen for symptoms, unless they actually report to a St. Louis Park Public Schools site.

Staff will be asked to take their temperature and review possible symptoms twice a day while working at a District building in order to prevent transmission of COVID-19.

#### **Screening Process**

- Staff will take their temperature twice daily at home, right before coming to work and approximately 12 hours after their shift.
- · Staff have access to a chart to help them track this information
- Staff will evaluate themselves twice daily for the following symptoms:
  - high temperature
- fever of 100.4°F or greater
- cough

- shortness of breath
- breathing pain or difficulty

new loss of taste or smell

sore throatnew onset of nasal congestion or runny nose

- diarrheachills
- vomiting

· new onset of severe headache

- excessive fatigue
- · muscle pain

If symptoms develop, staff are asked to call or email their supervisor. Staff will not come to work if ill. If staff start to feel ill while on the job, they will stop working, inform their supervisor and go home or to the isolation area. If symptoms persist, staff will self-quarantine for up to 14 days before returning to work.

Students and staff should not come to school if they are ill or if anyone in their household is ill. The District continues to follow a 10 day isolation period for individuals with illness symptoms and a 14 day quarantine for those exposed to COVID-19 or exposed to an ill household member.

We ask that students and staff report illness symptoms to their school health office. Health office staff will review exclusion guidance and determine isolation and/or quarantine dates.

# **Health & Safety Guidelines**

# Reducing the Spread of COVID-19

#### **KEY MESSAGES**

- · Wash hands often.
- · Stay current on immunizations.
- · Stay home if you are sick.
- Cover your cough and sneezes.
- Limit the number of visitors in school buildings.

#### **KEY SAFETY PROTOCOLS**

- Physical distancing.
- · Face coverings.
- · Handwashing practices.
- Minimize contact with high-touch surfaces and high-traffic areas.
- Discontinue the use of volunteers in school buildings.

#### **Required Health & Safety Practices**

#### **REQUIRED FOR IN-PERSON AND HYBRID LEARNING**

- · Masking policy.
- PPE for direct support student services.
- · Build routines of hygiene education and practices.
- Daily cleaning and frequent cleaning of high-touch surfaces each evening after students and staff leave.
- Building level COVID-19 program coordinator, with optional student counterpart.
- Limiting non-essential visitors/volunteers/external groups.
- Discontinue large gatherings/activities that do not allow for social distancing.
- Monitoring and excluding for illness.

#### REQUIRED FOR HYBRID LEARNING

 Students must maintain six feet of physical distance from one another throughout the school day whenever feasible; when six feet of distancing cannot be met, a minimum of three feet of physical distance between students must be maintained.



# **Face Coverings**

All students, staff, and other people present in school buildings and district offices or riding on school transportation vehicles are required to wear a face covering.

It is strongly recommended that districts and charter schools require staff to wear face covering and face shields together whenever possible during the school day.

Consistent with Executive Order 21-01 and EO 21-07, face coverings must be worn at all times during indoor physical activity (e.g., when exercising in a gym, fitness center, or during recess), regardless of the level of physical exertion. Previous guidance allowing face coverings to be removed during high exertion activities is no longer applicable.

Face coverings may be temporarily removed to eat or drink, but care should be taken to maintain as much space as possible between people. recognizing it is not always feasible to maintain 6 feet of distance from others.

□ During indoor practices or performances involving singing, acting, or playing musical instruments where face coverings cannot be worn or are impractical to wear while playing the instrument or participating in the activity. Because these activities often generate aerosols, performers should maintain at least 6 feet of physical distance from each other, but should ideally maintain greater distance (e.g., 12 feet) when possible. Performers should be separated from audience members by a distance of at least 12 feet before removing face coverings.

#### Types of Allowable Face Coverings

- · Paper or disposable mask
- Cloth facemask
- Neck gaiter
- Scarf
- Bandanna
- · Religious face covering

The covering should cover the nose and mouth completely, should not be overly tight or restrictive, and should feel comfortable to wear. A face covering is not meant to substitute for social distancing but is especially important in situations when maintaining a 6-foot distance is not possible.

CDC recommends using two or more layers of tightly woven fabric when making a cloth face covering. Face coverings that are made of thinner single-layer fabric such as certain types of scarves, neck gaiters, or bandannas may not be as effective for source control.

A three-ply face covering with an additional filter can provide more protection and is especially useful for people at high risk of severe COVID-19 or anyone who wants additional protection. A paper coffee filter that is cut to fit under the face covering can serve as extra protection. Another option for extra protection is wearing two face coverings. Wearing two face coverings is not a replacement for the recommendation to wear a face covering and shield together. Even with two face coverings, public health guidelines must still be followed including avoidance of crowds, keeping physical distance from others, washing hands frequently, getting tested if symptoms develop or after exposure to COVID-, and getting vaccinated when possible.

## What Makes a Good Face Covering?

#### The face covering should:

Cover the nose and mouth completely.

Fit snugly but comfortable against the side of the face.

Be secured with ties or ear loops, if provided.

Include multiple layers, or equivalent, of fabric.

Allow for breathing without restriction.

Be laundered and machine dried if reusable.





Click here to view School Board Policy 808 on Face Coverings.



# **Health & Safety Guidelines**

#### **Cleaning & Disinfection Plan**

- Continually follow all Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines.
- Cleaning guidelines have been printed and have been assigned to each site staff member for a successful cleaning process.
- Custodial staff will always strive to meet or exceed those guidelines when time, staffing levels, and equipment allow.

# AREAS NEEDING CLEANING, FOLLOWED BY DISINFECTION INCLUDE:

- High-touch areas which refer to hard and soft surfaces that are routinely touched by different individuals. Examples may include, but are not limited to, student workstations, gym wall mats, doorknobs, countertops, bathroom services, copy machines, computer equipment, shared laptops or tablets, physical education equipment, locker rooms (benches, showers and toilet areas, shared break room appliances, handrails, and light switches).
- All of these areas will be wiped down and cleaned by all staff in the buildings as a team effort.



#### OTHER INFORMATION:

- Staff will be provided green cleaning products and other approved cleaning chemicals to clean school site classrooms and other usable areas.
- Part of facility staff duties daily is to clean all frequently high-touch areas throughout the buildings every night.
- Facility will monitor CDC/MDH/MDE changes in cleaning procedures and will adjust when required for a safe and secure school facility.

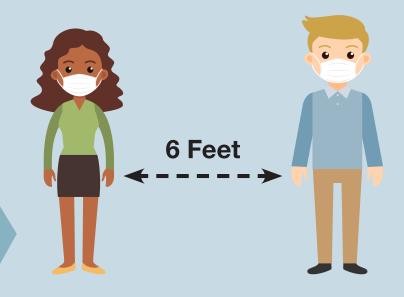
#### **Social Distancing**

The U.S. Centers for Disease Control (CDC) define Social Distancing as:

Remaining out of congregate settings

**Avoiding mass gatherings** 

Maintaining approximately 6 feet of distance (for adults) and 3 feet (for children) when possible



## **Health & Safety Guidelines**

#### **Handwashing & Hand Sanitizing**

In order to promote and encourage handwashing and hand sanitizing, we will:

- Build routines of hand hygiene into the daily school schedule for all students and staff, including handwashing and sanitation breaks during or between classroom activities.
- Teach and reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol by staff and older students.
- · Supervise the use of hand sanitizer by students.
- · Ensure that children and staff with sensitivity or skin reactions to hand sanitizer can use soap and water.
- · Reinforce handwashing during key times including but not limited to: arrival and dismissal; before, during, and after preparing or eating food; after using the bathroom; after blowing one's nose, coughing, or sneezing; after touching objects with bare hands that have been handled by other people.



#### **Indoor Air Quality & Ventilation**

- Our building HVAC systems have the most current OSHA/ASHRAE Compliance Standards for Schools. This means that we have a system that requires a minimum of 6-10 air changes per hour (ACH) in each classroom and occupied space.
- We have increased our triple filter systems from MERV 8 to MERV 11. This means that we went from a two-ply filter system to a four-ply filter system, which removes 98% of outdoor particles. The air inside our buildings is cleaner than the air outside for a safe indoor environment.
- We will run our HVAC systems 24 hours per day, seven days per week to keep air fresh in our buildings.

- We have increased our exhaust system to remove all indoor particles and viruses brought in by students, staff, and visitors entering into our facilities. This is the most critical piece to maintain a clean and safe school building environment.
- In most districts, filters are changed twice a year per the manufacture standards. St. Louis Park Public Schools changes filters three times a year (Fall, Winter, and Spring).
- · We will continue to review our HVAC process to assure students, staff, and community members have the safest and best quality air flow in the school environment.



#### Resources

For the latest research, information and guidance about COVID-19, the following national and local resources may assist you:

- American Academy of Pediatrics (AAP)
- Centers for Disease Control and Prevention (CDC)
- Minnesota Department of Health (MDH)
- Minnesota Department of Education (MDE)

Please also visit the St. Louis Park Public Schools COVID-19 website at www.slpschools/COVID19 to answer your questions and receive updated information. Also "Connect with Us!" to receive the latest news from the District.

# **Connect with St. Louis Park Public Schools!**



On the go – on your smartphone, tablet or computer.

Facebook: @stlouisparkpublicschools

Twitter: @SLPublicSchools / @283SUP (Superintendent)

Instagram: @st.louisparkpublicschools

Web: www.slpschools.org / www.gopark.org (athletics)

YouTube: www.youtube.com/c/StLouisParkPublicSchools











Achieving success, one student at a time!

Independent School District 283 6311 Wayzata Blvd. St. Louis Park, MN 55416 952-928-6000