



## Minutes of Meeting

### Annual General Meeting of the Saskatchewan Parks and Recreation Association (SPRA) GoToWebinar Platform Wednesday, October 21, 2020 from 1 p.m. to 3 p.m.

#### 1. Call to Order

TJ Biemans, President, called the meeting to order at 1:02 p.m.

TJ welcomed everyone to the 2020 SPRA Annual General Meeting (AGM). He acknowledged the special guests from the Ministry of Parks, Culture and Sport and SaskCulture and Sask Sport, the 2019-2020 SPRA Board of Directors and Past President Coralie Bueckert. TJ also thanked and extended appreciation to Murray Hidlebaugh for filling the role of Parliamentarian and Dawna Nielsen for filling the role of Scrutineer for the election.

TJ referred to and read the following:

*Saskatchewan Parks and Recreation Association's programs, services and support reach lands covered by Treaties 2, 4, 5, 6, 8 and 10, the traditional territories of the Cree, Dakota, Dene, Lakota, Nakota and Saulteaux peoples, and homeland of the Métis.*

*We respect and honour the Treaties, and move forward with Indigenous Nations in the spirit of truth, reconciliation and collaboration.*

*We are all Treaty people.*

TJ acknowledged that along with its partners, Sask Sport and SaskCulture, SPRA has a signed Lottery License Agreement with the Government of Saskatchewan. Through this agreement, proceeds from Sask Lotteries are dedicated to sport, culture and recreation organizations to benefit communities throughout the province.

TJ announced that the SPRA Conference would be held separately from the Annual General Meeting (AGM), and be hosted instead in conjunction with SaskFit on November 18-21, 2020. The theme is "Together Towards Tomorrow" and both events would feature great speakers, sessions and learning opportunities. Members were encouraged to register on the SPRA website.

Members were advised that digital copies of the agenda, 2019 AGM minutes and summarized financial statements are available on the SPRA website or in the handouts dropdown menu in the GoToWebinar control panel.

Members were also advised that the 2020 Annual Report is available on the SPRA website and also includes the summarized financial statements. Detailed financial statements have not been included in the Annual Report but have been forwarded to those SPRA members that requested them prior to



the AGM. Members were advised that if they want to receive the detailed financial statements, they should contact the office after the meeting's conclusion.

Leanne Schinkel, SPRA Strategy and Policy Consultant, then provided instruction on how to participate in the virtual meeting, requested each participant sign in for attendance and explained voting procedures.

## 2. Adoption of the 2020 Annual General Meeting Agenda

20:10:21:01  
Agenda

**Motion: That the 2020 Annual General Meeting Agenda be adopted, as presented**  
**Moved by: Donna Johnson-Genest, Rivers West District for Sport, Culture & Recreation**  
**Seconded by: Lindsay Nordmarken, Town of Allan**  
**Carried**

## 3. Adoption of the 2019 Annual General Meeting Minutes

No errors or omissions were brought forward.

20:10:21:02  
2019 AGM  
Minutes

**Motion: That the 2019 Annual General Meeting Minutes be adopted, as presented**  
**Moved by: Lyle Campbell, Lakeland District for Sport, Culture and Recreation**  
**Seconded by: Helen Obrigewitch, Saskatchewan Association of Recreation Professionals**  
**Carried**

## 4. Business arising from the 2019 Annual General Meeting Minutes

TJ Biemans provided an update on the Resolution from the Saskatchewan Seniors Mechanism (SSM) that was brought forward at the 2019 Annual General Meeting. The SSM presented a motion, seconded by the Duke of Edinburgh's International Award, that the Saskatchewan Parks and Recreation Association (SPRA) call upon the Government of Saskatchewan to work with stakeholder groups to develop a comprehensive seniors' strategy. Following the passing of the Resolution in 2019, SPRA Administration met with representatives of SSM and determined the following approach to addressing the Resolution.

- Acknowledged support for the SSM and communicated the relevant key messages in all formal meetings with the Ministry of Parks, Culture and Sport since the Resolution was passed.
- SPRA CEO participated as a panelist at the SSM Annual Conference on September 29, 2020, and SPRA has distributed all recreation relevant information pertaining to the Positive Aging Advocacy Series developed by SSM.
- Note: The Government of Saskatchewan dedicated a Minister Responsible for Seniors.

No other questions were brought forward regarding the SSM Resolution.

## 5. Report from the President

TJ Biemans provided a reflection on the Association's past year. He noted this year's Annual Report highlights how SPRA is working together to make meaningful connections, foster partnerships with organizations, governments, and communities with a shared desire to positively impact the lives of Saskatchewan people. To view the report [click here](#). There were no questions brought forward.



**20:10:21:03**  
President's  
Report

**Motion:**

**That the President's message, as included in the SPRA 2019-2020 Annual Report, be accepted**

**Moved by: Anne Weisgerber, South West District for Culture, Recreation and Sport**

**Seconded by: Chelsea Corrigan, Town of Nipawin**

**Carried**

**6. Adoption of the Auditor's Report and the June 2020 Audited Financial Statements**

TJ Biemans called upon Mark Sather, Finance and Administration Manager, to deliver the Financial Report to the membership. Mark stated SPRA had a good year and the financial statements show an overall surplus of \$30,320. This is the third year KPMG LLP has conducted the audit which they found to be a clean audit.

- Current liabilities have decreased by \$337,000. This is in the Accounts Payable, Grants Payable to Funders and Deferred Contribution lines.
- Assets have decreased \$297,000 compared to last year. This is mainly in the Unrestricted Funds Investments line.
- General Fund has increased by \$30,000. This is mainly from self-generated revenues in an overall surplus.
- The SPRA operating surplus is \$88,212 as a result of reduced expenditures associated with \$56,000 reduction in staffing due to a prolonged position vacancy and \$37,000 for travel primarily associated with COVID-19 pandemic.

Click [here](#) to view the Auditor's Report and the Audited Financial Statements.

A copy of the summarized financial statement is included in the Annual Report, available electronically, or by contacting the SPRA Regina office.

**20:10:21:04**  
Auditor's  
Report

**Motion: That the Auditor's Report and the June 2020 Audited Financial Statements be approved, as included in the SPRA 2019-2020 Annual Report**

**Moved by: Marian Donnelly, Duke of Edinburgh's International Award – Saskatchewan Division**

**Seconded by: David Godwin, Saskatchewan Camps Association**

**Carried**

**7. Appointment of the Auditor for the 2020-2021 Fiscal Year**

TJ Biemans advised that at the 2019 Annual General Meeting, KPMG LLP was appointed as SPRA Auditor for the period July 1, 2019 to June 30, 2020. He stated that following their completion of the June 2020 Audit, the SPRA Board of Directors is now requesting that the membership appoint KPMG LLP as the SPRA Auditor for the period of July 1, 2020 to June 30, 2021.

**20:10:21:05**  
Appointment of  
Auditor  
2020-2021

**Motion: That the firm of KPMG LLP be appointed as Auditor for the SPRA 2020-2021 fiscal year**

**Moved by: Yvette Crane, Canadian Red Cross**

**Seconded by: Stephanie Cuddington, Prairie Central District for Sport, Culture and Recreation**

**Carried**



## 8. 2020-2021 Resolutions

No resolutions were received.

## 9. Other Business

No other business to address.

## 10. Notice of Motions

No other motions were presented.

## 11. Ratification of Officers and Directors

TJ introduced the 2019-2020 SPRA Board of Directors and thanked them for their commitment to the organization over this past year. He also recognized the efforts and appreciation towards the SPRA staff. He noted that the SPRA staff team is a passionate, committed and talented group of professionals who are committed to working hard everyday to serve the membership and the sector. TJ noted that on April 1, 2020, a Request for Nominations was sent out to all SPRA Active members. Due to COVID-19, the Board of Directors extended the nominations by one month. Nominations closed at midnight on June 30, 2020.

Four Board of Director positions were up for nomination – each for a two-year term, from October 2020 to 2022. The positions were one Director for Villages, one Director for the North and two Director at Large positions. TJ explained that the Director for the North and Director at Large positions were filled by acclamation, pending ratification by the membership. The individuals nominated for these three positions are:

- Tonia Logan – two-year Director for the North position.
- Jennifer Burgess – two-year Director at Large position.
- Dean Dodge – two-year Director at Large position.

### 11.1 Election Results

On behalf of SPRA and the Board of Directors, TJ thanked the nominees for the two Director for Villages positions and the organizations who nominated them. He advised the nominees for the Director for Villages position, in alphabetical order, are:

- Ashraful Alam
- Taylor Morrison

TJ announced the successful candidate for the position of Director for Villages was Taylor Morrison and called upon the membership to ratify the election results and appointments to the 2020-2021 SPRA Board of Directors.

20:10:21:06  
Election  
Results

**Motion: That the 2020-2021 election results be ratified**

**Moved by: Darcy McLeod, City of Yorkton**

**Seconded by: Stephanie Cuddington, Prairie Central District for Sport, Culture and Recreation**  
**Carried**

### 11.2 Motion to Destroy Ballots

TJ requested a motion to destroy the ballots from the 2020-2021 Board of Directors election.



**20:10:21:07**

Destroy  
Ballots

**Motion: That the 2020-2021 ballots be destroyed**

**Moved by: Lyle Campbell, Lakeland District for Sport, Culture and Recreation**

**Seconded by: Nicole Spenst, City of Swift Current**

**Carried**

### **11.3 Recognition and Acknowledgement of Outgoing Board Members**

Chrisandra Dezotell was thanked for her commitment and dedication to the parks and recreation industry in Saskatchewan and was recognized for serving on a number of Board Committees. TJ noted that the skills and knowledge she brought to the Board table were valued, and as a token of the Board's appreciation, a piece of artwork was presented to Chrisandra at the Board of Directors meeting on September 14, 2020.

TJ congratulated and introduced the 2020-2021 SPRA Board of Directors:

Jody Boulet, Director for Cities

Jaime Helgason, Director for Towns

Taylor Morrison, Director for Villages

Tonia Logan, Director for the North

Ken Ottenbreit, Director at Large

Dean Dodge, Director at Large

Heidi Carl, Director at Large

Jennifer Burgess, Director at Large

and himself, TJ Biemans, President

## **12. Adjournment**

**20:10:21:08**

Adjournment

**Motion: That the 2020 Saskatchewan Parks and Recreation Association Annual General Meeting adjourn at 1:36 p.m.**

**Moved by: Anne Weisgerber, South West District for Culture, Recreation & Sport**

**Seconded by: Shannon Marshall, City of Melfort**

**Carried**