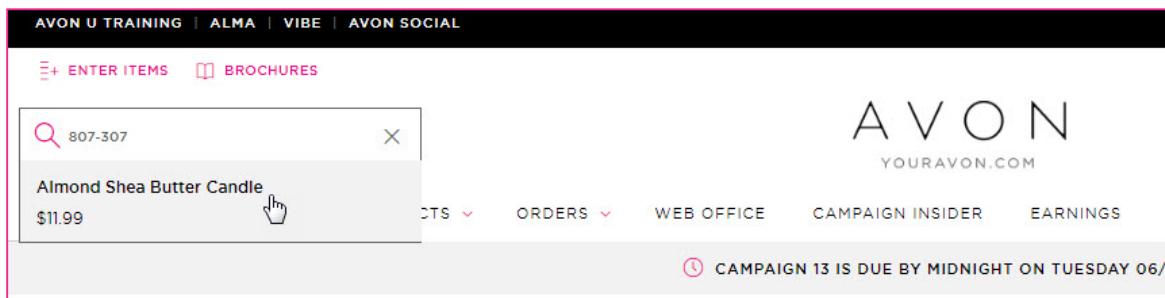


Ordering on YourAvon 2.0

Using the Search Tool

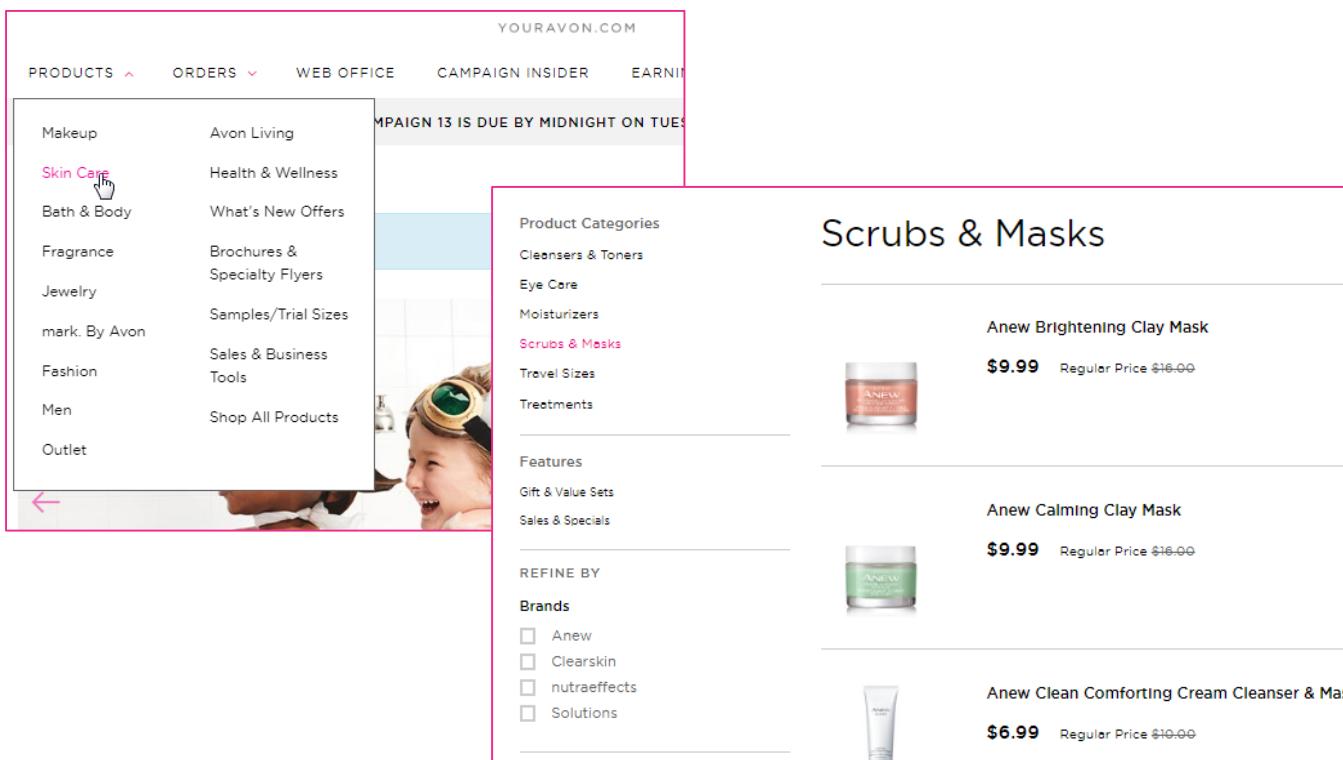
You can search for a product using the Search tool. If you know part of the item description or the brand, enter it into the Search box near the top of the screen. When you click the item in the results, the product detail page opens. If you know the product line number, you can enter it into the search box as well.



Browsing Categories

If you prefer to browse through the product category, simply select the category from the Product menu dropdown.

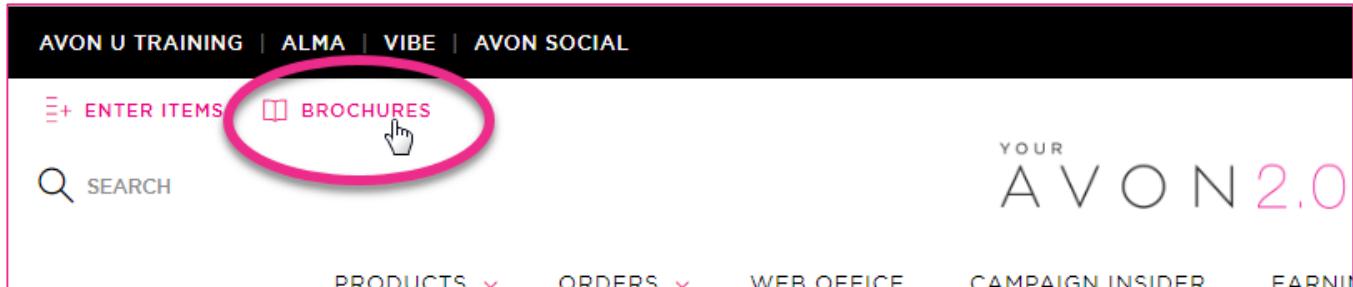
You'll love how easy it is to narrow the display of products by selecting a different sub-category or by applying different filters.



Ordering on YourAvon 2.0

Flipping Through Online Brochures

Would you rather browse through the brochure to add items to your order? You can do that by clicking Brochures near top of the screen.



Scroll through the carousal of brochure images to select the one you want – you can pick from the full-size brochures, the flyers or the What's New booklet. You can jump to a certain category or page number...or just browse page by page.

Two screenshots demonstrating the 'Shop Brochures' feature. The top screenshot shows a carousal of brochure images for 'C 13'. The bottom screenshot shows a detailed view of the brochure selection interface. It includes a 'Select a Campaign' dropdown set to '13', a 'Campaign 13 Brochure' dropdown, a 'Categories' dropdown, and a menu bar with options like 'Cover', 'Pages 2-3', 'Pages 4-5', 'Pages 6-7', 'Pages 8-9', 'Pages 10-11', and 'Pages 12-13'. A cursor icon is pointing at the 'Pages 8-9' option. The interface also includes instructions: 'Order from the Latest:', 'Click on arrows next to brochure to browse page by page.', and 'Use the menu bar to choose which brochure you want to order from.'.

Ordering on YourAvon 2.0

Quick Shop Window

QUICK SHOP X

559-058

Anew Clean Refining Daily Scrub

[View product details](#)

\$6.99

Regular Price

✓ In Stock

Quantity

C13 ▾

C13 - Current Campaign	\$6.99
C12 - Previous Campaign	\$12.00
C11 - Previous Campaign	\$6.99
C14 - Next Campaign	\$12.00

ADD TO ORDER

ADD TO NEXT CAMPAIGN

[f](#) | [p](#) | [t](#) | [e](#)

To view pricing for other campaigns, click the campaign dropdown arrow. You can "backorder" a product from two previous campaigns OR add it to the next campaign. Products may be a part of a special promotion you need to qualify for, so check the specific campaign brochure for details.

Product status will tell you if it is in stock, available soon (temporarily out of stock) or no longer available (permanently out of stock).

If it is temporarily out of stock, you can request to be notified when it is back in stock! The Notify Me message will display on your home page when it is available.

Social sharing icons make it easy to let your customers know a favorite product is on sale AND the post or email contain links back to your Online Store!

To order, click the drop down and select the customer. To create a new customer, click the Add New Customer link. If you're creating your own 'business order', use the ALL CAPS version of your name in the customer list, to help separate and track your business expenses for items like brochures and samples.

Then click ADD TO ORDER or ADD TO NEXT CAMPAIGN.

Ordering on YourAvon 2.0

Entering Item Numbers

To enter a large list of items, enter item numbers. As you add product numbers, the system will display product availability and Special Offers information. You'll see a system confirmation each time an item is added...and you can expand a customer's order to view each product added.

NOTE: For detailed information about entering item numbers, be sure to complete the AVON U training activity, *Enter Items by Product Number in YourAvon 2.0*.

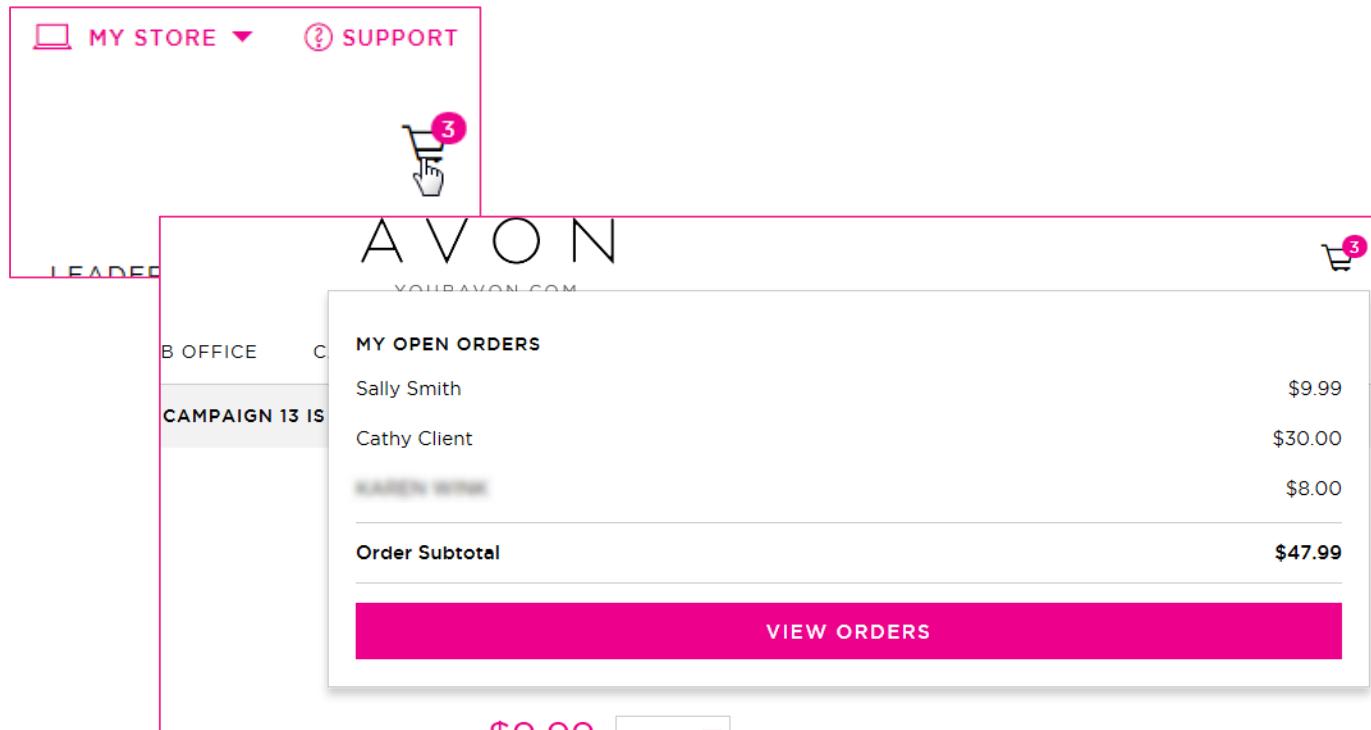
The screenshot shows the 'Enter Items' page of the YourAvon 2.0 system. At the top, there are navigation links: AVON U TRAINING, ALMA, VIBE, and AVON SOCIAL. Below these are buttons for '+ ENTER ITEMS' (with a cursor icon pointing to it), 'BROCHURES', and a 'SEARCH' bar. The main title 'Enter Items' is displayed. On the left, a sidebar shows a list of customers, with 'Sally Smith' selected. The main form has fields for 'Select a Customer' (dropdown), 'Product Number' (input: 064-110), 'Quantity' (input: 1), and 'Price' (dropdown: C16 - \$38). A 'Link to Special Offers Information' dropdown is also present. A red circle highlights the 'In stock' status next to the product number. Below the form are two buttons: 'ADD TO NEXT CAMPAIGN' and 'ADD TO ORDER'. A red circle highlights the 'ADD TO ORDER' button. A red box highlights the message 'PRODUCT ADDED: Senses HndGel PomMango'. Below this, a section titled 'ADDED TO ORDER' shows a list with 'Sally Smith' and '1 units'. A red circle highlights the name 'Sally Smith' with an arrow pointing to it, and another arrow points to the text 'Click Triangle to View Customer's Order'. The total price '\$3.49' is also visible.

Ordering on YourAvon 2.0

Check Out Process

After you finished adding products to your order, can complete the checkout process. Click the Cart icon in the upper right area of the screen. You'll see a snapshot of each order.

To view and submit the order for processing, **OR view and edit an existing order**, click View Orders.



Ordering on YourAvon 2.0

My Open Orders Page

The My Open Orders page displays each customer order in an easy-to-read format. If necessary, you can update the quantity, delete an item, or delete an entire order. You'll see a summary of your order, including your earnings.

For each product in the order, you'll see the product image, product name, line item, campaign number, and *price.

*NOTE: Special offers pricing is fulfilled at checkout, not here.

To submit your order, click the Checkout button. You'll have another opportunity to edit your order on the Checkout page.

My Open Orders

ORDERS OFFERS 2 BUY BROCHURES

Select All

ITEM		PRICE	QTY
	TC Bold Lipstick Ruby 551-038 Campaign 13	\$8.00	<input type="text" value="1"/>
			Delete Order
			Remove

KAREN [REDACTED]

1 Total Items

ITEM		PRICE	QTY
	TC Bold Lipstick Ruby 551-038 Campaign 13	\$8.00	<input type="text" value="1"/>
			Delete Order
			Remove

Cathy Client

1 Total Items

ITEM		PRICE	QTY
	Avon Femme EDP 072-702 Campaign 13	\$30.00	<input type="text" value="1"/>
			Delete Order
			Remove

Sally Smith

1 Total Items

ITEM		PRICE	QTY
	Anew Calming Clay Mask 225-443 Campaign 13	\$9.99 \$16.00	<input type="text" value="1"/>
			Delete Order
			Remove

ORDER SUMMARY

SUBTOTAL	\$47.99
WITH OFFERS APPLIED	\$47.99
MY EARNINGS	\$9.60

Shipping and taxes will be applied during the checkout process.

CHECKOUT 3 ORDERS

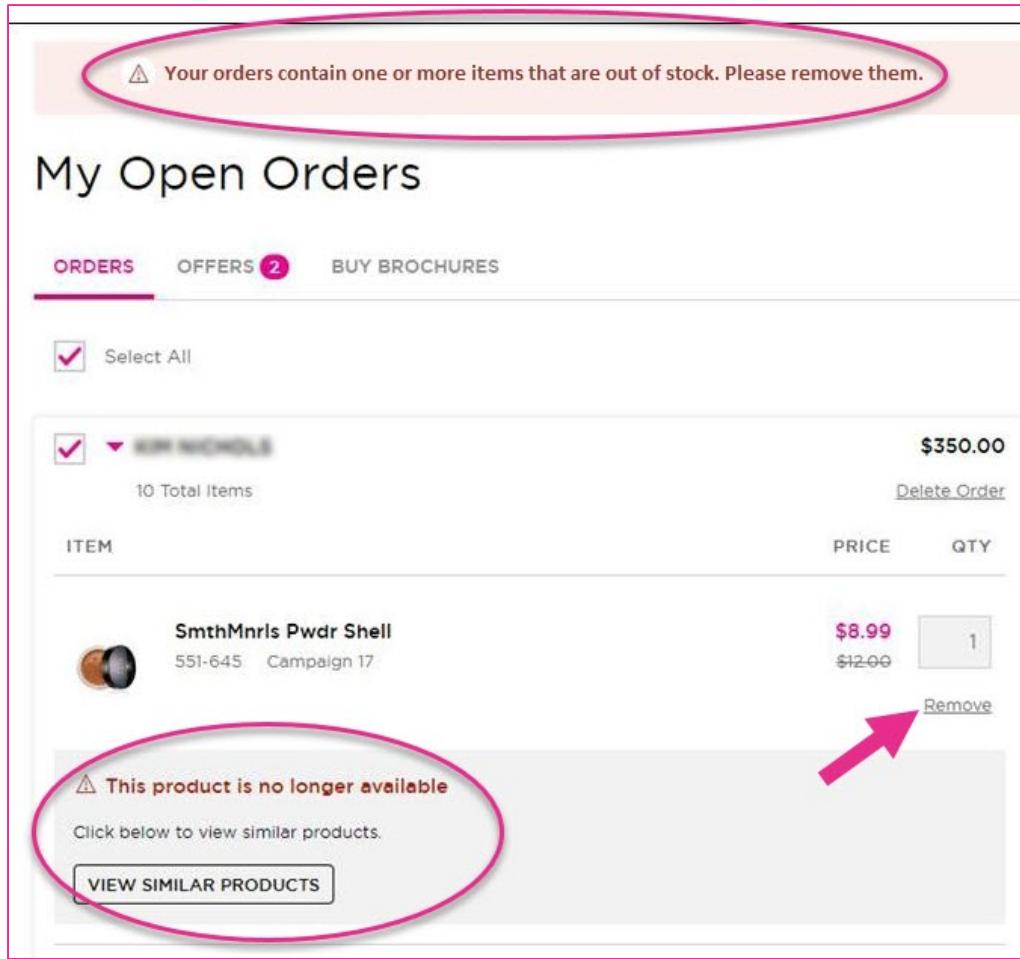
Ordering on YourAvon 2.0

If you are unable to check out because your order contains an out-of-stock item...

You may have created your order but waited before submitting it. In this scenario, you'll see a message on the My Open Orders page. We'll identify the product that is no longer available, and you'll need to remove it from the order before you can check out.

If the item is temporarily unavailable, we'll also identify it, and you'll have the option to be notified when back in stock. You will still need to remove the item from your order.

Tip: A light gray box highlights out of stock items.



The screenshot shows the 'My Open Orders' page. At the top, a light gray box with a red border contains the text: '⚠ Your orders contain one or more items that are out of stock. Please remove them.' Below this, the page title 'My Open Orders' is displayed. A navigation bar includes 'ORDERS' (selected), 'OFFERS 2', and 'BUY BROCHURES'. A 'Select All' checkbox is checked. The main content area shows a summary: '10 Total Items' and a total order value of '\$350.00'. A 'Delete Order' link is present. The table lists items with columns for 'ITEM', 'PRICE', and 'QTY'. One item is highlighted with a red oval: 'SmthMnrls Pwdr Shell' (551-645 Campaign 17). The price is '\$8.99' (was '\$12.00') and the quantity is '1'. A 'Remove' link is next to the quantity. Below this item, a red oval highlights the text: '⚠ This product is no longer available' and a 'VIEW SIMILAR PRODUCTS' button.

Ordering on YourAvon 2.0

If a Customer on your online store opts for Representative delivery...

You'll see a Representative Delivery section near the bottom of your My Open Orders page. Each order in this section also contains the AVR identifier.

My Open Orders

ORDERS **OFFERS 2** **BUY BROCHURES**

[Select All](#)

<input checked="" type="checkbox"/>	ITEM	PRICE	QTY	
<input checked="" type="checkbox"/>	SELENA ROMISTRON Anew Unlimited Lashes Pack of 5 030-749 Campaign 17	\$199.95	<input type="text" value="1"/>	Delete Order Remove

REPRESENTATIVE DELIVERY
Customer orders from my Online Store.

<input checked="" type="checkbox"/>	ITEM	PRICE	
<input checked="" type="checkbox"/>	SELENA ROMISTRON 1 Total Items - AVR0136174804	\$29.99	Delete Order

Ordering on YourAvon 2.0

If you have added items to a future order...

You'll see a Future Orders section near the bottom of your My Open Orders page.

My Open Orders

ORDERS OFFERS 2 BUY BROCHURES

Select All

ITEM	PRICE	QTY
 Anew Hydra Fusion Replenishing Serum 887-434 Campaign 18	\$22.99 \$40.00	<input type="text" value="1"/> Remove
 Anew Hydra Fusion Gel Cream 887-381 Campaign 18	\$17.99 \$32.00	<input type="text" value="1"/> Remove

ORDER SUMMARY

SUBTOTAL	\$40.98
WITH OFFERS APPLIED	\$32.00
MY EARNINGS	\$0.00

Shipping and taxes will be applied during the checkout process.

CHECKOUT 1 ORDER(S)

FUTURE ORDERS
Available for checkout in the next campaign.

 **SUB FUTURE**
1 Total Items

\$10.00	Delete Order
---------	------------------------------

Ordering on YourAvon 2.0

Adding Brochures

When you click the Checkout Orders button, you'll be reminded to add Brochures to your order. You can add Brochures for the next two campaigns. You order them in packs of ten.

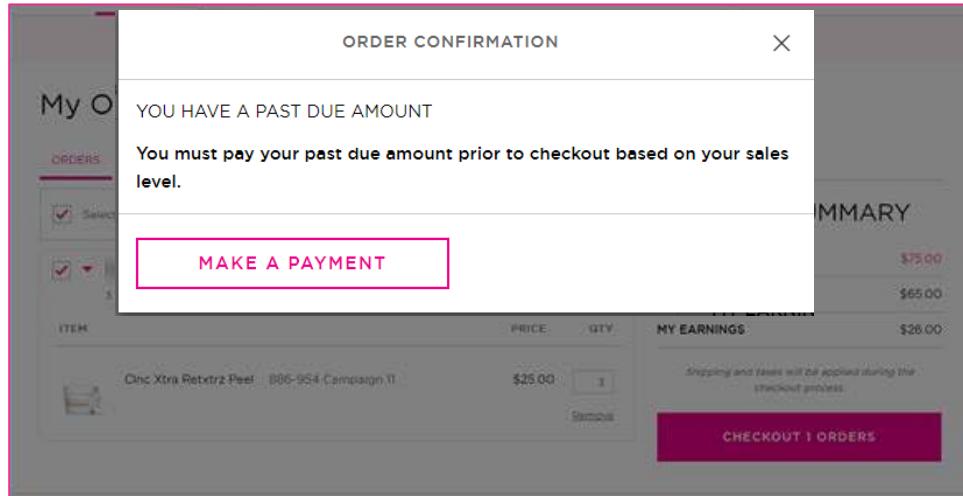
The image shows a screenshot of the Avon 2.0 ordering interface. At the top, a modal window titled "ADD BROCHURES?" with an "X" button contains the message "Don't forget to add brochures to your order before you checkout." Below the modal are two buttons: "NO, CHECKOUT NOW" (in a white box) and "YES, ADD BROCHURES" (in a pink box). The main page, titled "My Open Orders", shows a list of orders. One order is visible: "tk Ruby" for "Campaign 13" with a total of "\$8.0". Below the order list, the "BUY BROCHURES" tab is selected. The "Avon C14 Brochures" section shows an image of a Vitamin C Serum bottle with the text "free" and "Avon C14 Brochures: Order in packs of 10". It includes "QTY" input fields for "English Brochures (Packs of 10)" and "Spanish Brochures (Packs of 10)", and an "ADD TO ORDER" button. The "Avon C15 Brochures" section is partially visible below it.

Ordering on YourAvon 2.0

Past Due Amounts

When your order is ready to submit, click Checkout Orders button.

When you place an order, you must pay any previous unpaid balance. You can still use any available credit to pay for the current order. But if the available credit does not cover the unpaid balance, you must pay the difference before submitting this order.



Ordering on YourAvon 2.0

Checkout Page - When Your Amount Due is Zero

You can do one final review of the items in your cart, and if necessary, you can still edit the order.

If your amount due is ZERO, the PINK Submit button displays. You can submit your order.

Checkout

Edit Order

ORDER DETAILS		
▼ 5 Items In order		\$48.27
	C20 Brochures - Pack of 10 English 055-745	\$6.49 QTY: 1 x \$6.49 Earnings: \$0.00
	Moisture Therapy Daily Skin Defense Body Wash 775-269	\$9.00 QTY: 2 x \$4.50 Earnings: \$1.80
	Anew Hydra Fusion Replenishing Serum 887-434	\$18.39 QTY: 1 x \$18.39 Earnings:
	Anew Hydra Fusion Gel Cream 887-381	\$14.39 QTY: 1 x \$14.39 Earnings:

Subtotal (5 Items) \$48.27
Shipping + \$7.00
Tax + \$4.28
My Earnings - \$1.80

Order Total \$57.75
Available Credit - \$131.63
Amount Due \$0.00

SUBMIT

SHIP TO
4710 E CHISUM TRI

Ordering on YourAvon 2.0

Checkout Page - When Your Amount Due is NOT Zero

You can do one final review of the items in your cart, and if necessary, you can still edit the order.

However, if your order total exceeds the amount of your available credit, you won't be able to submit your order until you first pay the difference. The Submit button will be gray instead of pink.

Scroll down and click Choose Payment Method.

Checkout

[Edit Order](#)

ORDER DETAILS

▶ 9 items in order **\$256.08**

SHIP TO
12345 COUNTRY TRL,
PROVO, UT 84601

ARRIVAL ESTIMATE
Ground Transportation (3 business days)

CHOOSE PAYMENT METHOD

Credit Card

Subtotal (9 items) **\$256.08**
Shipping + \$9.00
Tax + \$22.15
My Earnings - \$67.50

Order Total **\$219.73**
Available Credit - \$131.63
Amount Due **\$88.10**

SUBMIT

Order total exceeds available credit

Submit button is grayed out and cursor is changed to a stop symbol.



Complete the payment form.

ENTER CREDIT CARD DETAILS

Amount to Pay
88.10

Card Number

Once you receive your payment confirmation, return to the Checkout page.

The Submit button will now be pink and you can submit your order.

Ordering on YourAvon 2.0

Order Confirmation and Tracking

After submitting your order, you'll receive a confirmation number. You can track submitted orders from the Orders tab.

Thanks for Your Order!

Your order is being processed and the estimated arrival is 2 days.

YOUR ORDER CONFIRMATION NUMBER IS

452302127

✓

Track Your Order
You can check your order status at any time at [Track Submitted Orders](#). You will also receive an email containing all the order details within the next 24 hours.

Questions About Your Order?
Please call us at (866) 513-AVON (2866).

BACK TO HOME

PRODUCTS ▾ ORDERS ▾ WEB OFFICE CAMPAIGN INSIDER

Online Order History

Direct Delivery Orders Report

Track Submitted Orders 

Invoices

Invoice Addendums

Returns

Customer Product Reminder

IS DUE BY 5PM ET / 2PM

order is being processed
arrival is 2 day

YOUR ORDER CONFIRMAT

452302

Ordering on YourAvon 2.0

2.0 Training Activities Available in AVON U

Be sure to complete your 2.0 training. The following activities are available to you after you earn your Orientation badge.

Introducing YourAvon 2.0!

Everyone loves a makeover, and we're so excited to show you YourAvon's new look! This activity will take approximately 10 minutes. Watch the video to take a tour of YourAvon 2.0 and discover the fantastic new features!

Enter Items by Product Number in YourAvon 2.0

If you have a large list of items to order, you will love how quickly you can enter the items by product number! This activity will take approximately 5 minutes. Watch the video and learn all the tips!