



CBI Newsletter

May 2018

If you do not want to receive information for CBI coordinators and project managers please contact Mary Jewett (mary@leamaine.org) to unsubscribe from this list. If you click unsubscribe, you will no longer receive any information about milfoil and other invasive aquatic species in Maine, this includes grant announcements.

In This Issue

[Training Resources](#)

[Archive](#)

[Training Presentation](#)

[2018 Inspection Form](#)

[Data Entry](#)

[Clean, Drain, Dry](#)

Training Documents and Links

[CBI Video](#)

[Training Agenda](#)

[Training Slideshow](#)

(Powerpoint via Dropbox)

[Training Slideshow](#)

(PDF)

[2018 Handbook](#)

Archive

[October 2017](#)

[July 2017](#)

[April 2017](#)

[August 2016](#)

[July 2016](#)

[July 2015](#)

[May 2015](#)

As we are all gearing up for the summer season I wanted to share a few resources. You don't have to look through all the archives but please pay attention to the main articles. This information should help you with training and running a smooth program. Feel free to respond to this email if you have any questions.

Sincerely,
Mary Jewett - Milfoil Coordinator

Training Presentation

Due to weather, and other conflicts, many people were unable to attend the Milfoil Summit. The DEP recorded me (Mary) narrating the powerpoint slideshow that I used at the summit. This presentation is designed to be used by the CBI coordinator. I would not suggest showing the entire thing during an inspector training.



Click on the graphic to access the website

Please do not put this link on any websites. For legal reasons we can only email the link to others and play it during trainings. Here is the link:

<http://stateofmaine.adobeconnect.com/phqwco9893f9/>

For a PDF of the slideshow [click here](#).

For a link to the powerpoint [click here](#).

2018 Inspection Form

There have been changes to the inspection form since the CBI Handbook was printed. So please use this new form as the one from the handbook and what was handed out at the summit is outdated.

The image shows the 2018 Maine Courtesy Boat Inspection Form. It includes fields for Lake Name, Shift Time, Inspector Name, and Host Agency. The main table has columns for Boat #, Date, Time, and various inspection criteria like 'Is Motorized?', 'Is Boat in Good Condition?', 'Is Boat Registered?', 'Is Boat Insured?', 'Is Boat Safety Equipment Present?', 'Is Boat Operator Licensed?', 'Is Boat Operator Seated?', 'Is Boat Operator Wearing Seatbelt?', 'Is Boat Operator Wearing Life Jacket?', 'Is Boat Operator Wearing Fire Extinguisher?', 'Is Boat Operator Wearing First Aid Kit?', 'Is Boat Operator Wearing VHF Radio?', 'Is Boat Operator Wearing Flare?', 'Is Boat Operator Wearing Whistle?', 'Is Boat Operator Wearing Horn?', 'Is Boat Operator Wearing Buzzer?', 'Is Boat Operator Wearing Bell?', 'Is Boat Operator Wearing Gong?', 'Is Boat Operator Wearing Drum?', 'Is Boat Operator Wearing Cymbal?', 'Is Boat Operator Wearing Triangle?', 'Is Boat Operator Wearing Tambourine?', 'Is Boat Operator Wearing Maracas?', 'Is Boat Operator Wearing Castanets?', 'Is Boat Operator Wearing Clackers?', 'Is Boat Operator Wearing Castanets?', 'Is Boat Operator Wearing Castanets?'. The form also includes a section for 'Remarks' and a 'DO NOT CHANGE THIS FORM' warning.

There are three major changes on the form:

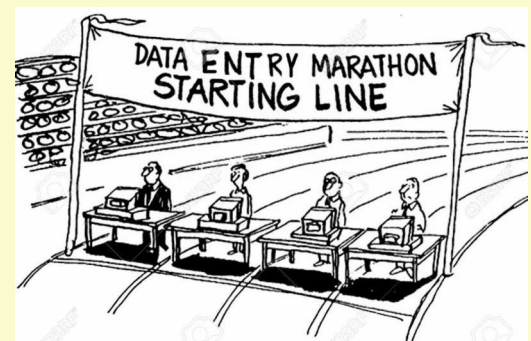
- # of trailers upon arrival line. Inspectors should be looking at parked trailers when their shift starts.
- Page number. In the upper right corner of the page there is a place to track how many sheets are used in a shift. If you have more than one this box can help you keep track.
- Previous Waterbody Visited. I changed this to say "for all inspections". Previous versions have said "for entering inspections". Inspectors should be asking boaters this question both ways.

A "fillable" version of the inspection form is available. This allows the coordinator to pre-fill some lines to cut down on mistakes. [Click here](#) for the fillable PDF.

[Click here](#) for the plain PDF.

Data Entry

The DEP will be hosting a webinar on how to fill out the electronic inspection form on Friday, May 11th at 10:00am. More information about this will be coming from Karen Hahnel soon.



To prepare for the data entry season the DEP needs an updated list of all inspectors at each organization. They will populate a drop down menu on the form with those names to cut down on spelling errors and just make it easier. The new form templates should be available by May 21st. The DEP is asking that inspector lists be sent to Karen Hahnel by May 14th. If you don't know the names of all of your inspectors by then please just send what you do have.

Please do not use the old template for data entry. If you have questions before the webinar please email Karen:

karen.a.hahnel@maine.gov.

Clean, Drain, Dry



**CLEAN
DRAIN
DRY**

Invasive small-bodied organisms, such as zebra mussels, can survive in standing water. Other New England states require boaters to drain and dry their boats between water bodies.

Please make sure that your inspectors are familiar with the clean, drain, dry message. The procedure is outlined on page 1&2 in the [CBI handbook](#).

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