

worksource | OREGON

Employment & Training Resources for Clackamas County February 2023 Newsletter & Events Calendar

WorkSource Oregon - Clackamas (WSC) is a “one-stop shop” for training, education, and employment services for Clackamas County residents.

Services include, but are not limited to:

- Access to technology
- Job Search Assistance
- Career Exploration
- Resume & Cover Letter Assistance
- Preparing for Job Interviews
- Skills Development Workshops
- Youth & Adult Education Services
- Job Fairs & Networking Events
- Internships & Job Shadows
- Training & Certification Programs
- Financial Aid & Assistive Services
- And much, much more!



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Career Mapping & Exploration Workshops
Legal Record Expungement Services

WorkSource Clackamas

506 High Street.

Oregon City, OR 97045

Monday to Friday

(8:30 AM - 5:00 PM)

Phone: 971-673-6400

Online: www.worksourceoregon.org

Please Note:

**WorkSource Clackamas will be closed on
February 20th, 2023.**

February 2023 Workshop Calendar

Workshop Descriptions and Registration

WorkSource Oregon Workshops

Note: Participants must register 12 hours in advance.
WorkSource services are not available on state and federal holidays.

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Interview Workshop: Tips and tricks for preparing for your interview, like how to answer tough questions, address gaps in work history and job termination.
When: Mondays (1:30 - 3:00 PM)

Virtual Interviews: Learn tips and tricks for successful virtual interviews, including what to know about virtual platforms, adjusting computer audio/video features, appearance, and more.
When: Tuesdays (3:00 - 4:30 PM)

Soft Skills: What are the important workplace skills you weren't taught in school? Learn how soft skills, like teamwork and communication, can make you a value addition to any workplace!
When: Wednesdays (1:30 - 3:00 PM)

Resumes: Learn techniques and strategies to create a resume that will stand out and show-off your skills! Learn how to tailor your resume to specific industries or jobs, and avoid common mistakes.
When: Thursdays (10:30 - 12:00 PM)

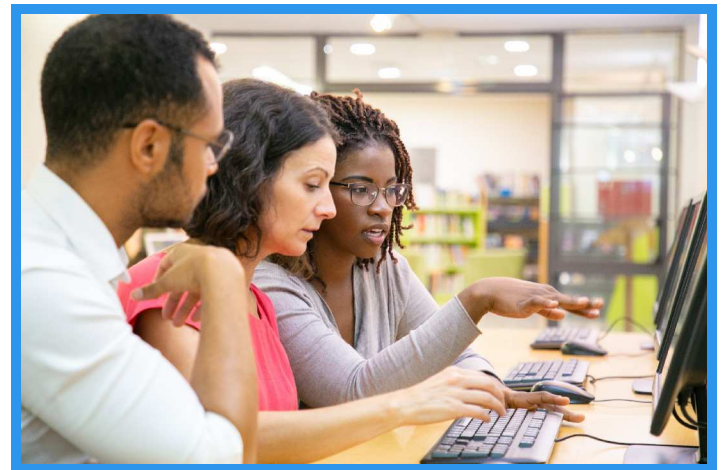
Networking: Learn how to make the most of LinkedIn, social media, and your professional contacts to create a personal brand, highlight your skills, and land a job!
When: Fridays (10:30 - 12:00 PM)

Apply for State Jobs: Learn how to successfully apply for jobs with various agencies in the State of Oregon.
When: Various Tuesdays, monthly

To Register: [Click here to use the WorkSource Oregon online scheduling tool.](#)

Click on the name of the workshop you wish to attend. Click the day you wish to attend. Complete the registration form. You should receive a confirmation email and follow-up information after your registration.

Help Registering: Call (971) 673-6400 to speak with a workforce specialist and receive assistance.



Febrero 2023

Talleres de WorkSource Oregon

¡Bienvenidos a los talleres virtuales de WorkSource Oregon!

Estos talleres le ayudarán a desarrollar y mejorar sus habilidades de búsqueda de empleo al brindarle información relevante en áreas como la redacción de currículums, las entrevistas y la creación de redes. Las habilidades que obtenga de estos eventos pueden ayudarle en sus esfuerzos de búsqueda de empleo. ¡Nuestro equipo de instructores experimentados quieren conocerle!



Cada taller se imparte a través de su computadora o dispositivo móvil mediante un programa llamado Microsoft Teams. Para saber cómo participar en un taller en Teams, siga el enlace a continuación. Será dirigido(a) a una página operada por Microsoft. Una vez allí, usted puede cambiar su selección de idioma desplazándose hasta la parte inferior de la pantalla y haciendo clic en el globo terráqueo en la esquina izquierda. Participe en una reunión sin una cuenta de Teams (www.microsoft.com)

INSTRUCCIONES: Seleccione el taller al que desea asistir. Seleccione una fecha y hora. Proporcione su información.

Cómo registrarse: [haga clic aquí para registrarse a los talleres en español](#)

Si necesita ayuda, llame al (971) 673-6400, opción # 3, para hablar con un especialista y recibir asistencia.

Taller de entrevistas, Lunes, 10:00 - 11:30 a.m.

Duración: **90 min.**

Estudie qué hacer antes, durante y después de su entrevista para maximizar sus posibilidades de obtener una oferta de trabajo. Prepárese para preguntas comunes y cree una estrategia para el éxito.

Taller de conexiones de redes de trabajo, Miércoles, 10:00 - 11:30 a.m.

Duración: **90 min.**

Libere el poder de las conexiones personales en su búsqueda de empleo. Identifique formas de establecer contactos y formar un equipo de amigos(as), familiares, compañeros(as) de trabajo y otras personas que puedan ayudarle a conseguir un trabajo.

Taller de habilidades sociales, Miércoles, 3:00 - 4:30 p.m.

Duración: **90 min.**

Explore la importancia de las "habilidades sociales" para ayudar a desarrollar su carrera. Identifique sus fortalezas personales para compartir con los empleadores en áreas como confiabilidad, iniciativa y resolución de problemas.

Taller de entrevista virtual, Lunes, 3:00 - 4:30 p.m.

Duración: **90 min.**

Analice cómo prepararse y realizar una entrevista virtual. Explore cómo configurar su computadora o teléfono para la entrevista virtual, cómo vestirse y qué esperar durante la entrevista.

February 2023 Workshop Calendar

Workshop Descriptions and Registration

Financial Beginnings Oregon Workshops

Financial Beginnings works with trained financial professionals to provide free financial literacy workshops for youth and adults. Financial Beginnings has self-guided webinars and other resources on their website: www.finbegor.org

To Register: Each workshop must be registered for separately. Click on the name of the workshop you wish to attend, and complete the form. You will receive a confirmation email and Zoom link for each individual webinar.

Preventing Identify Theft & Fraud: Learn tips & tricks to prevent identify theft and fraud.

When: Thursday, February 2nd (2:00 - 3:00PM)

Budgeting Goals: Learn tips & tricks to help you meet short and long term budgeting & money management goals.

When: Thursday, February 9th (2:00 - 3:00PM)

Understanding Credit & Debt: Learn how to build your credit score and manage your credit and debt.

When: Thursday, February 16th (2:00 - 3:00)

Savings & Retirement: Learn about ways to save money for retirement.

When: Thursday, February 23rd (2:00 - 3:00)

For questions or registration issues, contact:

Jasper Brokaw at: jasper.brokaw@finbegor.org



Lake Grove Jobseekers Club

Lake Grove Job Seekers Club helps people find a job or change careers through skills- development activities, mentoring, networking events, and other services.

Jobseekers Club Meetings (in-person)

When: Every Monday (8:15 - 10:00 AM)

Where: Lake Grove Presbyterian Church (HUB Room, 2nd Floor)
4040 Sunset Drive, Lake Oswego, OR.



Lake Grove Skill Builder Workshop Series (Virtual Workshops)

These skills building workshops can help you get back in the job market or search for a new career.

To Attend: [Click here to use this Zoom link for each workshop on the day/time you wish to attend.](#)

No registration is required. **The Zoom Meeting ID is 869 7454 4638 and the Zoom Passcode is: 686979**

Networking 101 - Learn how to make networking painless and fun!

When: Wednesday, February 1st (10:00 - 11:30)

Job Search Strategies 101 - Create a plan and stop spinning your wheels

When: Wednesday, February 8th (10:00 - 11:30)

Resumes 101 - Learn how to tell your career story in the most impactful way

When: Wednesday, February 15th (10:00 - 11:30)

LinkedIn 101 - Learn how to use LinkedIn to meet your employment goals.

When: Wednesday, February 22nd (10:00 - 11:30)

For more information, email:
info@jobseekerslo.org

February 2023 Workshop Calendar

Workshop Descriptions and Registration

[Clackamas Community College Workforce Services](#)

CCC WDS supports employment in the community by providing education and training resources, and business partnerships.

Current programs and populations served:



- **Clackamas County Residents** – Women; BIPOC; authorized to work in US; underserved populations encouraged to reach out; those having previously worked in Clackamas County
- **Returning Students to CCC (P10K)** – new priority grant funding available for students who are returning to CCC from a leave of absence or disengagement
- **Priority** for justice-involved individuals; dislocated workers; traditionally marginalized populations; those authorized to work in US; and those receiving SNAP or TANF; and underemployed
- **Child Care Assistance & Support Services** – For qualifying program participants
- **Focus on Training, Certifications, and Licenses** - less than one (1) year that help return individuals back to the workforce; particularly healthcare, construction, technology, and manufacturing

To learn if you qualify for services, [click here to register for an info session!](#)

Participants are encouraged to create or update an [iMatch Skills Account for Jobseekers](#).

Connect with a Workforce Advisor today to learn more or for registration assistance:

Phone: 503-594-6246 | Email: work.force@clackamas.edu

Fun with Microsoft Office

In these workshops you will have fun while learning how to navigate Microsoft's most up-to-date versions of Word, Excel, and PowerPoint. Learning a new program does not have to be boring!

Succeeding in Today's Job Market:

Discover what you want to do next with your career!

To Register: Click the name of each workshop you wish to attend. Select the date you wish to attend, then complete the Zoom registration form. You should receive one or more confirmation emails.

[Succeeding in Today's Job Market](#)

[Fun with Microsoft Word](#)

[Fun with Microsoft Excel](#)

[Fun with Microsoft Power Point](#)

For assistance, contact April Lambert at: letsenjoylife@outlook.com



February 2023 Workshop Calendar

Workshops and Resource Events

Career Mapping: In this FREE virtual workshop, work with a professional career coach to explore how your past work experiences can shape your future job opportunities and career choices. This class will help you identify what you value most in a job and how those values can help you make your next career move!

When: Tuesday, February 7th (10:00 - 12:00)

When: Tuesday, February 21st (10:00 - 12:00)



Career Super Skills: In this FREE virtual workshop, you will work with a professional career coach to learn about and develop the in-demand skills today's employers are looking for! Use these super skills to land your next best job!

When: Tuesday, February 14th (9:00 - 12:00)

When: Tuesday, February 28th (9:00 - 12:00)



To Register for a workshop:

Click the date and time for each workshop you wish to attend and complete the Event Brite form. You will receive an email with a Zoom link.

For more information or questions, contact Emily Sturgess Cleek

Email: emilys@irco.org Phone: (971) 406 - 9907



Clean Slate Clackamas

How it Works: Eligible individuals may attend an expungement clinic and have their legal record analyzed by a legal professional. If they have previous convictions that are eligible for expungement, they will receive a printed record of their expungement eligibility, have their finger prints taken at the clinic, and receive directions on where and how to file for expungement.

Please note that certain convictions may be ineligible for expungement.

[Click here to learn more!](#)

Location: Clackamas County
Children, Family & Community Connections (CFCC)
112 11th St, Oregon City OR 97045

Date and Times:
February 13th (2:00 - 6:00) and February 27th (2:00 - 6:00)

Registration: [Click here to complete an intake form and get started!](#)

For more information contact: expungement@clackamasworkforce.org

