

# Fish Behaviour Policy



F

= Follow instructions

I

= Include everyone

S

= Show respect

H

= Help each other

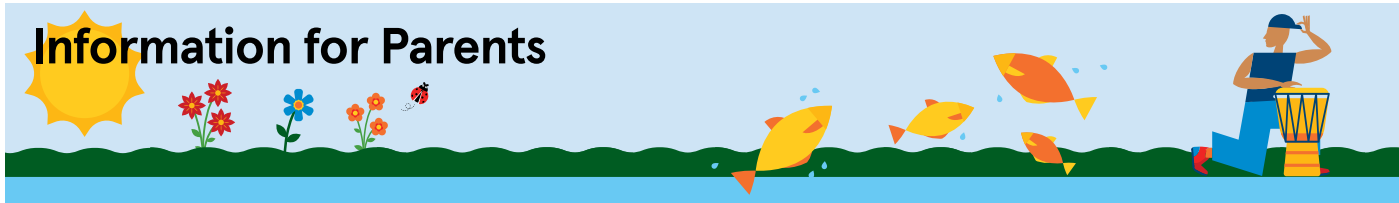
It is our goal for your child and other children attending Place des Arts' programs to have the best experience possible in a warm and welcoming environment. To promote consistent expectations around behaviour among students, we have established the "FISH" policy. The fish represents the image used in the previous Place des Arts logo.

Students exemplifying outstanding FISH behaviour may be awarded FISH tickets, which will be entered into a draw for weekly prizes (for ages 5 – 7 & 8 – 12 only).

If any child has difficulty meeting our behaviour expectations, we will execute the following four-step plan:

- 1. Verbal warning:** Our first response will be a verbal intervention to help the child understand the impact their behaviour is having on others.
- 2. Time out:** If the behaviour continues, the child will be removed from the class for a time out. The child's parent/guardian will be notified of the incident and will be asked to review the behaviour policy with their child.
- 3. Parent pick up:** If the behaviour still continues, the parent/guardian will be contacted and asked to pick their child immediately with the child missing the rest of the day.
- 4. Student dismissal:** A student may be dismissed if their behaviour precludes safe and effective participation in our programs. Dismissal will take effect only after consultation between the parent/guardian, child, program staff and Place des Arts' Executive Director. No refunds will be given.

# Information for Parents



## Information for Parents

- **Place des Arts is a nut-free zone.** Please ensure all food brought to camp is nut-free (i.e. NO peanut butter, almond milk, Nutella, etc.).
- Arrive 10 minutes early on the first day.
- Drop off and pick up your children in the Leonore Peyton Salon (the large room off the Atrium) each day. The Leonore Peyton Salon is the gathering space before and after each class for 5-12-year-old camp classes. Designated volunteers will escort your child to and from each class.
- Sign your child in and out each day; this is to ensure the safety of all children. At the end of the day, your child must not leave the Leonore Peyton Salon until a parent or guardian has signed them out.
- Place des Arts does not provide supervision for children who have a class gap in their art camp schedule. (i.e. a 9:00am – 9:50am class and then no class until 12:45pm). Parents/guardians are responsible for supervising their children during

any gap in their schedule. Place des Arts does not assume responsibility for the well being and safety of minors who are left unattended.

- Any parent or guardian who needs to take their child out of a class early must report to the Place des Arts registration desk where a staff person will assist you.
- Prior to attending camp, please advise Place des Arts staff of any health concerns, including food allergies or special needs, that your child may have.
- Parents or guardians are responsible for administering any medications required by the student. Although our staff members have First Aid training, they cannot administer medication, except for an EPI Pen.
- Lunch break may include outside playtime on the Place des Arts grounds. Please send along a water bottle, hat and sunscreen.
- On Friday, please bring a large box labeled with your child's name to use for taking home art projects.

- Make sure to take all your child's artwork home at the end of the week.
- Inform your child that staff and volunteers are available for help, to answer questions and to supervise snack and lunch breaks.
- Ensure your child is sent to camp wearing the appropriate clothing for movement and making messy art.
- Long hair should be tied back.
- Label jackets, bags and other belongings with your child's name.
- For a full-day camp, provide your child with a nut-free lunch and one nut-free snack. For a half-day camp, please provide your child with one nut-free snack.
- Projects may be repeated from week to week in each class, so it is best to choose different classes each week.

# Frequently Asked Questions



## Can I add my child to a waitlist for full classes?

Yes, we do have waitlists for full classes. *Please be advised that Place des Arts will give priority to wait-listed clients who are not already registered in a class during the same week and time.*

## Can someone else pick up my child?

A responsible adult other than a parent/guardian may pick up a child; however, at drop-off please provide the *Summer Fun!* Camp Coordinator with the name of the person who will be picking up your child and their relationship to him or her. This information allows us to ensure that your child stays safe at all times.

## Can my older child walk home alone?

Should you wish your child to walk home alone, written permission is required and must be submitted to the registration desk, otherwise your child will not be released.

## What's up with the photographer?

Place des Arts maintains photographic and video archives of classes, workshops, exhibitions and events. Occasionally, we use these images for promotional print materials, advertisements and on the Place des Arts website and social media channels. Photos/videos may also be submitted to media outlets for promotional purposes. Photos/videos will not be lent or sold to any outside party. *You will have an opportunity to provide or decline consent when you sign-in your child for camp.*

## What if my child loses something?

Place des Arts is not responsible for lost or stolen articles. Therefore, students are advised not to bring anything of value to camp, including jewelry, money, expensive toys or electronics (unless specified in course description). For other lost items, please check the wooden lost and found bin underneath the stairs by the east entrance to the atrium.

## Can I watch my child's class?

Generally, parents are not permitted in the classrooms. However, some performing arts teachers may invite friends and family to view the last portion of a Friday class. Parents/guardians will be informed via email by the middle of the week if your child's class(es) will be holding an open-house viewing.

## Why is Place des Arts so strict on ages for Summer Fun! classes?

Our *Summer Fun!* classes are programmed based on the developmental abilities of each age group. By adhering to set age groups, we ensure a quality experience for all students in the class.

*View the Summer Fun! age policy on page 2.*