




MONTHLY MANAGEMENT REPORT

TO: Honorable Mayor William “Bill” Edwards and City Council Members
FROM: Odie Donald II, City Manager 
DATE: September 18, 2018
SUBJECT: Monthly City Manager Report to Elected Officials – August 2018

Presented within the framework of the Council’s five strategic goals, this report provides progress updates and efforts for the month of August 2018.

1. Improve Parks and Recreation

August efforts included a combination of recreation programming, facility improvement projects, and planning for the development of a Parks Master Plan.

Highlights/accomplishments include:

Department Highlights/Accomplishments

- **August 1st:** Parks & Recreation staff provided support for the District 3 Hickory Park Back-to-School event, sponsored by Councilwoman Willis where hundreds of bookbags were given away to children in the community.
- **August 16th:** Parks & Recreation staff made a presentation on current and upcoming youth services and programs at Commissioner Arrington’s District Dialogue event.
- **August 25th:** Football Season Kickoff: Welcome All Park and Sandtown Park began the 2018 season with a full slate of games.
- **August Program Registration Numbers:**
 - After School Program – 125
 - Open Gym – 113
 - Open Swim – 103
 - Fitness – 363
 - Seniors/Walking Track – 205
 - Line Dancing – 155

Recreation Programming

- **The following programs are currently open for registration:**
 - After School Program for the 2018-2019 school year at Burdett Park, Cliftondale Park, Sandtown Park, and Welcome All Park.

List of Upcoming Facility Improvement Projects

- Atlanta Hawks Foundation Basketball Court Project at Sandtown Park
- Gymnasium court resurfacing at Welcome All Park, Sandtown Park, and Burdett Park

Master Plan Process

Pursuant to the City Council's resolution for a Parks Master Plan, the department continues to gather additional information and details in anticipation of moving the process forward in FY2019.

2. Improve Public Safety – Code Enforcement, Police and Fire

August efforts to improve public safety within Code Enforcement, Police, and Fire Department. Highlights/accomplishments include:

Code Enforcement and Code Board

Tell Line Calls

- 4,168 (YTD)
- 244 (August 2018)

Violations

- 2,836 (YTD)
- 1,646 Open Cases
- 1,190 Closed Cases

Code Enforcement Board

- 287 Cases (YTD)
- 24 Cases (August 2018)
- Average Cases: maintenance of property (trash, debris, and high weeds), junk vehicles, property maintenance violations

Municipal Court

- 75 cases (YTD)
- 5 cases (August 2018)
- Average Cases: property maintenance, junk cars, and zoning violations

Fire Department

CRR - South Fulton Fire Rescue Monthly Report- August 2018

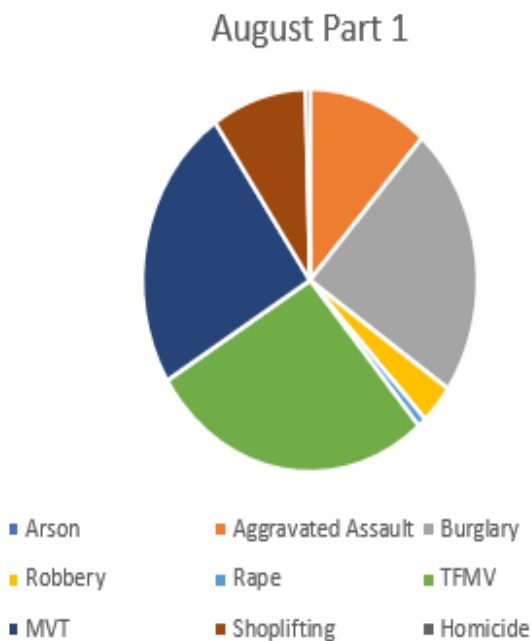
Fire Rescue Activities	Current Month	YTD
COLUMN #1:		
Emergency Call Volume		
Fire	23	191
Overpressure Rupture, Explosion, Overheat	1	9
EMS/Rescue	728	4705
Hazardous Condition	36	216
Service Calls	146	845
Good Intent Calls	243	1097
False Alarms & False Calls	116	590
Severe Weather/Natural Disaster	0	16
Special Incident Types	1	7
Non-Specific	4	44
Total	1,298	7,542
Average Response Time		6:29
COLUMN #2		
Community Risk Reduction (CRR) Activities		
Company Level Inspections	38	473
CRR Final and Existing Business Inspection Requests	8	85
Company Level Inspections - Vacant Buildings	4	82
COLUMN #3		
Fire Safety Education		
Number of Classes	10	529
Number of Students	4,000	7,400
Number of Special Events	5	155
Number of Persons Contacted	3000	4647
Number of Facilities Visited and Educated	15	48
Number of Apparatus Requests	10	56
COLUMN #4		
Homes Visited	5	1160
Smoke Detectors Installed (via fire station requests)	10	110
Smoke Detectors Given to the Public (via Fire Stations)	0	28
COLUMN #5		
Fee Schedule Collection		
Fire Safety Inspections	\$ 2,850.00	\$ 4,125.00
Personal Care Homes/ Day Care Inspections	\$ 600.00	\$ 2,500.00
Fire Alarm Reviews	\$ 132.50	\$ 1,071.00
Fire Sprinkler Review	\$ 36.75	\$ 3,309.10
Blasting Permits	\$ -	\$ 2,175.00
Open Records Request	\$ -	\$ 15.00
Special Events	\$ -	\$ -
Combustible Permits	\$ -	\$ -
Fireworks Permits	\$ -	\$ 500.00
Business Inspections	\$ -	\$ -
Burn Permits	\$ -	\$ 1,500.00
Tent Permit	\$ -	\$ -
Fire Extinguisher Training	\$ -	\$ -
2018 Year-To Date Total		\$ 15,195.10
Payments Received in 2018 for 2017 Services	\$75.00	\$7,425.00
Fee Schedule Collection Total for 2018		\$ 22,620.10

Department Updates

- Fire Department is currently working with the Deputy Police Chief and Risk Manager to develop a City of South Fulton Emergency Preparedness Plan.
- Fire Department is working on coordinating the installation of 250 smoke detectors in private residences by early 2019.
- Currently working with the City of College Park and City of Fairburn on Automatic Aid Agreements.
- Fire Department provided support to Fulton Industrial Boulevard and the City of South Fulton on Tuesday, August 7, 2018 for National Night Out.

Police Department

Offense	August 2018
Arson	0
Aggravated Assault	38
Burglary	55
Robbery	8
Rape	2
Theft from Motor Vehicle	66
Motor Vehicle Theft	59
Shoplifting	23
Homicide	1



Offense	August 2018
Stolen Vehicle Recovered	8
Suspicious Activity	19
Wanted Person Located	19
Discharge of Firearm	51
Accident Reports	353
Traffic Citations	316
Other Incidents	580
Other Larceny	158
Arrest	145

August Additional Incidents



Department Updates

- South Fulton Police Department hosted National Night Out on Tuesday, August 7, 2018 where public safety personnel engaged with the community, local businesses, and law enforcement partners. The theme of National Night out was crime prevention and building a safer community.
- South Fulton Police Department held a swearing-in ceremony on August 20th for nine (9) new officers.

3. Economic Development

August efforts to improve Economic Development. Highlights/accomplishments include:

Business License

- **Processed Applications**
 - 394 (January 2018 – August 2018)
- **Renewed Applications**
 - 1,548 (January 2018 – August 2018)
- **Total COSF Businesses**
 - 1,650 (January 2018 – August 2018)

Permits and Buildings

- **2018 Issued Building Permits** (January 2018 – August 2018)
 - 1,452 Permits
 - 781 Residential
 - 31 Commercial/Industrial
 - 640 Misc.*
- **August 2018 Issued Building Permits**
 - 109 Permits
 - 36 Residential
 - 6 Commercial/Industrial
 - 67 Misc.*

*Misc. permits would include, but are not limited to, fence, pool, plumbing, trade, and electrical.

- **Land Disturbance Permits** (January 2018 – August 2018)
 - 16 permits

Geographic Information System

	Maps	Addressing	Demographics	Data Analysis	Deed/Plat Research	Total Requests
2017 TOTAL	19	18	5	22	12	76
2018 YTD	112	56	14	96	71	349

Department Updates

- ESRI Enterprise Rollout Update – Agreement has been signed and submitted. Installation is ongoing. Training is scheduled for Monday, September 10, 2018.
- The COSF has formed a partnership with Atlanta-Fulton County Emergency Management Agency (AFCEMA) to manage emergency incidents with existing WebEOC software application. GIS will be key in helping to administer the City of South Fulton module of the system. GIS is currently working with the Risk Manager and IT Director on this project.
- Major Map Projects
 - Comprehensive Plan Maps – Pending
 - Staff is approximately 80% complete with the additional maps.
 - Steep Slopes and the Wastewater System maps are remaining. These maps are contingent on receipt of water and slopes data.
 - Future Land Use Maps (by district) – Complete
 - Code Enforcement Problem Areas – Updating
 - FIB Annexation, 60% Method – Pending
 - Power Utilities/ROW – Pending
 - City Facilities Map – Pending
 - Cell Towers – Pending
 - Fire Station (individual maps) – Pending

- Buffington Road/Sidewalk Project – Pending
- National Flood Insurance Program – Pending
- The City of South Fulton has requested GIS water data from the City of Atlanta and Fulton County.

4. Planning – Review and Update Comprehensive and Land Use Plan

August efforts to review and update the City’s Comprehensive and Land Use Plan.
Highlights/accomplishments include:

Planning and Comprehensive Plan

- The Planning Staff has presented the following calendar to Council to receive their desired Comprehensive Plan edits and updates:
 - June 5th Council received Comprehensive Plan file
 - June 5th – 15th Council Reviewed File and Noted Questions
 - June 18th – 29th Individual Meetings with Council Members with continued review of file
 - July 2nd – 20th Public Involvement Process (Initiated by Council per District with Staff’s attendance) with further review of file
 - August 3rd Deadline for Council to send all edits back to Staff
 - August 6th – 17th Staff’s review of Council’s comments
 - August 28th Work Session to discuss Staff’s review of comments (Suggested language and edits will be presented here. This could mean that we must come back later to present additional findings)

Moratorium

A total of 29 requests have been affected by the 90-day zoning moratorium implemented on June 12, 2018. Of these 29 requests:

- 13 projects are located within Council District 4;
- 5 projects are located within Council District 5;
- 5 projects are located within Council District 2; and
- 6 projects are within an unspecified Council district.

5. Create and Implement Branding and Messaging

August efforts to create and implement branding and messaging in support of the City include:

I. Website Launch

Host	Soft Launch Date	Progress
CivicPlus	Friday, August 4th	<ul style="list-style-type: none">- Updated profile pages for each department- Working on 311 and OpenGov integration in conjunction with other City Departments

II. “The South Fulton Monthly” E-Newsletter

Current Number of Subscribers	Frequency	Host	Next Issue
2,355	Monthly	Constant Contact	October 3rd

Link to latest Issue: <https://conta.cc/2Nechl4>

III. COSF Social Media

 <u>Twitter</u> Followers: 511 Tweets: 627 Likes: 126	 <u>Instagram</u> Followers: 600 Posts: 260	 <u>Facebook</u> Followers: 700 Posts: Over 400	 <u>Periscope</u> Followers: 10 Live Broadcasts: 29
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IV. Mayor’s Community Walk

a. Summary:

- Mayor’s Walk (internally referred to as Community Walk Wednesdays) is a monthly activity that is focused on increasing access to City services, improved community relations, and proactively addressing community issues. Each month administrative staff, community stakeholders, and other interested parties will walk key corridors throughout the City to

introduce key staff and available services, receive stakeholder feedback, and address problems in real time. Council Members are encouraged and welcomed to join the walks, especially those taking place in your District.

b. Next Date: October 24, 2018

c. Location: TBD

d. Mayor's Community Walk Monthly Reports:

- June 7th Mayor's Community Walk Initial Report:
<https://www.cityofsouthfultonga.gov/DocumentCenter/View/593/Mayors-Community-Walk-Initial-Report-June-7?bidId=>
- June 7th Mayor's Community Walk 30-Day Report:
<https://www.cityofsouthfultonga.gov/Admin/DocumentCenter/Document/View/619/Mayors-Community-Walk-June-7th-30-Day-Report-Final>
- June 27th Mayor's Community Walk Initial Report:
<https://www.cityofsouthfultonga.gov/Admin/DocumentCenter/Document/View/594/Mayors-Community-Walk-Initial-Report-June-27-Final>
- June 27th Mayor's Community Walk 30-Day Report:
<https://www.cityofsouthfultonga.gov/Admin/DocumentCenter/Document/View/655/Mayors-Community-Walk-June-27th-30-Day-Report-Final>
- July 25th Mayor's Community Walk Initial Report:
<https://www.cityofsouthfultonga.gov/Admin/DocumentCenter/Document/View/656/Hwy-92-Mayors-Community-Walk-Initial-Report-Final>
- August 22nd Mayor's Community Walk Initial Report:
<https://www.cityofsouthfultonga.gov/DocumentCenter/View/751/Butner-Road-Mayors-Community-Walk-Initial-Report-Final>

e. Upcoming Dates:

May						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



2018 Calendar

May	June
30th: Cascade Corridor	27th: Old National Corridor
Time: 1:00pm-3:00pm	Time: 1:00pm-3:00pm
July	August
25: TBD	22nd: TBD
Time: 1:00pm-3:00pm	Time: 1:00pm-3:00pm
September	October
26th: TBD	24th: TBD
Time: 1:00pm-3:00pm	Time: 1:00pm-3:00pm
November	December
28th: TBD	19th: TBD
Time: 1:00pm-3:00pm	Time: 1:00pm-3:00pm

Should you need further information regarding this correspondence, please contact Odie Donald II at odie.donald@cityofsouthfultonga.gov.